LAKE LEMON CONSERVANCY DISTRICT

Board of Directors Meeting City of Bloomington Utilities Building 600 E. Miller. Bloomington, IN 47401 March 23, 2023 6:00 pm

BOARD MEMBERS PRESENT: Chairman-Michael Klitzing, Vice- Chairman Les Wadzinski, Bret Huber, and Mike Blackwell, Malcolm McClure (zoom), Steve Priddy (Zoom). **ALSO PRESENT:** Adam Casey, District Manager; Ross Carlson, Operations Supervisor. **ABSENT:** Treasurer-Debra Ladyman

- I. Call Meeting to Order / Chairman's Remarks (MK) Meeting brought to order at 6:00 pm. Welcome to the March board meeting.
- II. Public Comment

Theresa Sims, District 7 –Expressed ongoing concerns with the plan to place dredged material in the overflow pond along the long causeway.

Brenda Pendexter, District 7 – There are beavers all over her property.

Susan Hengeveld, District 7 – Noise from the booster pump is loud, can something be done to address the noise?

Tina & Chris Eason, District 5 – Expressed dismay over implementation of Environmental Ballast fee

III. Administrative

(AC)

(MK)

A. Approval of February 23, 2023 Board Meeting Minutes HUBER MOTIONED TO APPROVE THE February 23RD, 2023 BOARD MEETING MINUTES AS WRITTEN. BLACKWELL SECONDED THE MOTION. WADZINSKI ABSTAINED. ALL OTHER MEMBERS "AYES" THE MOTION CARRIED.

B. 2023 Independence Day Fireworks Contract: Approval

BLACKWELL MOTIONED TO APPRIVE THE 2023 INDEPENDENCE DAY FIREWORKS CONTRACT. LES SECONDED THE MOTION. ALL OTHER MEMBERS "AYES" THE MOTION CARRIED.

C. Annual board Conflict of Interest Policy The Annual board Conflict of Interest Policy will be sent to board members to sign.

- IV. Treasurer's Report
 - a. February Budget Highlights:
 Income: \$ 13,792.83
 Expense: \$39,846.58
 Total Checking & Savings: \$1,063,570.69
 Fixed Assets Total: \$ 1,080,594.15

(AC)

Total Assets: \$ 2,144,164.84 Total Liabilities: \$ 1,093,860.81 Total Liabilities and Equity: \$ 2,144,164.84

b. January Report of Claims: Approval of Vouchers

BLACKWELL MOTIONED TO APPROVE ALLOWANCE OF VOUCHERS. HUBER SECONDED THE MOTION. ALL OTHER MEMBERS "AYES". THE MOTION CARRIED.

c. 2024 Budget Timeline

Casey discussed the timeline for preparation of the 2024 budget. The first public discussion will be in July, August will be the second public discussion, September will be the public hearing of the budget, and October board adoption of the budget.

- V. Fundraising and Donor Survey Update (SP/AC) Casey and Priddy reported on the progress that has been made with the assistance of consultant Kristi Howard Shultz. Our 2023 capital campaign survey will be coming out to Freeholders soon.
- VI. Manager's Report
 - a. Sediment Management Project: Update

Resolution 03-01-23: Sublease Parcel Authorization Procedure Blackwell proposed edits to the first priority agreements to include the LLCD Board. Discussion ensued.

WADZINSKI MOTIONED TO APPROVE RESOLUTION 03-01-12: SUBLEASE AUTHORIZATION PROCEDURE AS WRITTEN. PRIDDY SECONDED THE MOTION. KLITZING, PRIDDY, AND WADZINSKI VOTES "AYES". BLACKWELL VOTES "NAY". HUBER AND MCCLURE ABSTAIN.

Casey and Balckwell will work to amend the Resolution and it will be brought to the April board meeting.

VII. New business/correspondence for Future Agenda (MK) Next Board Meeting: April 27th, 2023

VIII. Adjournment (MK) BLACKWELL MOTIONED TO ADJOURN THE MEETING AT 7:18 PM. WADZINSKI SECONDS THE MOTION. ALL OTHER MEMBERS "AYES". THE MOTION CARRIED.

(AC/RC)

LAKE LEMON CONSERVANCY DISTRICT

Board of Directors Meeting City of Bloomington Utilities Building 600 E. Miller Drive, Bloomington, IN 47401 March 23, 2023 6:00 p.m.

AGENDA

I.	Call Meeting to Order / Chairman's Remarks	(MK)
II.	Public Comment	(MK)
III.	Administrative	(AC)
	A. Approval of February 23, 2023 Annual Board Meeting MinutesB. 2023 Independence Day Fireworks Contract: ApprovalC. Annual Board Conflict of Interest Policy	
IV.	Treasurer's Report A. February Financial Highlights B. Report of Claims for February 2023 C. 2024 Budget Timeline	(DL)
V.	Fundraising and Donor Survey Update	(SP)
VI.	Managers' Report	(AC)
	A. Sediment Management Project: UpdateB. Resolution 03-01-23: Sublease Parcel Authorization Procedure	
VII.	New Business / Correspondence for Future Agenda Next Board Meeting: April 27, 2023	(MK)
IX.	Adjournment	

Lake Lemon Conservancy District

Board Meeting Agenda Item

Presenter	Michael Klitzing, Chairman	
Action Requested	Approve	
ltem/Subject	Annual Board Meeting Minutes	
Dollar Amount	N/A	
Meeting Date	March 23rd , 202 3	
Summary	Minutes from Annual Board meeting on February 23, 2023	
Staff Recommendation	Approve the Annual Board Meeting Minutes.	

LAKE LEMON CONSERVANCY DISTRICT

Board of Directors Meeting City of Bloomington Utilities Building 600 E. Miller. Bloomington, IN 47401 February 23, 2023 6:00 pm

BOARD MEMBERS PRESENT: Chairman-Michael Klitzing, Steve Priddy, Malcolm McClure, Bret Huber, and Mike Blackwell (zoom), Treasurer-Debra Ladyman (Zoom). **ALSO PRESENT:** Adam Casey, District Manager; Ross Carlson, Operations Supervisor. **ABSENT:** Vice- Chairman Les Wadzinski

I.	Call Meeting to Order / Chairman's Remarks Meeting brought to order at 6:00 pm. Welcome to the February board meeting.	(MK)
II.	Public Comment	(MK)
	None.	
III.	Board Election Results – Sub Area III, VII Bret Huber and Mike Blackwell ran unopposed in Sub Area's III and VII respectively.	(AC)
IV.	Oath Of Office: Sub Area III, VII Klitzing administered the Oath of office to Bret Huber and Mike Blackwell.	(MK)
V.	Approval of January 26, 2022 Board Meeting Minutes McClure Requested equipment sales motion be amended to specify sale of large barge push-boat was not included in original motion.	(MK) and
	PRIDDY MOTIONED TO APPROVE THE January 26 st , 2022 BOARD MEETING MINUTES AMENDED. MCCLURE SECONDED THE MOTION. ALL OTHER MEMBERS "AYES". THE N CARRIED.	
VI.	Treasurer's Report a. January Budget Highlights: Income: \$ 22,279.91 Expense: \$ 42,371.91 Total Checking & Savings: \$ 1,089080.84 Fixed Assets Total: \$ 1,080,594.15 Total Assets: \$ 2,169,674.99	(DL)

b. January Report of Claims: Approval of Vouchers

Total Liabilities and Equity: \$ 2,192,036.92

PRIDDY MOTIONED TO APPROVE ALLOWANCE OF VOUCHERS. MCCLURE SECONDED THE MOTION. ALL OTHER MEMBERS "AYES". THE MOTION CARRIED.

- VII. Manager's Report
 - a. 2022 Annual Report

Ross Carlson and Adam Casey gave a slide presentation on 2022 District operations. Carlson covered Gate House operations, staff, Riddle Point Park Improvements, 2022 Aquatic plant management, and community fundraising events. Casey covered Lake Lemon Enhancement Funds, Annual Revenue, In House dredging operations, and the 2022 Sediment Management Project. The presentation can be viewed <u>HERE</u>.

b. 2023 Vegetation Agreement

MCCLURE MOTIONED TO APPROVE THE 2023 VEGETATION CONTROL CONTRACT NOT TO EXCEED \$50,000 WITH AQUATIC CONTROL . PRIDDY SECONDED THE MOTION. ALL OTHER MEMBERS "AYES". THE MOTION CARRIED.

c. 2023 Mowing Contract

PRIDDY MOTIONED TO APPROVE 2023 MOWING CONTRACT WITH N ANDERSON EXCAVATING AND LAWN CARE LLC. MCCLURE SECONDED THE MOTION. ALL OTHER MEMBERS "AYES". THE MOTION CARRIED.

d. Park Stage/Shelter Proposal

Casey gave a short presentation on shelter design and cost. Further action and discussion (in conjunction with the Dock Proposal) was tabled until it can be further discussed with upcoming Capital Donor Survey results.

VIII. Annual Boat Pass Drawing

Carlson awarded to complimentary annual boat passes vouchers to members of the public.

- IX. Next Meeting Thursday, March 23, 2023
- X. Election of Board Officers (MK) Ladyman nominated a slate consisting of Michael Klitzing as Chairman, Les Wadzinski as Vice-Chairman, and Debra Ladyman as Treasure

PRIDDY MOTIONED TO ELECTED THE NOMINATED SLATE OF BOARD OFFICERS. MCCLURE SECONDED THE MOTION. ALL OTHER MEMBERS "AYES". THE MOTION CARRIED.

XI. Adjournment (MK) KLITZING MOTIONED TO ADJOURN THE MEETING AT 7:09 PM AND HUBER SECONDS. ALL OTHER MEMBERS "AYES". THE MOTION CARRIED.

ι.

(RC)

(MK)

Lake Lemon Conservancy District

Board Meeting Agenda Item

Presenter	Adam Casey, District Manager	
Action Requested	Approval	
ltem/Subject	2023 Fireworks Agreement	
Dollar Amount	\$9,000.00	
Meeting Date	March 23rd, 2023	
Summary	Review and approve the 2023 Fireworks Agreement.	
Staff Recommendation	Approve 2023 Fireworks Agreement.	

PROFESSIONAL SERVICES AGREEMENT

This Agreement is entered into this 23rd day of March, 2023, by and between the Lake Lemon Conservancy District (hereinafter "District") and Heath Headdy & Bill Hawkins (hereinafter "Contractor") as follows:

1. District agrees to contract with the Contractor for the following services:

Conduct the Lake Lemon Conservancy District's 2023 Independence Day Fireworks Celebration. See Contractor Proposal (Exhibit "A").

2. District agrees to Contract with the Contractor for the following period of time:

Monday July 3, 2023 (Show Date) Friday July 7, 2023 (Rain Date)

- 3. Contractor is deemed an Independent Contractor and is not considered to be an employee of the District. As such, Contractor acknowledges that **no withholding** for the Federal, State or Local Income Taxes **will be made** and **he/she is responsible** for all tax liabilities. Contractor also acknowledges that the District does not provide insurance for Independent Contractors, and **that Contractors must furnish and provide proof, if requested, of its own liability, automobile,** worker's compensation and other applicable insurance.
- 4. Contractor shall provide **all necessary** licenses, permits and evidence of certification or ability to perform the above duties as shall be reasonably required by the District.
- 5. District agrees to pay Contractor the Total Sum of \$9,000.00 for 2023. Payment will be issued upon purchase of shells

Professional Services Agreement – Continued Page 2

- 6. No portion of this Agreement shall be assigned by Contractor except with the written consent of the District.
- 7. Contractor agrees to **indemnify and hold harmless** the District, and its respective officials, employees, agents and independent Contractors from and against any and all losses, costs (including reasonable attorney fees) and liabilities which arise out of Contractor's acts or omission while Contractor is performing the services contracted for herein.
- Contractor shall maintain appropriate commercial general liability insurance in a minimum amount of one million dollars (\$1,000,000.00) per occurrence. The District and City of Bloomington Utilities Department shall be included as additional named insureds on the policy and contractor shall provide proof of insurance.
- 9. Contractor agrees not to discriminate against any person in the performance of this Agreement because of race, religion, color, sex, handicap, national origin or ancestry, age, residency, Disabled Veteran Status or Vietnam Era Veteran Status.
- 10. In all cases where Contractor is required to notify District for any purpose, Contractor shall notify the LLCD Manager, at 812-334-0233.
- 11. This Agreement represents the entire Contract between the parties.
- 12. Special provisions: See Attachment "A" Contractor's Proposal

Lake Lemon C "District"	onservancy District		"Contractor"
Signed		Signed	
Print		Print	
Title		Date	
Date		Address	
		Phone	

(ADDITIONAL PRODUCT WILL BE ADDED TO THE SHOW AFTER I SEE THE NEW PRODUCT COMING IN) THANKS FOR LETTING US BE A PART OF YOUR 4TH CELEBRATION, HEATH

NON FOR PROFIT 2023 LAKE LEMON SHOOT 9,000.00\$ BUDGET HEATH HEADDY, BILL HAWKINS 7596 W CHAFIN CHAPEL RD. ELLETTSVILLE IN 47429 PRODUCT LIST SHOW BODY OF SHOW 2-300 SHOT R, W, B SALUTE FAN CAKES 144- 3" SHELLS 3",4" SHELLS 72-4" SHELLS 10X10 FAN CAKE 66-5" SHELLS 3",4" SHELLS 37-6" SHELLS 2-81 SHOT CAKES 6-8" SHELLS 3",4",5" SHELLS **10-MULTI SHOT CAKES** 2- SPIDER KING CAKES 3",4",5" SHELLS FINALE 2-MIXED COLOR BASKET CAKES 60-3" RED, WHITE, BLUE SHELLS FANNED 3",4",5",6" SHELLS 144-3" COLOR SHELLS 2-TITANIUM CHRYS FAN CAKES 36 4" COLOR SHELI S 3",4",5",6",8" SHELLS 60-3" SALUTES FINALE 30-4" SALUTES 4-BROCADE AND BOUQUET CAKES 4-100 SHOT CAKES 60-3" R,W,B SHELLS FAN SHAPE FIREBALLS 3", 4" COLOR CHAINED SHELLS 3",4" SALUTE CHAINS WITH 6",8" FIREBALLS

Exhibit "A"

Lake Lemon Conservancy District

Board Meeting Agenda Item

Presenter	Adam Casey, District Manager	
Action Requested	Approval	
Item/Subject	2023 Board Conflict of Interest	
Dollar Amount	N/A	
Meeting Date	March 23rd, 2022	
Summary	Review and sign the 2023 Board Conflict of Interest forms.	
Board Requirement	Sign the 2023 Board Conflict of Interest forms.	

LAKE LEMON CONSERVANCY DISTRICT

2023 CONFLICT OF INTEREST POLICY

SECTION 1. PURPOSE:

The Lake Lemon Conservancy District ("LLCD") is a statutorily enabled special taxing district. Therefore, Lake Lemon Conservancy District operates with the public trust and is subject to scrutiny by and accountable to government authorities (including, but not limited to, the State Board of Accounts and the Monroe Circuit Court), as well as its freeholders and the public.

The board, officers, and management employees have the responsibility of administering the affairs of LLCD honestly and prudently, and of exercising their best care, skill, and judgment for the sole benefit of LLCD. Those persons shall exercise the utmost good faith in all transactions involved in their duties, they shall not use their positions with LLCD or knowledge gained therefrom for their personal benefit, and they shall at all times comply with the conflict of interest requirements set forth in Indiana Code § 35-44-1-3 (as may be amended from time to time). The interests of LLCD must be the first priority in all decisions and actions.

SECTION 2. PERSONS CONCERNED:

This statement is directed to directors and officers and all employees who can influence the actions of LLCD, and any other "public servant," as defined by Ind. Code § 35-41-1-24 & § 35-44-1-3.

SECTION 3. AREAS IN WHICH CONFLICT MAY ARISE:

Conflicts of interest may arise in the relations of directors, officers, and management employees with any of the following third parties:

- 1. Persons and firms supplying goods and services to LLCD.
- 2. Persons and firms from whom LLCD leases property and equipment.
- 3. Persons and firms with whom LLCD is dealing or planning to deal in connection with the gift, purchase or sale of real estate, securities, or other property.
- 4. Donors and others supporting LLCD.

- 5. Agencies, organizations, and associations which affect the operations of LLCD.
- 6. Family members, friends, and other employees.
- 7. Any other person or circumstance, as defined by Ind. Code § 35-44-1-3.

SECTION 4. NATURE OF CONFLICTING INTEREST:

A conflicting interest may be defined as an interest, direct or indirect, with any persons or firms mentioned in Section 3. Such an interest might arise through:

- 1. Owning stock or holding debt or other proprietary interests in any third party dealing with LLCD.
- 2. Holding office, serving on the board, participating in management, or being otherwise employed (or formerly employed) with any third party dealing with LLCD.
- 3. Receiving remuneration for services with respect to individual transactions involving LLCD.
- 4. Using LLCD's time, personnel, equipment, supplies, or good will for other than LLCD-approved activities, programs, and purposes.
- 5. Receiving personal gifts or loans from third parties dealing or competing with LLCD. Receipt of any gift is disapproved except gifts of a value less than \$50, which could not be refused without discourtesy. No personal gift of money should ever be accepted.
- 6. Other circumstances, as provided by Ind. Code § 35-44-1-3.

SECTION 5. INTERPRETATION OF THIS STATEMENT OF POLICY:

The areas of conflicting interest listed in Section 3, and the relations in those areas which may give rise to conflict, as listed in Section 4, are not exhaustive. Conflicts might arise in other areas or through other relations. It is expected that the directors, officers, and management employees will recognize such areas and relation by analogy.

The fact that one of the interests described in Section 4 exists does not necessarily mean that a conflict exists, or that the conflict, if it exists, is material enough to be of practical importance, or if material, that upon full disclosure of all relevant facts and circumstances it is necessarily adverse to the interests of LLCD.

However, it is the policy of the board that the existence of any of the interests described in Section 4 shall be disclosed before any transaction is consummated. It shall be the continuing responsibility of the board, officers, and management employees to scrutinize transactions and outside business interests and relationships for potential conflicts and to immediately make such disclosures. The directors, officers, management, employees, and/or "public servants" of LLCD shall at all times comply with the terms of Indiana Code § 35-44-1-3 (as may be amended from time to time) and prepare and submit required disclosure forms, pursuant to law.

SECTION 6. DISCLOSURE POLICY AND PROCEDURE:

Transactions with parties with whom a conflicting interest exists may be undertaken only if <u>all</u> of the following are observed:

- 1. The conflicting interest is fully disclosed;
- 2. The person with the conflict of interest is excluded from the discussion and approval of such transaction;
- 3. A competitive bid or comparable valuation exists;
- 4. The board has determined that the transaction is in the best interest of LLCD; and
- 5. The transaction is approved in accordance with the requirements of Ind. Code § 35-44-1-3.

The undersigned shall bring any conflict or concern regarding a conflict to the attention of the Board by its chair or the District Manager, as fitting considering all of the circumstances and in accordance with law, particularly Ind. Code § 35-44-1-3.

The board shall determine whether a conflict exists and in the case of an existing conflict, whether the contemplated transaction may be authorized as just, fair, and reasonable to LLCD. The decision of the board on these matters will rest in their sole discretion, and their concern must be the welfare of LLCD and the advancement of its purpose.

In addition to disclosing conflicts of interest under this Conflict of Interest Policy, any "public servant" (as defined by Ind. Code § 35-41-1-24 & § 35-44-1-3, attached hereto for reference) who is subject to a conflict of interest must also complete the State Board of Accounts' Uniform Conflict of Interest Disclosure Statement (SBA Form 236, attached hereto for reference). The "public servant" must submit the completed Form 236 to the LLCD Board of Directors *prior to* final action on any contract or purchase involving said public servant. The Board shall then determine whether to accept the Form—in accordance with Ind. Code § 35-44-1-3— prior to final action on the contract or purchase. Form 236, once accepted by the LLCD Board of Directors, shall be filed with the State Board of Accounts and the Monroe County Clerk within fifteen (15) days after final action on the contract or purchase. Furthermore, the public servant and the LLCD Board shall take any other steps necessary to ensure compliance with Indiana Code § 35-44-1-3 (as may be amended from time to time).

The undersigned herein discloses his or her association with the following entities or organizations which may or does have business with LLCD:

Entity/ Organization Director/Management	Association	<u>Board</u>

Lake Lemon Conservancy District Board Directors

Michael W. Klitzing Michael W. Klitzing (Apr 18, 2023 20:55 EDT)

MICHAEL KLITZING, CHAIRMAN

Les Wadzinski Les Wadzinski (Apr 18, 2023 16:08 EDT)

LES WADZINZKI, VICE-CHAIR

Debra Ladyman Debra Ladyman (Apr 20, 2023 16:49 EDT)

DEBRA LADYMAN, TREASURER

Bret Huber Bret Huber (Apr 18, 2023 16:04 EDT)

BRET HUBER, Sub-Area III

Steven Priddy Steven Priddy (Apr 19, 2023 06:54 EDT)

STEVEN PRIDDY, Sub-Area IV Malcolm McClure Malcolm McClure (Apr 18, 2023 17:35 EDT)

MALCOLM MCCLURE, Sub-Area V

MICHAEL BLACKWELL, Sub-Area VII

Management Official

Adam Casey (Apr 18, 2023 16:00 EDT)

ADAM CASEY, MANAGER

MARCH 23, 2023

DATE

343034 / 11820-42

IC 35-41-1-3.2

"Agency"

Sec. 3.2. (a) "Agency" means any authority, board, bureau, commission, committee, department, division, hospital, military body, or other instrumentality of:

(1) the state, a county, a township, a city, a town, a separate municipal corporation, a special taxing district, or a public corporation; or

(2) a state-assisted college or state-assisted university.

(b) The term does not include any part of the legislative department or the judicial department of state government.

As added by P.L.13-1987, SEC.13.

IC 35-41-1-12

"Governmental entity" defined

Sec. 12. "Governmental entity" means:

(1) the United States or any state, county, township, city, town, separate municipal corporation, special taxing district, or public school corporation;

(2) any authority, board, bureau, commission, committee, department, division, hospital, military body, or other instrumentality of any of those entities; or

(3) a state-assisted college or state-assisted university.

As added by P.L.311-1983, SEC.13.

IC 35-41-1-24

"Public servant"

Sec. 24. "Public servant" means a person who:

(1) is authorized to perform an official function on behalf of, and is paid by, a governmental entity;

(2) is elected or appointed to office to discharge a public duty for a governmental entity; or

(3) with or without compensation, is appointed in writing by a public official to act in an advisory capacity to a governmental entity concerning a contract or purchase to be made by the entity.

The term does not include a person appointed by the governor to an honorary advisory or honorary military position.

As added by P.L.311-1983, SEC.25. Amended by P.L.13-1987, SEC.15.

IC 35-44-1-3

Conflict of interest

Sec. 3. (a) The following definitions apply throughout this section:

(1) "Dependent" means any of the following:

(A) The spouse of a public servant.

(B) A child, stepchild, or adoptee (as defined in IC 31-9-2-2) of a public servant who is:

(i) unemancipated; and

(ii) less than eighteen (18) years of age.

(C) An individual more than one-half (1/2) of whose support is provided during a year by the public servant.

(2) "Governmental entity served by the public servant" means the immediate governmental entity being served by a public servant.

(3) "Pecuniary interest" means an interest in a contract or purchase if the contract or purchase will result or is intended to result in an ascertainable increase in the income or net worth of:

(A) the public servant; or

(B) a dependent of the public servant who:

(i) is under the direct or indirect administrative control of the public servant; or

(ii) receives a contract or purchase order that is reviewed, approved, or directly or indirectly administered by the public servant.

(b) A public servant who knowingly or intentionally:

(1) has a pecuniary interest in; or

(2) derives a profit from;

a contract or purchase connected with an action by the governmental entity served by the public servant commits conflict of interest, a Class D felony.

(c) It is not an offense under this section if:

(1) The public servant or the public servant's dependent receives compensation through salary or an employment contract for:

(A) services provided as a public servant; or

(B) expenses incurred by the public servant as provided by law.

(2) The public servant's interest in the contract or purchase and

all other contracts and purchases made by the governmental entity during the twelve (12) months before the date of the contract or purchase was two hundred fifty dollars (\$250) or less.

(3) The contract or purchase involves utility services from a utility whose rate structure is regulated by the state or federal government.

(4) The public servant:

(A) acts in only an advisory capacity for a state supported college or university; and

(B) does not have authority to act on behalf of the college or university in a matter involving a contract or purchase.

(5) A public servant under the jurisdiction of the state ethics commission (as provided in IC 4-2-6-2.5) obtains from the state ethics commission, following full and truthful disclosure, written approval that the public servant will not or does not have a conflict of interest in connection with the contract or purchase under IC 4-2-6 and this section. The approval required under this subdivision must be:

(A) granted to the public servant before action is taken in connection with the contract or purchase by the governmental entity served; or

(B) sought by the public servant as soon after the contract or purchase as the public servant becomes aware of the facts that give rise to a question of conflict of interest.

(6) A public servant who makes a disclosure that meets the requirements of subsection (d) or (e) and is:

(A) not a member or on the staff of the governing body empowered to contract or purchase on behalf of the governmental entity, and functions and performs duties for the

governmental entity unrelated to the contract or purchase;

(B) appointed by an elected public servant;

(C) employed by the governing body of a school corporation and the contract or purchase involves the employment of a dependent or the payment of fees to a dependent;

(D) elected; or

(E) a member of, or a person appointed by, the board of trustees of a state supported college or university.

(7) The public servant is a member of the governing board of a hospital organized or operated under IC 16-22-1 through IC 16-22-5 or IC 16-23-1.

(d) A disclosure must:

(1) be in writing;

(2) describe the contract or purchase to be made by the governmental entity;

(3) describe the pecuniary interest that the public servant has in the contract or purchase;

(4) be affirmed under penalty of perjury;

(5) be submitted to the governmental entity and be accepted by

the governmental entity in a public meeting of the governmental entity before final action on the contract or purchase;

(6) be filed within fifteen (15) days after final action on the contract or purchase with:

(A) the state board of accounts; and

(B) if the governmental entity is a governmental entity other than the state or a state supported college or university, the clerk of the circuit court in the county where the governmental entity takes final action on the contract or purchase; and

(7) contain, if the public servant is appointed, the written approval of the elected public servant (if any) or the board of trustees of a state supported college or university (if any) that appointed the public servant.

(e) This subsection applies only to a person who is a member of, or a person appointed by, the board of trustees of a state supported college or university. A person to whom this subsection applies complies with the disclosure requirements of this chapter with respect to the person's pecuniary interest in a particular type of contract or purchase which is made on a regular basis from a particular vendor if the individual files with the state board of accounts and the board of trustees a statement of pecuniary interest in that particular type of contract or purchase made with that particular vendor. The statement required by this subsection must be made on an annual basis.

As added by Acts 1978, P.L.144, SEC.7. Amended by Acts 1981, P.L.304, SEC.1; P.L.329-1983, SEC.1; P.L.66-1987, SEC.28; P.L.13-1987, SEC.16; P.L.183-1988, SEC.1; P.L.109-1988, SEC.3; P.L.197-1989, SEC.3; P.L.2-1993, SEC.185; P.L.22-1995, SEC.3; P.L.1-1997, SEC.149; P.L.110-2011, SEC.1. Lake Lemon Conservancy District

Board Meeting Agenda Item

Presenter	Adam Casey, District Manager
Action Requested	Review
Item/Subject	February Financial Update
Dollar Amount	N/A
Meeting Date	March 23rd, 202s
Summary	Financial report showing end of February 2023 Balance sheet,Income,Expense, 2022 comparison, and reconciliation data.
Staff Recommendation	N/A

Lake Lemon Conservancy District

Financial Statements

For Period Ending

February1, 2023 Through February 28, 2023

(Unaudited)

Watkins Accounting

113 E. 19th Street Bloomington, IN47408

LAKE LEMON CONSERVANCY Balance Sheet

As of February 28, 2023

ASSETS Current Assets 1000 · Peoples State Bank - General 43,638.75 1001 · Peoples State Bank - General - Other 693,232.57 Total 1000 · Peoples State Bank - General 736,871.32 1010 · Peoples State Bank - General 736,871.32 1010 · Peoples State Bank - General 736,871.32 1010 · Petry Cash 100.00 1020 · Change Fund 200.00 1040 · CD's Cumulative Maint Fund 10,765.10 1050 · Savings Account 203,138.12 Total Checking/Savings 1.063,570.69 Total Current Assets 1.02,755.00 1500 · Land @ South Shore Dr 102,755.00 1500 · Land @ South Shore Dr 102,08.11 1500 · Dats 3.67,280.00 1680 · Other Fixed Assets 1,080,594.15 1071L ASSETS 2,144,164.84 LLABILITIES & EQUITY 2,810.18 Liabilities 3,		Feb 28, 23
Checking/Savings 1000 · Peoples State Bank - General 1001 · Peoples State Bank - General - Other43,638.75 693,232.57Total 1000 · Peoples State Bank - General - Other736,871.321010 · Petty Cash100.001020 · Change Fund200.001040 · CD's Cumulative Maint Fund10,765.101050 · Savings Account203,138.12Total Checking/Savings1.063,570.69Total Checking/Savings1.063,570.69Total Current Assets1.02,755.001500 · Land @ South Shore Dr102,755.001500 · Cher Fixed Assets1.080,594.15TOTAL ASSETS2,144,164.84LIABILITIES & EQUITY2010 · FICA & Federal Taxes Payable 2020 · State & Co. Withholding Payable2,810.18 2020 · State & Co. Withholding Payable2010 · FICA & Federal Taxes Payable 2020 · State & Co. Withholding Payable1,090,000.00Total Labilities1,090,000.00Total Labilities1,090,000.00Total Labilities1,093,80.81Equity 3000 · Opening Balance Equity 3000 · Cheral Fund 3000 · Chera	ASSETS	
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2810 · Bond Payable 1,090,000.00 Total Long Term Liabilities 1,090,000.00 Total Liabilities 1,093,860.81 Equity 101,373.66 3000 · Opening Balance Equity 101,373.66 3040 · General Fund 503,214.77 3060 · Cumulative Maintenance Fund 101,942.92 3200 · Retained Earnings 389,918.43 Net Income -46,145.75 Total Equity 1,050,304.03	Total Current Liabilities	3,860.81
Total Liabilities 1,093,860.81 Equity 101,373.66 3000 · Opening Balance Equity 101,373.66 3040 · General Fund 503,214.77 3060 · Cumulative Maintenance Fund 101,942.92 3200 · Retained Earnings 389,918.43 Net Income -46,145.75 Total Equity 1,050,304.03	•	1,090,000.00
Equity 101,373.66 3000 · Opening Balance Equity 503,214.77 3060 · Cumulative Maintenance Fund 101,942.92 3200 · Retained Earnings 389,918.43 Net Income -46,145.75 Total Equity 1,050,304.03	Total Long Term Liabilities	1,090,000.00
3000 · Opening Balance Equity 101,373.66 3040 · General Fund 503,214.77 3060 · Cumulative Maintenance Fund 101,942.92 3200 · Retained Earnings 389,918.43 Net Income -46,145.75 Total Equity 1,050,304.03	Total Liabilities	1,093,860.81
	3000 · Opening Balance Equity 3040 · General Fund 3060 · Cumulative Maintenance Fund 3200 · Retained Earnings	503,214.77 101,942.92 389,918.43
TOTAL LIABILITIES & EQUITY 2,144,164.84	Total Equity	1,050,304.03
	TOTAL LIABILITIES & EQUITY	2,144,164.84

LAKE LEMON CONSERVANCY Profit & Loss February 2023

	Feb 23
Income	
4020 · Marina & Club Fees	650.00
4030 · Sublease & Access Fees	12,410.08
4070 · Grants & Donations	22.75
4080 · Fishing Tournament	360.00
4090 · Park Reservations	350.00
Total Income	13,792.83
Expense	
6000 · Manager	6,307.70
6001 · Operations Supervisor	4,791.66
6010 · FICA	850.09
6025 · Merchant Fees	53.81
6030 · Retirement	1,501.66
6040 · Health Insurance	-696.68
6080 · Seasonal Labor	709.50
6160 · Printer, Copier & Computer Supp	18.00
6240 · Building & Grounds	87.34
6250 · Boat/Weed Harvester/Truck	65.98
6300 · Accounting Services	450.00
6330 · Consulting Engineer	323.75
6370 · Phone, LDT, Pager, E-Mail	316.13
6410 · Subscriptions	38.18
6430 Ads	59.53
6440 · Other	324.00
6441 · Event Planning	1,877.38
6460 · Electric	529.00
6470 · Water	123.97
6480 · Trash	127.98
6490 · Port-O-Lets	190.50
6750 · Sediment Mitigation	21,797.10
Total Expense	39,846.58
t Income	-26,053.75

Cash Basis

LAKE LEMON CONSERVANCY Profit & Loss YTD Comparison February 2023

	Feb 23	Jan - Feb 23
Income		
4020 · Marina & Club Fees	650.00	1,950.00
4030 · Sublease & Access Fees	12,410.08	23,960.34
4070 · Grants & Donations	22.75	22.75
4080 · Fishing Tournament	360.00	810.00
4090 · Park Reservations	350.00	6,958.65
4120 · Other Income	0.00	2,371.00
Total Income	13,792.83	36,072.74
Expense		
6000 · Manager	6,307.70	12,615.40
6001 · Operations Supervisor	4,791.66	9,399.03
6010 FICA	850.09	1,696.21
6020 · State Unemployment Tax	0.00	22.96
6025 · Merchant Fees	53.81	206.61
6030 · Retirement	1,501.66	4,012.09
6040 · Health Insurance	-696.68	-638.63
6070 · Gate Attendant	0.00	60.00
6080 · Seasonal Labor	709.50	1,491.38
6160 · Printer, Copier & Computer Supp	18.00	18.00
6190 · General Business Supplies	0.00	13.31
6240 · Building & Grounds	87.34	264.62
6250 · Boat/Weed Harvester/Truck	65.98	65.98
6251 · Dredging Supplies	0.00	52.90
6300 · Accounting Services	450.00	900.00
6320 · Attorney	0.00	200.00
6330 · Consulting Engineer	323.75	3,835.00
6370 · Phone, LDT, Pager, E-Mail	316.13	629.26
6410 · Subscriptions	38.18	137.70
6430 · Ads	59.53	59.53
6440 · Other	324.00	324.00
6441 · Event Planning	1,877.38	2,294.30
6450 · Insurance	0.00	19,827.00
6460 · Electric	529.00	1,157.00
6470 · Water	123.97	242.51
6480 · Trash	127.98	154.23
6490 · Port-O-Lets	190.50	381.00
6661 · Disposal Site Preparation	0.00	1,000.00
6750 · Sediment Mitigation	21,797.10	21,797.10
Total Expense	39,846.58	82,218.49
et Income	-26,053.75	-46,145.75

LAKE LEMON CONSERVANCY Profit & Loss Prev Year Comparison February 2023

	Feb 23	Feb 22	\$ Change	% Change
Income				
4020 · Marina & Club Fees	650.00	0.00	650.00	100.0%
4030 · Sublease & Access Fees	12,410.08	12,350.00	60.08	0.5%
4060 · Interest	0.00	28.23	-28.23	-100.0%
4070 · Grants & Donations	22.75	0.00	22.75	100.0%
4080 · Fishing Tournament	360.00	0.00	360.00	100.0%
4090 · Park Reservations	350.00	1,100.00	-750.00	-68.2%
Total Income	13,792.83	13,478.23	314.60	2.3%
Expense				
6000 Manager	6,307.70	5,711.54	596.16	10.4%
6001 · Operations Supervisor	4,791.66	0.00	4,791.66	100.0%
6010 · FICA	850.09	473.71	376.38	79.5%
6020 · State Unemployment Tax	0.00	12.68	-12.68	-100.0%
6025 · Merchant Fees	53.81	31.45	22.36	71.1%
6030 · Retirement	1,501.66	760.54	741.12	97.5%
6040 · Health Insurance	-696.68	0.00	-696.68	-100.0%
6080 · Seasonal Labor	709.50	720.00	-10.50	-1.5%
6114 · Assistant Dredger (Other)	0.00	361.00	-361.00	-100.0%
6120 · Season & Launch Permits	0.00	1,732.58	-1,732.58	-100.0%
6130 · Daily Permits	0.00	78.00	-78.00	-100.0%
6160 · Printer, Copier & Computer Supp	18.00	0.00	18.00	100.0%
6190 · General Business Supplies	0.00	255.36	-255.36	-100.0%
6240 · Building & Grounds	87.34	0.00	87.34	100.0%
6250 · Boat/Weed Harvester/Truck	65.98	0.00	65.98	100.0%
6290 · Signs & Nautical Markers	0.00	280.00	-280.00	-100.0%
6300 · Accounting Services	450.00	0.00	450.00	100.0%
6320 · Attorney	0.00	1,368.00	-1,368.00	-100.0%
6330 · Consulting Engineer	323.75	0.00	323.75	100.0%
6370 · Phone, LDT, Pager, E-Mail	316.13	312.02	4.11	1.3%
6410 · Subscriptions	38.18	0.00	38.18	100.0%
6430 · Ads	59.53	22.54	36.99	164.1%
6440 · Other	324.00	0.00	324.00	100.0%
6441 · Event Planning	1,877.38	0.00	1,877.38	100.0%
6460 · Electric	529.00	520.00	9.00	1.7%
6470 · Water	123.97	55.11	68.86	125.0%
6480 · Trash 6490 - Bort O Loto	127.98	0.00	127.98	100.0%
6490 · Port-O-Lets	190.50 0.00	178.50 200.00	12.00 -200.00	6.7% 100.0%-
6500 · Pump Holding Tank 6661 · Disposal Site Preparation	0.00	200.00	-200.00 -1,000.00	-100.0%
6750 · Sediment Mitigation	21,797.10	123,750.00	-101,952.90	-82.4%
Total Expense	39,846.58	137,823.03	-97,976.45	-71.1%
Net Income	-26,053.75	-124,344.80	98,291.05	79.1%

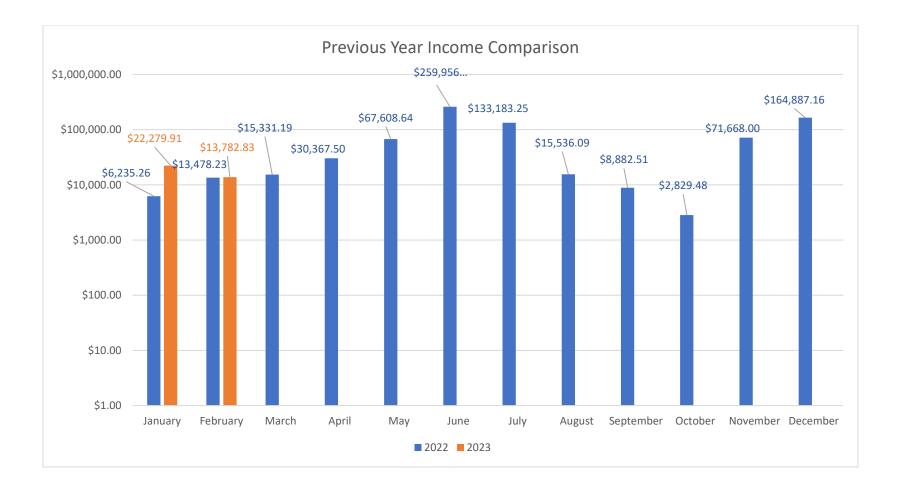
Cash Basis

LAKE LEMON CONSERVANCY Profit & Loss Budget vs. Actual January through February 2023

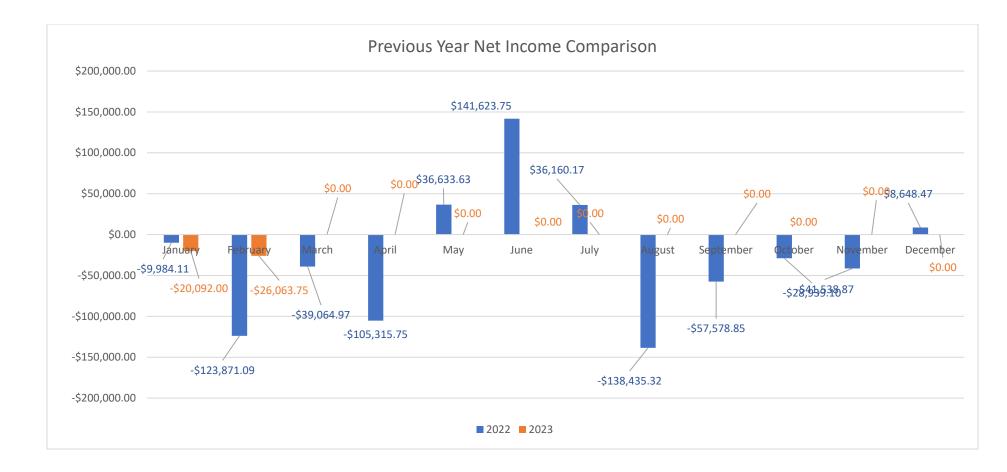
		Jan - Feb 23	Budget	\$ Over Budget	% of Budget
Income					
	· Brown Co - Cumulative Conserv	0.00	0.00	0.00	0.0%
	· Monroe Co - Cumulative Conserv	0.00	0.00	0.00	0.0%
	· Watercraft Permits · Launch Fees	0.00 0.00	136,000.00 28,000.00	-136,000.00 -28,000.00	0.0% 0.0%
	· Wakeboard Fee	0.00	8,000.00	-8,000.00	0.0%
	· Marina & Club Fees	1,950.00	12,000.00	-10,050.00	16.3%
4030	· Sublease & Access Fees	23,960.34	30,000.00	-6,039.66	79.9%
	 Property Tax - Brown Co. 	0.00	106,250.00	-106,250.00	0.0%
	· SBT Hydraulic Assessment-BC	0.00	106,250.00	-106,250.00	0.0%
	· Property Tax -Monroe Co.	0.00	318,750.00	-318,750.00	0.0%
	· SBT Hydraulic Assessment-MC · Interest	0.00 0.00	318,750.00 250.00	-318,750.00 -250.00	0.0% 0.0%
	· Grants & Donations	22.75	12,000.00	-11,977.25	0.0%
	· Fishing Tournament	810.00	1,500.00	-690.00	54.0%
	· Park Reservations	6,958.65	4,000.00	2,958.65	174.0%
4100	 Park Admission Fees 	0.00	72,000.00	-72,000.00	0.0%
4120	· Other Income	2,371.00	10,000.00	-7,629.00	23.7%
Total Inc	come	36,072.74	1,163,750.00	-1,127,677.26	3.1%
Expense	•				
	 Park Capital Improvement Fund 	0.00	50,000.00	-50,000.00	0.0%
	·Manager	12,615.40	72,000.00	-59,384.60	17.5%
	· Operations Supervisor	9,399.03	49,500.00	-40,100.97	19.0%
	· FICA	1,696.21	14,500.00	-12,803.79	11.7%
	· State Unemployment Tax · Merchant Fees	22.96 206.61	800.00 200.00	-777.04 6.61	2.9% 103.3%
	· Retirement	4,012.09	17,500.00	-13,487.91	22.9%
	· Health Insurance	-638.63	18,000.00	-18,638.63	-3.5%
	· Life Insurance	0.00	400.00	-400.00	0.0%
6070	· Gate Attendant	60.00	26,100.00	-26,040.00	0.2%
	· Seasonal Labor	1,491.38	19,800.00	-18,308.62	7.5%
	· Dredger (Other)	0.00	10,560.00	-10,560.00	0.0%
	· Assistant Dredger (Other)	0.00	6,080.00	-6,080.00	0.0% 0.0%
	 Season & Launch Permits Daily Permits 	0.00 0.00	2,160.00 325.00	-2,160.00 -325.00	0.0%
	· Receipt/Tickets Books	0.00	430.00	-430.00	0.0%
	· Checks	0.00	430.00	-430.00	0.0%
6160	· Printer, Copier & Computer Supp	18.00	540.00	-522.00	3.3%
6170	Miscellaneous-Other	0.00	500.00	-500.00	0.0%
	· Postage	0.00	810.00	-810.00	0.0%
	· Receipt Books	0.00	200.00	-200.00	0.0%
	· General Business Supplies	13.31	1,000.00	-986.69 -4,000.00	1.3% 0.0%
	· Regular Gas · Diesel	0.00 0.00	4,000.00 5,000.00	-5,000.00	0.0%
	· Janitorial Supplies	0.00	1,500.00	-1,500.00	0.0%
	· Medical Supplies	0.00	0.00	0.00	0.0%
6240	· Building & Grounds	264.62	6,480.00	-6,215.38	4.1%
	· Boat/Weed Harvester/Truck	65.98	1,620.00	-1,554.02	4.1%
	· Dredging Supplies	52.90	6,000.00	-5,947.10	0.9%
	· Rip Rap/Erosion Control	0.00	10,000.00	-10,000.00	0.0%
	· Uniforms - Signs & Nautical Markors	0.00 0.00	800.00 5,500.00	-800.00	0.0% 0.0%
	 Signs & Nautical Markers Accounting Services 	900.00	6,000.00	-5,500.00 -5,100.00	15.0%
	· Grass	0.00	12,000.00	-12,000.00	0.0%
	· Attorney	200.00	6,000.00	-5,800.00	3.3%
	· Consulting Engineer	3,835.00	30,000.00	-26,165.00	12.8%
6340	State Board Accounts Audit	0.00	1,500.00	-1,500.00	0.0%
	· Other Prof/Secretarial Service	0.00	1,000.00	-1,000.00	0.0%
	· Phone, LDT, Pager, E-Mail	629.26	4,500.00	-3,870.74	14.0%
	· Hotel	0.00	500.00	-500.00	0.0%
	· Meals · Subscriptions	0.00 137.70	200.00	-200.00 -1,962.30	0.0% 6.6%
6410 6430	· Subscriptions · Ads	59.53	2,100.00 500.00	-1,962.30 -440.47	6.6% 11.9%
	· Other	324.00	500.00	-176.00	64.8%
0++0		027.00	000.00	170.00	04.070

LAKE LEMON CONSERVANCY Profit & Loss Budget vs. Actual January through February 2023

	Jan - Feb 23	Budget	\$ Over Budget	% of Budget
6441 · Event Planning	2,294.30	1,500.00	794.30	153.0%
6450 · Insurance	19,827.00	54,000.00	-34,173.00	36.7%
6460 · Electric	1,157.00	6,500.00	-5,343.00	17.8%
6470 · Water	242.51	1,500.00	-1,257.49	16.2%
6480 · Trash	154.23	2,500.00	-2,345.77	6.2%
6490 · Port-O-Lets	381.00	2,750.00	-2,369.00	13.9%
6500 · Pump Holding Tank	0.00	1,000.00	-1,000.00	0.0%
6510 · Building & Grounds Expense	0.00	2,000.00	-2,000.00	0.0%
6520 · Boat	0.00	2,000.00	-2,000.00	0.0%
6530 · Truck	0.00	1,000.00	-1,000.00	0.0%
6541 · Dredging Equipment Maintenance	0.00	5,000.00	-5,000.00	0.0%
6542 · Equipment Rental	0.00	10,000.00	-10,000.00	0.0%
6560 · Water Testing	0.00	8,000.00	-8,000.00	0.0%
6570 · Lake Weed Treatment	0.00	50,000.00	-50,000.00	0.0%
6590 · Contigency Funds 10%	0.00	10,000.00	-10,000.00	0.0%
6610 · Cumulative Maintenance Fund	0.00	7,500.00	-7,500.00	0.0%
6620 · Dam/Spillway Inspection	0.00	5,000.00	-5,000.00	0.0%
6630 · Spillway Repairs	0.00	2,000.00	-2,000.00	0.0%
6661 · Disposal Site Preparation	1,000.00	20,000.00	-19,000.00	5.0%
6680 • Other Services and Charges	0.00	2,000.00	-2,000.00	0.0%
6681 · Fireworks	0.00	9,000.00	-9,000.00	0.0%
6700 · Computer Equipment	0.00	1,500.00	-1,500.00	0.0%
6750 Sediment Mitigation	21,797.10	530,000.00	-508,202.90	4.1%
6790 · Bond Repayment - SedimentMgmt	0.00	78,150.00	-78,150.00	0.0%
Total Expense	82,218.49	1,210,435.00	-1,128,216.51	6.8%
et Income	-46,145.75	-46,685.00	539.25	98.8%







LAKE LEMON CONSERVANCY Reconciliation Summary 1000 · Peoples State Bank - General, Period Ending 02/28/2023

	Feb 28, 23	
Beginning Balance Cleared Transactions		722,318.92
Checks and Payments - 20 items Deposits and Credits - 16 items	-42,044.13 57,081.55	
Total Cleared Transactions	15,037.42	
Cleared Balance		737,356.34
Uncleared Transactions Checks and Payments - 3 items Deposits and Credits - 2 items	-539.02 54.00	
Total Uncleared Transactions	-485.02	
Register Balance as of 02/28/2023		736,871.32
New Transactions Checks and Payments - 13 items Deposits and Credits - 5 items	-10,355.57 240,500.00	- <u> </u>
Total New Transactions	230,144.43	
Ending Balance		967,015.75

03/16/23

LAKE LEMON CONSERVANCY Reconciliation Detail

1000 · Peoples State Bank - General, Period Ending 02/28/2023

Туре	Date	Num	Name	Clr	Amount	Balance
Beginning Balanc						722,318.92
Cleared Trai						
	ind Payments - 20 ite					
Check		5742	FIRST INSURANCE	х	-19,827.00	-19,827.00
Check		5738	KRISTI HOWARD-S	Х	-2,000.00	-21,827.00
Check		5743	CHRISTOPHER B B	х	-1,511.25	-23,338.25
Check		5739	KENNETH & EDITH	х	-1,000.00	-24,338.25
Check	01/31/2023	5740	WATKINS ACCOUN	Х	-450.00	-24,788.25
Check	01/31/2023	5741	CARMIN PARKER PC	Х	-200.00	-24,988.25
Check	02/07/2023	5746	EAGLE GROUP LT	Х	-408.00	-25,396.25
Check	02/07/2023	5747	B & B WATER CORP	Х	-123.97	-25,520.22
Check	02/07/2023	5745	LOWE'S COMPANI	Х	-87.34	-25,607.56
Check	02/07/2023	5744	NAPA AUTO PARTS	X	-65.98	-25,673.54
Check		5748	RUMPKE OF INDIA	x	-26.34	-25,699.88
Check		5750	BAUGH FINE PRINT	x	-324.00	
Check		5749	RUMPKE OF INDIA	x		-26,023.88
Check		5751		x	-101.64	-26,125.52
Check		5752			-18.64	-26,144.16
Check			CHRISTOPHER B B	X	-323.75	-26,467.91
Check		5754	IZZY'S RENTAL	X	-190.50	-26,658.41
		5753	GATEHOUSE MEDI	Х	-24.84	-26,683.25
General Journal	02/28/2023			х	-7,950.47	-34,633.72
General Journal	02/28/2023			Х	-5,023.67	-39,657.39
General Journal	02/28/2023			Х	-2,386.74	-42,044.13
Total Che	cks and Payments				-42,044.13	-42,044.13
	and Credits - 16 item	ns				
General Journal	02/03/2023			х	1,350.00	1,350.00
General Journal	02/05/2023			х	1,260.00	2,610.00
General Journal	02/05/2023			Х	2,750.00	5,360.00
General Journal	02/10/2023			Х	630.00	5,990.00
General Journal	02/10/2023			Х	1,890.00	7,880.00
General Journal	02/13/2023			Х	420.00	8,300.00
General Journal	02/13/2023			х	840.00	9,140.00
General Journal	02/15/2023			X	43,288.72	52,428.72
General Journal	02/17/2023			x	805.00	53,233.72
General Journal	02/17/2023			x	945.00	54,178.72
General Journal	02/21/2023			x	630.00	54,808.72
General Journal	02/21/2023			x	987.75	
General Journal	02/24/2023			x		55,796.47
General Journal	02/24/2023			x	175.00	55,971.47
General Journal	02/26/2023				480.00	56,451.47
General Journal				Х	630.00	57,081.47
	02/28/2023			X	0.08	57,081.55
Total Depo	osits and Credits				57,081.55	57,081.55
	Transactions				15,037.42	15,037.42
Cleared Balance					15,037.42	737,356.34
Uncleared Tr Checks ar	ransactions nd Payments - 3 item	15				
Check	terrent in Excellent managementer and a substratement	4980	MONROE CO HEAL		75.00	75 66
Check		5430	ENGRAVING & STA		-75.00	-75.00
Check	and that is a first of the second		Charles and the second second second second second second		-14.02	-89.02
		5755	WATKINS ACCOUN	-	-450.00	-539.02
	ks and Payments				-539.02	-539.02
	and Credits - 2 items	i				
General Journal	04/27/2021				18.00	18.00
Seneral Journal	04/21/2022				36.00	54.00
Total Depo	osits and Credits			-	54.00	54.00
Total Uncleare	ed Transactions			-	-485.02	-485.02
egister Balance as				-	14,552.40	736,871.32
					17,002.40	130,011.32
New Transac	tiono					

New Transactions Checks and Payments - 13 items 03/16/23

LAKE LEMON CONSERVANCY Reconciliation Detail

1000 · Peoples State Bank - General, Period Ending 02/28/2023

Туре	Date	Num	Name	Cir	Amount	Balance
Check	03/08/2023	5756	BAUGH FINE PRINT		-1,837.25	-1,837.25
Check	03/08/2023	5757	GANNETT HOLDIN		-180.00	-2.017.25
Check	03/15/2023	5760	FIRST INSURANCE		-2.952.00	-4,969.25
Check	03/15/2023	5766	PREMIER COMPAN		-2,006.50	-6.975.75
Check	03/15/2023	5764	BRCJ INC.		-1,630.00	-8,605.75
Check	03/15/2023	5763	YOUNG TRUCKING		-746.29	-9,352.04
Check	03/15/2023	5768	PINE GROVE MARI		-333.18	-9,685.22
Check	03/15/2023	5762	IZZY'S RENTAL		-190.50	-9,875.72
Check	03/15/2023	5758	B & B WATER CORP		-135.39	-10,011.11
Check	03/15/2023	5765	INTERSTATE BATT		-134.00	-10,145.11
Check	03/15/2023	5767	CHRISTOPHER B B		-130.00	-10,275.11
Check	03/15/2023	5759	LOWE'S COMPANI		-54.60	-10.329.71
Check	03/15/2023	5761	RUMPKE OF INDIA		-25.86	-10,355.57
Total Chee	cks and Payments				-10,355.57	-10,355.57
Deposits	and Credits - 5 ite	ems				
General Journal	03/03/2023				1,050.00	1,050.00
General Journal	03/03/2023				3,820.00	4,870.00
General Journal	03/06/2023				210.00	5,080.00
General Journal	03/06/2023				420.00	5,500.00
General Journal	03/06/2023			-	235,000.00	240,500.00
Total Depo	osits and Credits			-	240,500.00	240,500.00
Total New Tra	ansactions				230,144.43	230,144.43
Ending Balance				_	244,696.83	967,015.75

Lake Lemon Conservancy District

Board Meeting Agenda Item

Presenter	Adam Casey- District Manager
Action Requested	Approval
Item/Subject	February Report of Claims: Approval of Vouchers
Dollar Amount	\$31,892.57
Meeting Date	March 23rd , 2023
Summary	Report showing check detail and payroll expenditures for February 2023
Staff Recommendation	Approval of February 2023 Report of Claims

Date: March 23, 2023

ALLOWANCE OF VOUCHERS

Debra Ladyman Treasurer

(Report of Claims - February 2023)

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.) We have examined the vouchers listed on the foregoing accounts payable voucher register and payroll journal, consisting of <u>3 pages</u>, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total of \$31,892.57

Dated this 23rd Day of March, 2023

Signature of Governing Board

Michael W. Klitzing Michael W. Klitzing (Apr 18, 2023 20:55 EDT)

MICHAEL KLITZING, CHAIRMAN

Les Wadzinski Les Wadzinski (Apr 18, 2023 16:08 EDT)

LES WADZINSKI, VICE-CHAIR

DEBRA LADYMAN, TREASURER

Bret Huber Bret Huber (Apr 18, 2023 16:04 EDT)

BRET HUBER, Sub-Area III

Steven Priddy Steven Priddy (Apr 19, 2023 06:54 EDT)

STEVEN PRIDDY, Sub-Area IV

Malcolm McClure Malcolm McClure (Apr 18, 2023 17:35 EDT)

MALCOLM MCCLURE, Sub-Area VI

MIKE BLACKWELL, Sub-Area VII

LAKE LEMON CONSERVANCY **Check Detail** February 2023

Туре	Num	Date	Name Item	Account	Paid Amount	Original Amount
Check	1007	02/23/2023	HEARTLAND DRED	1080 · Construction		-21,797.10
			Dredging Contract	6750 · Sediment Mitig	-21,797.10	21,797.10
TOTAL					-21,797.10	21,797.10
Check	5744	02/07/2023	NAPA AUTO PARTS	1000 · Peoples State		-65.98
			Windshield Wipers GMC	6250 · Boat/Weed Har	-65.98	65.98
TOTAL					-65.98	65.98
Check	5745	02/07/2023	LOWE'S COMPANIE	1000 · Peoples State		-87.34
			Water Coolers	6240 · Building & Gro	-87.34	87.34
OTAL					-87.34	87.34
Check	5746	02/07/2023	EAGLE GROUP LTD,	1000 · Peoples State		-408.00
		Р	olar Plunge Beanies and Staff PPE	6441 · Event Planning	-408.00	408.00
OTAL					-408.00	408.00
Check	5747	02/07/2023	B & B WATER CORP	1000 · Peoples State		-123.97
				6470 · Water	-123.97	123.97
OTAL					-123.97	123.97
Check	5748	02/10/2023	RUMPKE OF INDIAN	1000 · Peoples State		-26.34
				6480 · Trash	-26.34	26.34
OTAL					-26.34	26.34
heck	5749	02/14/2023	RUMPKE OF INDIAN	1000 · Peoples State		-101.64
				6480 · Trash	-101.64	101.64
OTAL					-101.64	101.64
heck	5750	02/14/2023	BAUGH FINE PRINT	1000 · Peoples State		-324.00
			LLCD Letterhead and Envelopes	6440 · Other	-324.00	324.00
OTAL					-324.00	324.00
Check	5751	02/14/2023	AIM MEDIA INDIANA	1000 · Peoples State		-18.64
			Legal Notice	6430 · Ads	-18.64	18.64
OTAL					-18.64	18.64
Check	5752	02/17/2023	CHRISTOPHER B B	1000 · Peoples State		-323.75
			Construction Oversight	6330 · Consulting Eng	-323.75	323.75
OTAL					-323.75	323.75
Check	5753	02/17/2023	GATEHOUSE MEDIA	1000 · Peoples State		-24.84
			Legal Notice	6430 · Ads	-24.84	24.84
OTAL					-24.84	24.84
Check	5754	02/17/2023	IZZY'S RENTAL	1000 · Peoples State		-190.50
				6490 · Port-O-Lets	-190.50	190.50

LAKE LEMON CONSERVANCY **Check Detail** February 2023

Туре	Num	Date	Name	Item	Account	Paid Amount	Original Amount
TOTAL						-190.50	190.50
Check	5755	02/21/2023	WATKINS ACCOUNT		1000 · Peoples State		-450.00
					6300 · Accounting Ser	-450.00	450.00
TOTAL						-450.00	450.00

Total: \$23,942.10

3:34 PM

03/16/23

LAKE LEMON CONSERVANCY DISTRICT Payroll Summary February 2023

							··	• entropy • estimates • a				
	Hours	arlson, Re	Feb 23	Hours	asey, Adar Rate	Feb 23	Hea	ley, Jessic Rate	Feb 23	Hours	TOTAL Rate	Feb 23
Employee Wages, Taxes and Adjustments									10010			
Gross Pav												
Salary-6000			0.00			6,307.70			0.00			6.307.70
Salary-6001			4.791.66			0.00			0.00			4.791.66
Reg. Pay-6080			0.00			0.00	43	16.50	709.50	43.00		709.50
Total Gross Pay			4,791.66			6,307.70	43		709.50	43.00		11,808.86
Deductions from Gross Pay												
Emp HSA			0.00			0.00			0.00			0.00
Health Insurance			0.00			-696.68			0.00			-696.68
Insurance			0.00			0.00			0.00			0.00
Retirement			-287.50			-378.46			0.00			-665.96
Total Deductions from Gross Pay			-287.50			-1,075.14			0.00			-1,362.64
Adjusted Gross Pay			4,504.16			5,232.56	43		709.50	43.00		10,446.22
Taxes Withheld												
Federal Withholding			-326.00			-784.00			0.00			-1,110.00
Medicare Employee			-69.48			-81.36			-10.29			-161.13
Social Security Employee			-297.08			-347.89			-43.99			-688.96
IN - Withholding			-137.95			-164.82			-22.35			-325.12
Marion Co			-45.49			0.00			0.00			-45.49
Medicare Employee Addl Tax			0.00			0.00			0.00			0.00
Monroe Co.			-44.13			-106.48			-14.44			-165.05
Total Taxes Withheld			-920.13			-1,484.55			-91.07			-2,495.75
Net Pay			3,584.03			3,748.01	43		618.43	43.00		7,950.47
Employer Taxes and Contributions												
Federal Unemployment			14.36			8.33			4.26			26.95
Medicare Company			69.48			81.36			10.29			161.13
Social Security Company			297.08			347.89			43.99			688.96
IN - Unemployment Company			23.96			19.44			3.55			46.95
Total Employer Taxes and Contributions			404.88			457.02			62.09			923.99

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Lake Lemon Conservancy District

Board Meeting Agenda Item

Presenter	Debra Ladyman, Treasurer			
Action Requested	Present			
Item/Subject	2024 Annual Budget Timeline			
Dollar Amount	N/A			
Meeting Date	March 23rd, 2023			
Summary	Presentation of the 2024 Annual Budget Timeline.			
Staff Recommendation	N/A			

LLCD BUDGET PLANNER/KEY DATES FOR 2024 BUDGET

March 23, 2023	Budget Time-Line Calendar – Selection of Board Budget Committee
April 1, 2022 – July 27, 2023	Prepare 2024 Budget
July 27, 2023	First Public Discussion on 2024 Budget (CBU Building, Bloomington, IN)
August 24, 2023	Second Public Discussion on 2024 Budget (CBU Building, Bloomington, IN) *All Budget adjustments must be made by the conclusion of the August 24, 2023 Meeting.
September 28, 2023	Public Hearing on 2024 Budget
October 26, 2023 (No later than November 1, 2022)	Board Adoption of 2024 Budget

Lake Lemon Conservancy District

Board Meeting Agenda Item

Presenter	Steve Priddy, District IV Director		
Action Requested	N/A		
Item/Subject	Fundraising and Donor Survey Update		
Dollar Amount	N/A		
Meeting Date	March 23rd, 2023		
Summary	Fundraising and Donor Survey Update		
Staff Recommendation	Present Info		

Strategy | Support | Success | Sustainability

March Board Progress Report

Kristi Howard-Shultz Consulting

Outcome: The Conservancy will gain insight into the feasibility of conducting a capital campaign. The plan will be designed to be simple, iterative and reviewed and updated. It will serve as a living document to guide the board and staff.

Work Plan: Three phases: Build our case; Test our case; Present findings and recommendations

Status Update: Currently in phase 1: build our case. We are doing this through our infographic and case for support statement.

Infographic & Case for Support Purpose: To educate, inspire, and engage our community to ultimately support our mission.

- Educate
 - What does the Conservancy do?
 - Answer the essential questions:
 - We are...
 - We specialize in...
 - We help...
- Inspire
 - Appeal to the broadest audience via empirically proven motivations for giving (Source: <u>Giving USA</u>. Slides 9 & 10 from Jan.27 Working Session)
 - Giving to environmental charities ranks #5 out of the top 10
 - People most often give because they believe in the mission, that their gift can make a difference and that they support the same causes annually
 - We want them to know that we are an option for their annual giving
- Engage
 - Invite and encourage *all* stakeholders to complete our survey
 - Nearly 900 on our list
 - o A mix of freeholders, partners, visitors
 - Will also be distributed at Gatehouse and through event confirmation emails

Current Lake Lemon Enhancement Fund Balances

Monroe County - \$96,322.25 Brown County - \$31,656.76

Kristi Howard-Shultz Consulting

Strategy | Support | Success | Sustainability

Status	Date	Location	Activity	Who
Complete	Aug	Email	Intro from Community Foundation	Meagan & Steve
Complete	8/29	Zoom	Meeting	Mary Jane & Steve
Complete	9/26	Phone	Call	Kristi & Steve
Complete		On Own	Review Past Materials/Surveys	Kristi
Complete	10/27	Zoom	Board Presentation	Kristi & All
Complete	12/21	Utilities Building	Board Presentation	Kristi & All
Complete		On Own	Review Past Materials/Master Plan	Kristi
Complete	1/13	Conservancy Office	Discovery	Kristi & Committee
Complete		On Own	Review Past Materials/SOP	Kristi
Complete	1/27	Community Foundation	Group Working Session 1 Case for Support/Infographic	Kristi & Committee
Complete	2/13	Zoom	Meeting with Sycamore Land Trust and Nature Conservancy	Kristi, Adam, & Ross
Complete	2/15	Community Foundation	Group Working Session 2 Goals & Metrics	Kristi & Committee
Complete		On Own	Draft Campaign Materials	Kristi
		On Own	Draft Survey	Kristi
		On Own	Edit & Approve Materials & Survey	Committee
	May 1st	Goal: before season open and tax bills	Send Survey and Fact Sheets	Staff & Board
			Session 3 Findings & Recommendations	Kristi & Committee
			Session 4 Implementation Support	Kristi & Committee
			Session 5 Implementation Support	Kristi & Committee
	May 25	Board meeting	Group Working Session 6 Implementation Support	Kristi & Committee
	June 24		Public meeting at shelterhouse	

LAKE LEMON CONSERVANCY DISTRICT

The Lake Lemon Conservancy District is committed to the preservation and continuous improvement of Lake Lemon for the benefit and enjoyment of all. We specialize in enhancing water quality, creating recreational opportunities, and mitigating the effects of sedimentation through active management of Lake Lemon's natural resources. We help ensure that Lake Lemon is safe and accessible now and for years to come.



conservancy formation





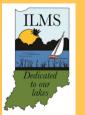
Environmental Affairs

HOST TO A GROWING NUMBER OF COMMUNITY PARTNERS AND EVENTS











Lake Lemon Conservancy District

Board Meeting Agenda Item

Presenter	Adam Casey, District Manager		
Action Requested	Approval		
Item/Subject	Resolution 03-01-23: Sublease Parcel Authorization Procedure		
Dollar Amount	N/A		
Meeting Date	March 23rd, 2023		
Summary	Resolution outlining approval process for future parcel sublease agreement applications		
Staff Recommendation	Approval		

Resolution 03-01-23 Sublease Parcel Authorization Procedure

WHEREAS, the City of Bloomington Utilities Department ("CBU") is the owner of real estate in Brown and Monroe Counties, Indiana, that has been leased to the Lake Lemon Conservancy District ("LLCD") pursuant to a Lease Agreement executed between CBU and LLCD, and subject to the terms of that agreement LLCD may sublease certain Surplus Parcels of the Real Estate to freeholders, and;

WHEREAS, the LLCD has set forth its withstanding definitions, statement of purpose, and priority with regard to Surplus Parcel Sublease Agreements in Resolution 11-04-04 (Attachment A), and;

WHERAS, the remaining locations and space available to execute Surplus Parcel Sublease Agreements has reached a limited level of availability, it is desired to further enact procedures regarding the placement and execution of Surplus Parcel Sublease Agreements.

THEREFORE, in consideration of limited available real estate, the following procedural guidelines are enacted regarding new Surplus Parcel Sublease Agreement applications, as well as Previously Executed Sublease Agreements that have not been renewed for a period of more than one year prior to the date of application.

- First Priority Lake Access Sublease Agreements, as defined in Resolution 11-04-04 (Attachment A) shall be executed at the discretion of the LLCD District Manager and CBU Director, within the guidelines and framework of existent LLCD Policy.
- Second, Third and Fourth Priority Lake Access Sublease Agreements, as defined in Resolution 11-04-04 (Attachment A), will require additional consideration and authorization as set forth in the following Procedures,

IT IS RESOLVED, that the following steps be taken prior to execution of Second, Third and Fourth Priority Lake Access Sublease Agreements in accordance with guidelines set forth in the previous statement.

Firstly, upon receipt of an Application for Sublease Agreement, LLCD Staff will determine the priority level, as set forth and defined in Attachment A, of the aforementioned application.

Secondly, LLCD Staff will to the best of their ability, and in accordance with the Lease Agreement between CBU and LLCD, determine a potential location for the execution of the Sublease Agreement.

Thirdly, the Applicant, an LLCD Staff member, and the Sub-area District Director for the District in which the Sublease Parcel will be located, shall meet at the proposed location to assess viability. Examples of Viability concerns are, but not limited to, Ingress and Egress Safety, Vehicle Parking, Current Dock Congestion, and shoreline type and condition. **Fourthly,** upon consensus of the Sub-Area Director and LLCD staff regarding site and application viability, the application will be brought before the full LLCD Board of Directors, at Public Board Meeting, for review.

Lastly, The Sub-Area Director of the District in which the Sublease Parcel Agreement will be executed, shall present a recommendation to the LLCD Board of Directors. Upon Successful Motion and a vote of Affirmation, the agreement shall be authorized by the LLCD and sent to the CBU for final approval.

Presented to the Board of Directors of the Lake Lemon Conservancy District this 23rd day of March 2023

ADOPTED BY THE FOLLOWING VOTE:

AYE	NAY	ABSTAIN
Michael W. KIItzing Michael W. Klitzing (Apr 18, 2023 20:55 EDT)		
MICHAEL KLITZING, CHAIRMAN		
Les Wadzinski Les Wadzinski (Apr 18, 2023 16:08 EDT)		
LES WADZINSKI, VICE-CHAIR		
DEBRA LADYMAN, TREASURER		
		Bret Huber
		Bret Huber (Apr 18, 2023 16:04 EDT)
BRET HUBER, Sub-Area III		
<u>Steven Priddy</u> Steven P <mark>ri</mark> ddy (Apr 19, 2023 06:54 EDT)		
STEVEN PRIDDY, Sub-Area IV		
		Malcolm McClure Malcolm McClure (Apr 18, 2023 17:35 EDT)
MALCOLM MCCLURE, Sub-Area VI		
MIKE BLACKWELL, Sub-Area VII		
- O		
ATTEST:		

LLCD District Manager



Lake Lemon Conservancy District

RESOLUTION 11-04-04

WHEREAS, it is appropriate for the Lake Lemon Conservancy District Board of Directors to establish rules and procedures whereby lake access may be provided to freeholders through Surplus Parcel Sublease Agreements; and

WHEREAS, the Lake Lemon Conservancy District Board of Directors wishes to set forth its Statement of Purpose and priority with regard to Surplus Parcel Sublease Agreements; and

WHEREAS, the Lake Lemon Conservancy District Board of Directors desires to revise and amend the Surplus Parcel Sublease Agreement to better clarify and give effect to the intended purpose and procedures,

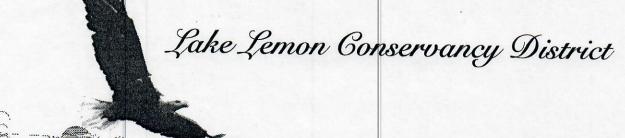
NOW THEREFORE, it is resolved by this Board of Directors as follows:

IT IS RESOLVED, the Statement of Purpose with regard to Lake Access Sublease Agreements shall be as follows: The Lake Lemon Conservancy District Board of Directors has consistently voiced a desire to accommodate freeholders within the Conservancy District whose land lacks riparian rights and freeholders of parcels having riparian rights but lacking lake access due to sedimentation. The accommodation has taken the form of entering into sublease agreements for lake access by freeholders across land abutting Lake Lemon. The Board of Directors recognizes that the freeholders who purchased land lacking riparian rights did so knowing that lake access from their land was problematic. However, the Board of Directors remains committed to providing lake access to the maximum number of freeholders, consistent with the limitations of land parcel supply.

BE IT FURTHER RESOLVED, that the available surplus parcels shall be subleased to freeholders consistent with the following guidelines and considered in the following order:

First priority - adjacent, developed property Second priority – non-adjacent, developed property Third priority – adjacent, undeveloped property Fourth priority – non-adjacent undeveloped property

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BE IT FURTHER RESOLVED, that the following definitions shall apply:

"Adjacent property" is a land parcel lacking lake access via riparian rights, or due to sedimentation, owned by a freeholder within the Conservancy District, which land parcel abuts a surplus parcel.

"Developed property" is a land parcel lacking lake access via riparian rights, or due to sedimentation owned by a freeholder within the Conservancy District on which has been constructed a permanent residence suitable for occupancy, as determined by pertinent county zoning and health regulations.

"Non-adjacent property" is a land parcel lacking lake access via riparian rights, or due to sedimentation, owned by a freeholder within the Conservancy District, which land parcel does not abut a surplus parcel.

BE IT FURTHER RESOLVED, that no distinction will be made as between property occupied by the freeholder and property owned for rental by the freeholder. In addition, each freeholder of parcel shall be limited to one (1) Sublease Agreement per parcel and, while every effort will be made to avoid placing a sublease with a freeholder of non-adjacent property on a surplus parcel abutting an adjacent property, this may not always be possible given the finite amount of shoreline available for such Sublease Agreements.

IT IS FURTHER RESOLVED, that the Surplus Parcel Sublease Agreement, attached hereto and marked as Exhibit "A" shall constitute the Surplus Parcel Sublease Agreement in effect for the Lake Lemon Conservancy District as of the date of this resolution and shall continue in effect until such time as further amendments are approved by this Board.

IT IS FURTHER RESOLVED, that any prior decisions and/or resolutions of this Board of Directors which are inconsistent with the Resolution adopted hereby, shall be null and void and this Resolution shall supersede any prior resolutions to the extent not inconsistent herewith.

Presented to the Board of Directors of the Lake Lemon Conservancy District this 17th day of November 2004.

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ABSTAIN

RESOLUTION 11-04-04 ADOPTED BY THE FOLLOWING VOTE:

AYE NAY MARTY MANN, CHAIRMAN Farm Ritter LARRY RITTER, VICE-CHAIR DENNIS FRIESEL, TREASURER DA ERORYADIST TOMKELLY, DIST REX TAYLOR, DIST. DAVE HOBSON, DIST. VII ATTEST: Weme

LLCD Board Recorder

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