

**February 27<sup>th</sup>, 2020 6:00pm**

[illegible]

**LAKE LEMON CONSERVANCY DISTRICT**

Board of Directors Meeting

City of Bloomington Utilities Building

February 27<sup>th</sup>, 2020

6:00 p.m.

**The February 27<sup>th</sup>, 2020 Board of Directors Meeting of the Lake Lemon Conservancy District was Held at the City of Bloomington Utilities Building and was called to order by Chairman Pam Dugan at 6:00 PM.**

**BOARD MEMBERS PRESENT: Chairman Pam Dugan, Vice-Chairman Mary Jane Brown, Treasurer Mike Blackwell, Michael Klitzing, Debra Ladyman, Les Wadzinski, Lora Schell. ALSO PRESENT: Adam Casey, District Manager, Alex Snooks, Operations Supervisor; and LLCD Freeholders (see attached sign-in sheet).**

- I. Call Meeting to Order / Chairman's Remarks (Dugan)
- II. Approval Board Meeting Minutes (Dugan)
  - a. Dugan requested approval for the January 23<sup>rd</sup>, 2020 Board Meeting Minutes.

**KLITZING MOTIONED TO APPROVE THE JANUARY 23<sup>RD</sup>, 2020 BOARD MEETING MINUTES. BROWN SECONDED THE MOTION. ALL "AYES". THE MOTION CARRIED.**

- III. Treasurer's Report (Blackwell)
  - a. January Budget Highlights
    - i. January Income: \$1,321
    - ii. January Expenditures: \$47,979
  - b. January Report of Claims: Approval of Allowance of Vouchers

**DUGAN MOTIONED TO APPROVE THE ALLOWANCE OF VOUCHERS FOR JANUARY 2020. SCHELL SECONDED THE MOTION. ALL "AYES". THE MOTION CARRIED.**

- c. Blackwell gave a summary of the 2019 Annual Budget, see attached.
  - i. Park admissions were up \$11,233.
  - ii. LLCD only spent \$36,612 on weed treatment which was less than the previous year.
  - iii. Budget shows \$68,000 in the red for a property purchase which will be utilized as a new disposal site for the hydraulic dredging project.
- d. Resolution 02-20-01: Cumulative Improvement Fund
  - iv. It could generate around \$47,000.00 per year with a tax assessment not to exceed 3.33 cents per \$100 of assessed value.

**BROWN MOTIONED TO APPROVE RESOLUTION 02-20-01: CUMULATIVE IMPROVEMENT FUND. LADYMAN SECONDED THE MOTION. ALL "AYES". THE MOTION CARRIED.**

**IV. Manager's Report (Casey)**

- a. Casey went over the 2019 Annual Report.
  - i. It was a banner year in all aspects.
- b. Casey requested approval for the 2020 Vegetation Contract with Aquatic Control in the amount of not to exceed \$50,000.00.

**DUGAN MOTIONED TO APPROVE THE 2020 VEGETATION CONTRACT WITH AQUATIC CONTROL NOT TO EXCEED \$50,000.00. KLITZING SECONDED THE MOTION. ALL "AYES". THE MOTION CARRIED.**

- c. Casey requested approval of the 2020 Mowing Agreement with N Anderson Excavating and Lawn Care in the amount of \$10,860.00.

**BROWN MOTIONED TO APPROVE THE 2020 MOWING AGREEMENT WITH N ANDERSON EXCAVATING AND LAWN CARE, LLC IN THE AMOUNT OF \$10,860.00. KLITZING SECONDED THE MOTION. ALL "AYES". THE MOTION CARRIED.**

- d. Casey presented a possible Dredging Priority List for 2020.
  - i. The priorities would be to finish zone 136 in the Chitwood Channels, and then move to Dorothy Lane.

**SHELL MOTIONED TO APPROVE THE 2020 DREDGING PRIORITIES IN FINISHING ZONE 136 AND THEN MOVING TO DOROTHY LANE. BLACKWELL SECONDED THE MOTION. ALL "AYES". THE MOTION CARRIED.**

- e. Casey presented an update for the Sediment Management Project.
  - i. Per the State Revolving Fund, in order to receive bond money from them, we must fill in part of and plant the overflow pond on the long causeway to form a filtration wetland.
  - ii. Casey and Christopher Burke Engineering finished site visits and delineations and have a big meeting between Casey, Christopher Burke, IDEM, INDNR, and The Army Corps of Engineers Scheduled for Tuesday March 17<sup>th</sup>.

**V. Park Master Plan Task Group**

- a. Klitzing made a presentation on different companies and the styles and layouts of Master Plans for Parks.
  - i. He Highlighted the stages in the plan that in his experience start with an inventory of everything a park has, moving to a concept of what LLCD would like our park at Riddle Point to look like and have, then the Company doing the master plan will have visual representations created so that LLCD could visualize

what we would like to do, then finish with a full Architectural Design for every structure on the plan.

- ii. The Task Group requested that the contract for the LLCD 2020 Master Plan go to Cornerstone.

**SHELL MOTIONED TO APPROVE THE 2020 MASTER PLAN WITH CORNERSTONE WITH CASEY AND THE CHAIRMAN – PAM DUGAN TO OVERSEE THE FINAL AGREEMENT NOT TO EXCEED \$23,000.00. BROWN SECONDED THE MOTION. ALL “AYES”. THE MOTION CARRIED.**

VI. Strategic Planning Committee (Brown)

- a. Brown updated the board on the meeting held on February 14<sup>th</sup>, 2020, see minutes attached.
  - i. Malcom created a hydrology lab in his basement and may have found some useful data in his studies about how long our sediment takes to fall out of solution.
- b. Brown discussed the disbandment of the SPC, and declared the last meeting was February 14<sup>th</sup>, 2020.

VII. Board Election Results – Sub Areas III, V

- a. Mary Jane Brown District III, and Lester Wadzinski District V ran uncontested and were elected in for another 4-year term each.

VIII. Oath of Office: Sub Area III, V

- a. Chairman Pam Dugan gave the Oath of Office for both Mary Jane Brown and Lester Wadzinski.

IX. Drawing

- a. Malcom McClure and Rebecca Ball won this year’s annual pass drawing!

X. Public Comment

- a. Tony Elrod expressed concerns about winter drawdowns to try and help control flooding in the creek, and to try and look for debris after every flood as to not have it build up in the channels and decrease the rate of land formation.
- b. Spencer Leiter had a few things to say about the fireworks, “The more powder the better”.

XI. New Business/ Correspondence for Future Agenda (Dugan)

- a. The next LLCD Board Meeting will take place on Thursday March 26<sup>th</sup>, 2020, 6:00pm, at the City of Bloomington Utilities Building.

XII. Adjournment

**SHELL MOTIONED TO ADJOURN THE FEBRUARY 27<sup>TH</sup>, 2020 BOARD OF DIRECTORS MEETING AT 7:39 P.M. BROWN SECONDED THE MOTION. ALL “AYE’S”. THE MOTION CARRIED. MEETING ADJOURNED.**

**RESPECTFULLY SUBMITTED BY:**

**Alex Snooks, Operations Supervisor**

Twenty Third Annual Meeting  
City of Bloomington Utilities Building  
February 27, 2020  
6:00 P.M.

**AGENDA**

- |       |   |      |
|-------|---|------|
| I.    | Call Meeting To Order/Chairman's Remarks              | (PD) |
| II.   | Approval of Board Meeting Minutes                     | (PD) |
|       | A. Approval of January 23, 2020 Board Meeting Minutes |      |
| III.  | Treasurer's Report                                    | (MB) |
|       | A. January 2020 Financial Highlights                  |      |
|       | B. January 2020 Report of Claims Approval             |      |
|       | C. 2019 Annual Budget Summary                         |      |
|       | D. Resolution 02-20-01: Cumulative Improvement Fund   |      |
| IV.   | Manager's Report                                      | (AC) |
|       | A. 2019 Annual Report                                 |      |
|       | B. 2020 Vegetation Control Contract                   |      |
|       | C. 2020 Mowing Contract                               |      |
|       | D. 2020 Dredging Priorities                           |      |
|       | E. Sediment Management Project -Update                |      |
| V.    | Park Master Plan Task Group                           | (MK) |
|       | A. Park Master Plan- Request for Information Review   |      |
| VI.   | Strategic Planning Committee: Update                  | (AC) |
|       | A. February 14 <sup>th</sup> meeting recap            |      |
|       | B. Future Status Discussion                           |      |
| VII.  | Board Election Results – Sub Areas III, V             | (PD) |
| VIII. | Oath of Office  | (PD) |
| IX.   | Drawing   |      |
| X.    | Letter of Support Request – Sewer District Project    | (PD) |
| XI.   | Public Comment  | (PD) |

- XI. Oath of Office: Sub Area III, IV (PD)
- XII. Next Meeting: Thursday, March 26, 2020, 6:00 p.m. at the City of (PD)  
Bloomington Utilities Building
- XIII. Adjournment (PD)

**Note: Immediately following the annual meeting the Directors shall meet to elect Board Officers for 2020.**

**Lake Lemon Conservancy District**  
**Board Meeting Agenda Item**

<b>Presenter</b>	<b>Pam Dugan, Chairman</b>
<b>Action Requested</b>	<b>Approval</b>
<b>Item/Subject</b>	January 23rd, <b>2020 Board Meeting Minutes</b>
<b>Dollar Amount</b>	<b>N/A</b>
<b>Meeting Date</b>	February 27th, <b>2020</b>
<b>Summary</b>	<b>A draft of the minutes for the January 23rd, 2020 Board Meeting Minutes is provided for Comment, Corrections, additions, or deletions.</b>
<b>Staff Recommendation</b>	<b>Approval of the January 23rd, 2020 Board meeting minutes</b>

**LAKE LEMON CONSERVANCY DISTRICT**

Board of Directors Meeting

City of Bloomington Utilities Building

January 23<sup>rd</sup>, 2020

6:00 p.m.

**The January 23<sup>rd</sup>, 2020 Board of Directors Meeting of the Lake Lemon Conservancy District was Held at the City of Bloomington Utilities Building and was called to order by Chairman Pam Dugan at 6:00 PM.**

**BOARD MEMBERS PRESENT: Chairman Pam Dugan, Vice-Chairman Mary Jane Brown, Treasurer Mike Blackwell, Michael Klitzing, Debra Ladyman, Les Wadzinski, Lora Schell. ALSO PRESENT: Adam Casey, District Manager, Alex Snooks, Operations Supervisor; and LLCD Freeholders (see attached sign-in sheet).**

- I. Call Meeting to Order / Chairman's Remarks (Dugan)
- II. Approval Board Meeting Minutes (Dugan)
  - a. Dugan requested approval for the December 12<sup>th</sup>, 2019 Board Meeting Minutes.

**SCHELL MOTIONED TO APPROVE THE DECEMBER 12<sup>TH</sup>, 2019 BOARD MEETING MINUTES WITH CORRECTIONS. BLACKWELL SECONDED THE MOTION. ALL "AYES". BROWN AND LADYMAN ABSTAIN. THE MOTION CARRIED.**

- III. Treasurer's Report (Blackwell)
  - a. December Budget Highlights
    - i. December Income: \$136,599.91
    - ii. December Expenditures: \$137,041.48
  - b. December Report of Claims: Approval of Allowance of Vouchers

**DUGAN MOTIONED TO APPROVE THE ALLOWANCE OF VOUCHERS FOR DECEMBER 2019 MOVING THE LAND PURCHASE TO SHOW AS A CAPITAL EXPENSE. BROWN SECONDED THE MOTION. ALL "AYES". THE MOTION CARRIED.**

- a. Blackwell requested renewal for another 12-month term of CD# 371035576- Maturing on January 23<sup>rd</sup>, 2020.

**SCHELL MOTIONED TO APPROVE RENEWAL OF CD# 371035576 FOR A 12 MONTH TERM. WADZINSKI SECONDED THE MOTION. ALL "AYES". THE MOTION CARRIED.**

- b. Blackwell discussed a Cumulative Improvement Fund as an additional fund that can be used for improving and maintaining capital assets in the conservancy district.



- i. It could generate around \$47,000.00 per year with a tax assessment not to exceed 3.33 cents per \$100 of assessed value.

**DUGAN MOTIONED TO APPROVE MOVING FORWARD IN THE PROCESS OF STARTING THE CUMULATIVE IMPROVEMENT FUND. LADYMAN SECONDED THE MOTION. ALL "AYES". THE MOTION CARRIED.**

**IV. Manager's Report (Casey)**

- a. Casey informed the Board that both Mary Jane Brown (District III) and Les Wadzinski (District V) will run uncontested for another 4-year term starting February 2020.
- b. Casey requested approval to select an engineer for permitting not to exceed \$25,000 pending approval of Chairman Pam Dugan.

**BROWN MOTIONED TO APPROVE CASEY TO SELECT AN ENGINEER FOR PERMITTING NOT TO EXCEED \$25,000.00 PENDING APPROVAL OF CHAIRMAN PAM DUGAN. WADZINSKI SECONDED THE MOTION. ALL "AYES". THE MOTION CARRIED.**

- c. Casey requested approval to apply to the State Revolving Fund.

**BROWN MOTIONED TO APPROVE CASEY TO APPLY TO THE STATE REVOLVING FUND FOR A \$1.2 MILLION UNCONTROLLED BOND. WADZINSKI SECONDED THE MOTION. ALL "AYES". THE MOTION CARRIED.**

- d. Casey presented a power point of design plans, size and layout, of a new gatehouse.
- e. Casey presented a change to the East End Lotus Maintenance Line moving it farther East to allow a better lake view for residents on the east side of Idalawn.

**BROWN MOTIONED TO APPROVE THE MOVING OF THE EAST END MAINTENANCE LINE. SCHELL SECONDED THE MOTION. KLITZING, BROWN, SCHELL, DUGAN, WADZINSKI "AYES". BLACKWELL AND LADYMAN "NAYS". THE MOTION CARRIED.**

**V. Strategic Planning Committee (Brown)**

- a. Brown updated the board on the balances of the two County Lake Lemon Enhancement Funds.
  - i. Brown: \$19,628.34
  - ii. Monroe: \$8,906.00
- b. Brown discussed the future of the SPC and the possible disbanding.
  - i. This discussion was tabled for the Annual Meeting.

**VI. Public Comment**

- a. Kevin expressed the need to brief the public on current status and plan moving forward regarding the sediment management project.

- b. Cathy McClure discussed trademarking the LLCD logo. This was tabled for the Annual Meeting.
- VII. New Business/ Correspondence for Future Agenda (Dugan)
  - a. The LLCD Annual Meeting will take place on Thursday February 27<sup>th</sup>, 2020, 6:00pm, at the City of Bloomington Utilities Building.
- VIII. Adjournment

**SCHELL MOTIONED TO ADJOURN THE January 23<sup>rd</sup>, 2020 BOARD OF DIRECTORS MEETING AT 7:55 P.M.  
BROWN SECONDED THE MOTION. ALL "AYE'S". THE MOTION CARRIED. MEETING ADJOURNED.**

**RESPECTFULLY SUBMITTED BY:  
Alex Snooks, Operations Supervisor**

**Lake Lemon Conservancy District**  
**Board Meeting Agenda Item**

<b>Presenter</b>	<b>Mike Blackwell, Treasurer</b>
<b>Action Requested</b>	<b>Review</b>
<b>Item/Subject</b>	<b>January 2020 Financial Update</b>
<b>Dollar Amount</b>	<b>N/A</b>
<b>Meeting Date</b>	February 27th, 2020
<b>Summary</b>	<b>Financial report showing end of January 2020 Balance sheet, Income, Expense, 2019 comparison, and reconciliation data.</b>
<b>Staff Recommendation</b>	<b>N/A</b>

LAKE LEMON CONSERVANCY

Financial Statements

For the Period Ending

January 1, 2020 THRU January 31, 2020

(UNAUDITED)

Watkins Accounting

113 E. 19<sup>th</sup> Street

Bloomington, Indiana 47408

## LAKE LEMON CONSERVANCY

I have prepared the financial statements for LAKE LEMON CONSERVANCY as of January 31, 2020 on the basis used in the preparation of its federal income tax returns. The tax returns are prepared on the accrual basis when appropriate.

The following are the company's significant accounting policies under this basis:

Income Tax. No provision or liability for income taxes has been included in the financial statements.

Provision for Doubtful Accounts. No provision for doubtful accounts is made. The company follows the practice of charging off all accounts deemed uncollectible directly to expense.

Property and Equipment. Property and equipment, as well as liabilities pertaining thereto, are recorded at cost as determined for income tax purposes.

Shirley Watkins, CPA  
February 12, 2020

**LAKE LEMON CONSERVANCY**  
**Balance Sheet**  
**As of January 31, 2020**

	<u>Jan 31, 20</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
1000 · Peoples State Bank	325,082.07
1010 · Petty Cash	100.00
1020 · Change Fund	200.00
1030 · CD's General Fund	35,000.00
1040 · CD's Cumulative Maint Fund	107,014.71
1050 · Savings Account	5,949.28
<b>Total Checking/Savings</b>	<u>473,346.06</u>
<b>Total Current Assets</b>	473,346.06
<b>Fixed Assets</b>	
1500 · Land @ South Shore Dr	102,755.00
1510 · Trucks	132,761.25
1520 · Other Asset	12,093.11
1550 · Boats	354,750.00
1680 · Other Fixed Assets	239,581.79
<b>Total Fixed Assets</b>	<u>841,941.15</u>
<b>TOTAL ASSETS</b>	<u><b>1,315,287.21</b></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Other Current Liabilities	
2010 · FICA & Federal Taxes Payable	3,501.66
2020 · State & Co. Withholding Payable	575.21
2040 · CHILD SUPPORT	270.00
<b>Total Other Current Liabilities</b>	<u>4,346.87</u>
<b>Total Current Liabilities</b>	<u>4,346.87</u>
<b>Total Liabilities</b>	4,346.87
<b>Equity</b>	
3000 · Opening Balance Equity	101,373.66
3040 · General Fund	503,214.77
3060 · Cumulative Maintenance Fund	101,942.92
3200 · Retained Earnings	651,067.21
Net Income	-46,658.22
<b>Total Equity</b>	<u>1,310,940.34</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>1,315,287.21</b></u>

# LAKE LEMON CONSERVANCY

## Profit & Loss YTD Comparison

### January 2020

	Jan 20	Jan 20
<b>Income</b>		
4020 · Marina & Club Fees	500.00	500.00
4060 · Interest	221.24	221.24
4080 · Fishing Tournament	600.00	600.00
<b>Total Income</b>	1,321.24	1,321.24
<b>Expense</b>		
6000 · Manager	5,230.76	5,230.76
6001 · Operations Supervisor	2,773.08	2,773.08
6002 · Equipment Operations Supervisor	3,076.92	3,076.92
6010 · FICA	1,004.83	1,004.83
6020 · State Unemployment Tax	36.08	36.08
6025 · Merchant Fees	33.54	33.54
6030 · Retirement	1,573.52	1,573.52
6040 · Health Insurance	748.79	748.79
6111 · Dredger	450.00	450.00
6112 · Dredger (Other)	435.00	435.00
6113 · Assistant Dredger	270.00	270.00
6114 · Assistant Dredger (Other)	899.25	899.25
6180 · Postage	220.00	220.00
6251 · Dredging Supplies	174.54	174.54
6300 · Accounting Services	450.00	450.00
6370 · Phone, LDT, Pager, E-Mail	283.67	283.67
6450 · Insurance	15,867.00	15,867.00
6460 · Electric	419.95	419.95
6470 · Water	55.11	55.11
6480 · Trash	20.00	20.00
6490 · Port-O-Lets	170.00	170.00
6500 · Pump Holding Tank	200.00	200.00
6520 · Boat	361.50	361.50
6530 · Truck	75.57	75.57
6542 · Equipment Rental	8,255.66	8,255.66
6560 · Water Testing	2,520.00	2,520.00
6661 · Disposal Site Preparation	2,374.69	2,374.69
<b>Total Expense</b>	47,979.46	47,979.46
<b>Net Income</b>	<b>-46,658.22</b>	<b>-46,658.22</b>



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02/17/20

Accrual Basis

# LAKE LEMON CONSERVANCY

## Profit & Loss Prev Year Comparison

### January 2020

	Jan 20	Jan 19	\$ Change	% Change
<b>Income</b>				
4020 · Marina & Club Fees	500.00	500.00	0.00	0.0%
4060 · Interest	221.24	219.93	1.31	0.6%
4080 · Fishing Tournament	600.00	650.00	-50.00	-7.7%
<b>Total Income</b>	<b>1,321.24</b>	<b>1,369.93</b>	<b>-48.69</b>	<b>-3.6%</b>
<b>Expense</b>				
6000 · Manager	5,230.76	2,530.77	2,699.99	106.7%
6001 · Operations Supervisor	2,773.08	1,307.69	1,465.39	112.1%
6002 · Equipment Operations Supervisor	3,076.92	0.00	3,076.92	100.0%
6010 · FICA	1,004.83	358.53	646.30	180.3%
6020 · State Unemployment Tax	36.08	19.25	16.83	87.4%
6025 · Merchant Fees	33.54	11.50	22.04	191.7%
6030 · Retirement	1,573.52	545.06	1,028.46	188.7%
6040 · Health Insurance	748.79	0.00	748.79	100.0%
6110 · Lake Biologist	0.00	458.00	-458.00	-100.0%
6111 · Dredger	450.00	0.00	450.00	100.0%
6112 · Dredger (Other)	435.00	390.00	45.00	11.5%
6113 · Assistant Dredger	270.00	0.00	270.00	100.0%
6114 · Assistant Dredger (Other)	899.25	0.00	899.25	100.0%
6120 · Season & Launch Permits	0.00	52.65	-52.65	-100.0%
6130 · Daily Permits	0.00	270.00	-270.00	-100.0%
6170 · Miscellaneous-Other	0.00	218.52	-218.52	-100.0%
6180 · Postage	220.00	200.00	20.00	10.0%
6190 · General Business Supplies	0.00	30.47	-30.47	-100.0%
6251 · Dredging Supplies	174.54	352.52	-177.98	-50.5%
6300 · Accounting Services	450.00	450.00	0.00	0.0%
6370 · Phone, LDT, Pager, E-Mail	283.67	274.79	8.88	3.2%
6430 · Ads	0.00	32.34	-32.34	-100.0%
6450 · Insurance	15,867.00	15,558.00	309.00	2.0%
6460 · Electric	419.95	460.95	-41.00	-8.9%
6470 · Water	55.11	55.11	0.00	0.0%
6480 · Trash	20.00	67.68	-47.68	-70.5%
6490 · Port-O-Lets	170.00	1,689.00	-1,519.00	-89.9%
6500 · Pump Holding Tank	200.00	0.00	200.00	100.0%
6510 · Building & Grounds Expense	0.00	3,814.00	-3,814.00	-100.0%
6520 · Boat	361.50	11.94	349.56	2,927.6%
6530 · Truck	75.57	6.35	69.22	1,090.1%
6542 · Equipment Rental	8,255.66	0.00	8,255.66	100.0%
6560 · Water Testing	2,520.00	0.00	2,520.00	100.0%
6661 · Disposal Site Preparation	2,374.69	0.00	2,374.69	100.0%
<b>Total Expense</b>	<b>47,979.46</b>	<b>29,165.12</b>	<b>18,814.34</b>	<b>64.5%</b>
<b>Net Income</b>	<b>-46,658.22</b>	<b>-27,795.19</b>	<b>-18,863.03</b>	<b>-67.9%</b>



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02/12/20

Accrual Basis

**LAKE LEMON CONSERVANCY**  
**Profit & Loss Budget vs. Actual**  
**January 2020**

	Jan 20	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
4000 · Watercraft Permits	0.00	115,000.00	-115,000.00	0.0%
4010 · Launch Fees	0.00	21,000.00	-21,000.00	0.0%
4020 · Marina & Club Fees	500.00	9,000.00	-8,500.00	5.6%
4030 · Sublease & Access Fees	0.00	27,000.00	-27,000.00	0.0%
4040 · Property Tax - Brown Co.	0.00	82,420.00	-82,420.00	0.0%
4050 · Property Tax -Monroe Co.	0.00	234,580.00	-234,580.00	0.0%
4060 · Interest	221.24	1,250.00	-1,028.76	17.7%
4070 · Grants & Donations	0.00	12,000.00	-12,000.00	0.0%
4071 · Community Foundation	0.00	0.00	0.00	0.0%
4080 · Fishing Tournament	600.00	1,500.00	-900.00	40.0%
4090 · Park Reservations	0.00	4,000.00	-4,000.00	0.0%
4100 · Park Admisioin Fees	0.00	44,000.00	-44,000.00	0.0%
4110 · Concessions	0.00	0.00	0.00	0.0%
4120 · Other Income	0.00	0.00	0.00	0.0%
4130 · Dredging/Rip-Rap Income	0.00	30,000.00	-30,000.00	0.0%
4140 · Dredging Equipment Loan Proceed	0.00	1,200,000.00	-1,200,000.00	0.0%
<b>Total Income</b>	<b>1,321.24</b>	<b>1,781,750.00</b>	<b>-1,780,428.76</b>	<b>0.1%</b>
<b>Expense</b>				
6000 · Manager	5,230.76	62,000.00	-56,769.24	8.4%
6001 · Operations Supervisor	5,850.00	36,050.00	-30,200.00	16.2%
6002 · Equipment Operations Supervisor	0.00	40,000.00	-40,000.00	0.0%
6010 · FICA	1,004.83	13,700.00	-12,695.17	7.3%
6020 · State Unemployment Tax	36.08	800.00	-763.92	4.5%
6025 · Merchant Fees	33.54	1,200.00	-1,166.46	2.8%
6030 · Retirement	1,573.52	15,200.00	-13,626.48	10.4%
6040 · Health Insurance	748.79	15,000.00	-14,251.21	5.0%
6050 · Life Insurance	0.00	0.00	0.00	0.0%
6070 · Gate Attendant	0.00	22,000.00	-22,000.00	0.0%
6100 · Lake Patrol	0.00	2,000.00	-2,000.00	0.0%
6110 · Lake Biologist	0.00	0.00	0.00	0.0%
6111 · Dredger	450.00	0.00	450.00	100.0%
6112 · Dredger (Other)	435.00	0.00	435.00	100.0%
6113 · Assistant Dredger	270.00	12,000.00	-11,730.00	2.3%
6114 · Assistant Dredger (Other)	899.25	6,000.00	-5,100.75	15.0%
6115 · Dredger (Private)	0.00	0.00	0.00	0.0%
6116 · Assistant Dredger (Private)	0.00	2,000.00	-2,000.00	0.0%
6120 · Season & Launch Permits	0.00	2,000.00	-2,000.00	0.0%
6130 · Daily Permits	0.00	400.00	-400.00	0.0%
6140 · Receipt/Tickets Books	0.00	400.00	-400.00	0.0%
6150 · Checks	0.00	200.00	-200.00	0.0%
6160 · Printer, Copier & Computer Supp	0.00	800.00	-800.00	0.0%
6170 · Miscellaneous-Other	0.00	1,300.00	-1,300.00	0.0%
6180 · Postage	220.00	750.00	-530.00	29.3%
6185 · Receipt Books	0.00	0.00	0.00	0.0%
6190 · General Business Supplies	0.00	750.00	-750.00	0.0%

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02/12/20

Accrual Basis

**LAKE LEMON CONSERVANCY**  
**Profit & Loss Budget vs. Actual**  
**January 2020**

	Jan 20	Budget	\$ Over Budget	% of Budget
6200 · Regular Gas	0.00	7,000.00	-7,000.00	0.0%
6210 · Diesel	0.00	9,000.00	-9,000.00	0.0%
6220 · Janitorial Supplies	0.00	0.00	0.00	0.0%
6230 · Medical Supplies	0.00	0.00	0.00	0.0%
6240 · Building & Grounds	0.00	6,000.00	-6,000.00	0.0%
6250 · Boat/Weed Harvester/Truck	0.00	1,500.00	-1,500.00	0.0%
6251 · Dredging Supplies	174.54	12,000.00	-11,825.46	1.5%
6252 · Rip Rap/Erosion Control	0.00	15,000.00	-15,000.00	0.0%
6260 · Uniforms	0.00	600.00	-600.00	0.0%
6270 · Boat Equipment	0.00	0.00	0.00	0.0%
6280 · Radio/Communication Equipment	0.00	0.00	0.00	0.0%
6290 · Signs & Nautical Markers	0.00	3,000.00	-3,000.00	0.0%
6300 · Accounting Services	450.00	5,400.00	-4,950.00	8.3%
6310 · Grass	0.00	15,000.00	-15,000.00	0.0%
6320 · Attorney	0.00	4,000.00	-4,000.00	0.0%
6325 · Fish Managment Survey	0.00	0.00	0.00	0.0%
6330 · Consulting Engineer	0.00	50,000.00	-50,000.00	0.0%
6350 · Other Prof/Secretarial Service	0.00	1,000.00	-1,000.00	0.0%
6370 · Phone, LDT, Pager, E-Mail	283.67	3,000.00	-2,716.33	9.5%
6380 · Travel	0.00	0.00	0.00	0.0%
6390 · Hotel	0.00	300.00	-300.00	0.0%
6400 · Meals	0.00	150.00	-150.00	0.0%
6410 · Subscriptions	0.00	800.00	-800.00	0.0%
6420 · Newsletter	0.00	600.00	-600.00	0.0%
6430 · Ads	0.00	500.00	-500.00	0.0%
6440 · Other	0.00	1,500.00	-1,500.00	0.0%
6441 · Event Planning	0.00	1,500.00	-1,500.00	0.0%
6450 · Insurance	15,867.00	45,000.00	-29,133.00	35.3%
6460 · Electric	419.95	5,000.00	-4,580.05	8.4%
6470 · Water	55.11	750.00	-694.89	7.3%
6480 · Trash	20.00	1,500.00	-1,480.00	1.3%
6490 · Port-O-Lets	170.00	2,000.00	-1,830.00	8.5%
6500 · Pump Holding Tank	200.00	800.00	-600.00	25.0%
6510 · Building & Grounds Expense	0.00	10,000.00	-10,000.00	0.0%
6520 · Boat	361.50	2,000.00	-1,638.50	18.1%
6530 · Truck	75.57	1,000.00	-924.43	7.6%
6540 · Sluice Gate Inspection	0.00	0.00	0.00	0.0%
6541 · Dredging Equipment Maintenance	0.00	10,000.00	-10,000.00	0.0%
6542 · Equipment Rental	8,255.66	7,500.00	755.66	110.1%
6560 · Water Testing	2,520.00	6,500.00	-3,980.00	38.8%
6570 · Lake Weed Treatment	0.00	50,000.00	-50,000.00	0.0%
6580 · Erosion Control/Matching Fund	0.00	0.00	0.00	0.0%
6590 · Contingency Funds 10%	0.00	5,000.00	-5,000.00	0.0%
6600 · 6% Marina Permit Sales	0.00	2,300.00	-2,300.00	0.0%
6610 · Cumulative Maintenance Fund	0.00	7,500.00	-7,500.00	0.0%
6620 · Dam/Spillway Inspection	0.00	0.00	0.00	0.0%
6630 · Spillway Repairs	0.00	5,000.00	-5,000.00	0.0%

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02/12/20

Accrual Basis

**LAKE LEMON CONSERVANCY**  
**Profit & Loss Budget vs. Actual**  
**January 2020**

	Jan 20	Budget	\$ Over Budget	% of Budget
6640 · Soil Testing IDEM	0.00	0.00	0.00	0.0%
6650 · Dredge Matching Fund	0.00	0.00	0.00	0.0%
6661 · Disposal Site Preparation	2,374.69	15,000.00	-12,625.31	15.8%
6662 · Debt Service-Dredging Loan	0.00	67,000.00	-67,000.00	0.0%
6663 · Barge Assembly	0.00	0.00	0.00	0.0%
6670 · Debt Service (Dredging Equip.)	0.00	0.00	0.00	0.0%
6680 · Other Services and Charges	0.00	1,500.00	-1,500.00	0.0%
6681 · Fireworks	0.00	8,000.00	-8,000.00	0.0%
6682 · Ramp Repairs	0.00	2,000.00	-2,000.00	0.0%
6690 · Office Equipment	0.00	0.00	0.00	0.0%
6700 · Computer Equipment	0.00	0.00	0.00	0.0%
6701 · Barge	0.00	0.00	0.00	0.0%
6702 · Push Boat/Motors	0.00	0.00	0.00	0.0%
6703 · Excavator	0.00	0.00	0.00	0.0%
6704 · Off Road Truck	0.00	200,000.00	-200,000.00	0.0%
6705 · Utility Truck	0.00	0.00	0.00	0.0%
6706 · Bulldozer	0.00	0.00	0.00	0.0%
6710 · Boat Dock	0.00	0.00	0.00	0.0%
6720 · Utility Vehicle	0.00	0.00	0.00	0.0%
6730 · Patrol Boat	0.00	0.00	0.00	0.0%
6740 · Work Boat (Pontoon)	0.00	0.00	0.00	0.0%
6750 · Sediment Mitigation	0.00	950,000.00	-950,000.00	0.0%
6770 · LLC'D Pick-up Truck	0.00	0.00	0.00	0.0%
6780 · Gatehouse	0.00	30,000.00	-30,000.00	0.0%
<b>Total Expense</b>	<b>47,979.46</b>	<b>1,807,750.00</b>	<b>-1,759,770.54</b>	<b>2.7%</b>
<b>Net Income</b>	<b>-46,658.22</b>	<b>-26,000.00</b>	<b>-20,658.22</b>	<b>179.5%</b>

**Lake Lemon Conservancy District**  
**Board Meeting Agenda Item**

<b>Presenter</b>	<b>Mike Blackwell, Treasurer</b>
<b>Action Requested</b>	<b>Approval</b>
<b>Item/Subject</b>	January <b>Report of Claims: Approval of Vouchers</b>
<b>Dollar Amount</b>	\$41,536.19
<b>Meeting Date</b>	February 27th, 2020
<b>Summary</b>	<b>Report showing check detail and payroll expenditures for January 2020.</b>
<b>Staff Recommendation</b>	<b>Approval of January 2020 Report of Claims</b>



# Lake Lemon Conservancy District

Date: February 27, 2020

## ALLOWANCE OF VOUCHERS

Mike Blackwell  
Treasurer


(Report of Claims- January 2020)

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.) We have examined the vouchers listed on the foregoing accounts payable voucher register and payroll journal, consisting of 6 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total of \$41,536.19

Dated this 27th Day of February 2020

### Signature of Governing Board


  
PAM DUGAN, CHAIRMAN

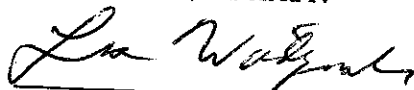
  
MARY JANE BROWN, VICE-CHAIR

  
MIKE BLACKWELL, TREASURER

  
MICHAEL KLITZING, Sub-Area I

  
DEBRA LADYMAN, Sub-Area II

  
LORA SCHELL, Sub-Area IV

  
LES WADZINSKI, Sub-Area V

7599 North Tunnel Road, Unionville, IN 47468  
Phone 812/334-0233 • Fax 812/335-0038



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02/12/20

**LAKE LEMON CONSERVANCY**  
**Check Detail**  
 January 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	4379	1/14/2020	KENNETH MULLIS		1000 · Peoples Sta...		-150.00
					6661 · Disposal Sit...	-150.00	150.00
TOTAL						-150.00	150.00
Check	4883	1/3/2020	INDIANA STATE CENTRAL COLLECTIONS ...		1000 · Peoples Sta...		-270.00
			Payroll Deduction		2040 · CHILD SUP...	-270.00	270.00
TOTAL						-270.00	270.00
Check	4886	1/9/2020	FIRST INSURANCE GROUP		1000 · Peoples Sta...		-12,300.00
					6450 · Insurance	-12,300.00	12,300.00
TOTAL						-12,300.00	12,300.00
Check	4887	1/9/2020	WRIGHT-HENNEPIN COOPERATIVE ELECT...		1000 · Peoples Sta...		-22.95
					6460 · Electric	-22.95	22.95
TOTAL						-22.95	22.95
Check	4888	1/9/2020	KLEINDORFER HARDWARE		1000 · Peoples Sta...		-74.34
					6251 · Dredging Su...	-74.34	74.34
TOTAL						-74.34	74.34
Check	4889	1/9/2020	MACALLISTER MACHINERY CO.		1000 · Peoples Sta...		-8,255.66
			Articulated Dump Truck Rental		6542 · Equipment R...	-8,255.66	8,255.66
TOTAL						-8,255.66	8,255.66
Check	4890	1/10/2020	B & B WATER CORP		1000 · Peoples Sta...		-55.11
					6470 · Water	-55.11	55.11
TOTAL						-55.11	55.11
Check	4891	1/10/2020	WILSON EQUIPMENT CO.		1000 · Peoples Sta...		-93.00
					6251 · Dredging Su...	-93.00	93.00
TOTAL						-93.00	93.00

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02/12/20

**LAKE LEMON CONSERVANCY**  
**Check Detail**  
 January 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	4892	1/28/2020	INDIANA STATE CENTRAL COLLECTIONS ...		1000 · Peoples Sta...		-270.00
			Payroll Deduction		2040 · CHILD SUP...	-270.00	270.00
TOTAL						-270.00	270.00
Check	4893	1/21/2020	ALL ABOUT BOATS		1000 · Peoples Sta...		-361.50
			Pontoon Winterization		6520 · Boat	-361.50	361.50
TOTAL						-361.50	361.50
Check	4894	1/21/2020	JOHN NAYLOR TRUCKING		1000 · Peoples Sta...		-879.93
			Stone for Access Road - Possum Trot		6661 · Disposal Sit...	-879.93	879.93
TOTAL						-879.93	879.93
Check	4895	1/21/2020	VISA		1000 · Peoples Sta...		-894.45
			Wrecker for Stuck Dump Truck		6661 · Disposal Sit...	-598.88	598.88
					6530 · Truck	-75.57	75.57
				Stamps	6180 · Postage	-220.00	220.00
TOTAL						-894.45	894.45
Check	4896	1/21/2020	WATKINS ACCOUNTING		1000 · Peoples Sta...		-450.00
					6300 · Accounting ...	-450.00	450.00
TOTAL						-450.00	450.00
Check	4897	1/21/2020	IZZY'S RENTAL		1000 · Peoples Sta...		-170.00
					6490 · Port-O-Lets	-170.00	170.00
TOTAL						-170.00	170.00
Check	4898	1/21/2020	COMCAST CABLE		1000 · Peoples Sta...		-283.67
					6370 · Phone, LDT,...	-283.67	283.67
TOTAL						-283.67	283.67
Check	4899	1/21/2020	FIRST INSURANCE GROUP		1000 · Peoples Sta...		0.00

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**LAKE LEMON CONSERVANCY**  
**Check Detail**  
 January 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
TOTAL						0.00	0.00
Check	4900	1/23/2020	SCI REMC		1000 · Peoples Sta...		-397.00
				6460 · Electric		-397.00	397.00
TOTAL						-397.00	397.00
Check	4901	1/23/2020	FIRST INSURANCE GROUP		1000 · Peoples Sta...		-3,567.00
				6450 · Insurance		-3,567.00	3,567.00
TOTAL						-3,567.00	3,567.00
Check	4902	1/23/2020	KNIGHT'S TRASH REMOVAL		1000 · Peoples Sta...		-20.00
				6480 · Trash		-20.00	20.00
TOTAL						-20.00	20.00
Check	4904	1/27/2020	AMBETTER FROM MHS		1000 · Peoples Sta...		-463.32
			Health Insurance 80% payroll deduction	6040 · Health Insur...		-463.32	463.32
TOTAL						-463.32	463.32
Check	4905	1/27/2020	AMBETTER FROM MHS		1000 · Peoples Sta...		-285.47
			Health Insurance 80% payroll deduction	6040 · Health Insur...		-285.47	285.47
TOTAL						-285.47	285.47
Check	4906	1/28/2020	INDIANA DEPT OF WORKFORCE		1000 · Peoples Sta...		-36.08
				6020 · State Unem...		-36.08	36.08
TOTAL						-36.08	36.08
Check	4907	1/31/2020	KLEINDORFER HARDWARE		1000 · Peoples Sta...		-7.20
				6251 · Dredging Su...		-7.20	7.20
TOTAL						-7.20	7.20
Check	4908	1/31/2020	TODD'S SEPTIC SERVICE		1000 · Peoples Sta...		-200.00
				6500 · Pump Holdin...		-200.00	200.00



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**LAKE LEMON CONSERVANCY**  
**Check Detail**  
 January 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
TOTAL						-200.00	200.00
Check	4909	1/31/2020	DOTLICH CRANE		1000 · Peoples Sta...		-745.88
			Crane for Pushboat and Counter Weight	6661 · Disposal Sit...		-745.88	745.88
TOTAL						-745.88	745.88
Check	4910	1/31/2020	INDIANA UNIVERSITY RESEARCH		1000 · Peoples Sta...		-2,520.00
				6560 · Water Testing		-2,520.00	2,520.00
TOTAL						-2,520.00	2,520.00

\$32,772.56

# LAKE LEMON CONSERVANCY DISTRICT

## Payroll Summary

### January 2020

	Allender, Clinton L			Casey, Adam W			Edwards SR, Roger A			Snooks, Franklin A			TOTAL
	Hours	Rate	Jan 20	Hours	Rate	Jan 20	Hours	Rate	Jan 20	Hours	Rate	Jan 20	Hours
<b>Employee Wages, Taxes and Adjustments</b>													
Gross Pay													
Salary-6000			0.00			5,230.76			0.00			0.00	
Salary-6001			3,076.92			0.00			0.00			2,773.08	
Reg. Pay-6070			0.00			0.00			0.00	11.50		0.00	
Reg. Pay-6110			0.00			0.00			0.00	11.50		0.00	
Reg. Pay-6111	15	30.00	450.00			0.00			0.00			0.00	15.00
Reg. Pay-6112	14.5	30.00	435.00			0.00			0.00			0.00	14.50
Reg. Pay-6113		20.00	0.00			0.00	15	18.00	270.00			0.00	15.00
Reg. Pay-6114		20.00	0.00			0.00	49	18.50	899.25			0.00	49.00
Reg. Pay-6115		29.00	0.00			0.00			0.00			0.00	
Reg. Pay-6116		20.00	0.00			0.00			0.00			0.00	
<b>Total Gross Pay</b>	<b>29.5</b>		<b>3,961.92</b>			<b>5,230.76</b>	<b>64</b>		<b>1,169.25</b>			<b>2,773.08</b>	<b>93.50</b>
<b>Deductions from Gross Pay</b>													
Insurance			0.00			0.00			0.00			0.00	
Retirement			-92.30			-313.84			0.00			-83.20	
<b>Total Deductions from Gross Pay</b>			<b>-92.30</b>			<b>-313.84</b>			<b>0.00</b>			<b>-83.20</b>	
<b>Adjusted Gross Pay</b>	<b>29.5</b>		<b>3,869.62</b>			<b>4,916.92</b>	<b>64</b>		<b>1,169.25</b>			<b>2,689.88</b>	<b>93.50</b>
<b>Taxes Withheld</b>													
Federal Withholding			-399.00			-762.00			-49.00			-282.00	
Medicare Employee			-57.45			-75.85			-16.95			-40.21	
Social Security Employee			-245.64			-324.31			-72.49			-171.93	
IN - Withholding			-124.99			-158.82			-37.77			-86.88	
Law. Co.			-67.73			0.00			0.00			0.00	
Medicare Employee Addl Tax			0.00			0.00			0.00			0.00	
Monroe Co.			0.00			-53.84			-15.72			-29.46	
<b>Total Taxes Withheld</b>			<b>-894.81</b>			<b>-1,374.82</b>			<b>-191.93</b>			<b>-610.48</b>	
<b>Deductions from Net Pay</b>													
Child Support			-810.00			0.00			0.00			0.00	
<b>Total Deductions from Net Pay</b>			<b>-810.00</b>			<b>0.00</b>			<b>0.00</b>			<b>0.00</b>	
<b>Net Pay</b>	<b>29.5</b>		<b>2,164.81</b>			<b>3,542.10</b>	<b>64</b>		<b>977.32</b>			<b>2,079.40</b>	<b>93.50</b>
<b>Employer Taxes and Contributions</b>													
Federal Unemployment			23.77			31.38			7.02			16.64	
Medicare Company			57.45			75.85			16.95			40.21	
Social Security Company			245.64			324.31			72.49			171.93	
IN - Unemployment Company			19.81			26.15			5.85			13.87	
<b>Total Employer Taxes and Contributions</b>			<b>346.67</b>			<b>457.69</b>			<b>102.31</b>			<b>242.65</b>	

## LAKE LEMON CONSERVANCY DISTRICT

## Payroll Summary

January 2020

	TOTAL	
	Rate	Jan 20
Employee Wages, Taxes and Adjustments		
Gross Pay		
Salary-6000		5,230.76
Salary-6001		5,850.00
Reg. Pay-6070		0.00
Reg. Pay-6110		0.00
Reg. Pay-6111		450.00
Reg. Pay-6112		435.00
Reg. Pay-6113		270.00
Reg. Pay-6114		899.25
Reg. Pay-6115		0.00
Reg. Pay-6116		0.00
Total Gross Pay		13,135.01
Deductions from Gross Pay		
Insurance		0.00
Retirement		-489.34
Total Deductions from Gross Pay		-489.34
Adjusted Gross Pay		12,645.67
Taxes Withheld		
Federal Withholding		-1,492.00
Medicare Employee		-190.46
Social Security Employee		-814.37
IN - Withholding		-408.46
Law. Co.		-67.73
Medicare Employee Addl Tax		0.00
Monroe Co.		-99.02
Total Taxes Withheld		-3,072.04
Deductions from Net Pay		
Child Support		-810.00
Total Deductions from Net Pay		-810.00
Net Pay		<u>8,763.63</u>
Employer Taxes and Contributions		
Federal Unemployment		78.81
Medicare Company		190.46
Social Security Company		814.37
IN - Unemployment Company		65.68
Total Employer Taxes and Contributions		<u>1,149.32</u>

**Lake Lemon Conservancy District**  
**Board Meeting Agenda Item**

<b>Presenter</b>	<b>Mike Blackwell, Treasurer</b>
<b>Action Requested</b>	2019 Annual Budget Summary
<b>Item/Subject</b>	<b>2019 Annual Budget Summary</b>
<b>Dollar Amount</b>	n/a
<b>Meeting Date</b>	February 27th, <b>2020</b>
<b>Summary</b>	Summary of the 2019Annual Budget.
<b>Staff Recommendation</b>	n/a

**LAKE LEMON CONSERVANCY DISTRICT  
INCOME OVER EXPENDITURES SUMMARY  
GENERAL FUND  
January1, 2019 Through December 31, 2019**

	2019 ACTUAL	2019 BUDGET	END OF YEAR TRANSFERS	Positive (Negative) Budget Variance
<b>REVENUES</b>				
4000 Watercraft Permits	111,518.06	\$ 115,000.00	\$	(3,481.94)
4010 Launch Fees	23,777.00	21,000.00	\$	2,777.00
4020 Marina & Club Fees	9,187.50	9,000.00	\$	187.50
4030 Sublease & Lake Access Fees	26,245.00	27,000.00	\$	(755.00)
4040 Property Tax - Brown Co.	77,774.29	82,420.00	\$	(4,645.71)
4050 Property Tax - Monroe Co.	241,353.21	234,580.00	\$	6,773.21
4060 Interest	4,728.39	1,250.00	\$	3,478.39
4070 Grants & Donations	14,045.00	7,000.00	\$	7,045.00
4080 Fishing Tournament	900.00	1,500.00	\$	(600.00)
4090 Park Reservations	2,400.00	4,000.00	\$	(1,600.00)
4100 Park Admission Fees	51,233.00	40,000.00	\$	11,233.00
4110 Concessions	-	1,000.00	\$	(1,000.00)
4120 Other	5.03	-	\$	5.03
4130 Dredging/Rip-Rap Income	21,500.00	20,000.00	\$	1,500.00
4140 Dredging Equipment Loan Proceed	-	-	\$	-
<b>TOTAL REVENUES</b>	<b>584,666.48</b>	<b>563,750.00</b>	<b>\$</b>	<b>20,916.48</b>
<b>EXPENDITURES</b>				
<b>WAGES &amp; BENEFITS</b>				
<b>SALARIES &amp; BENEFITS</b>				
6000 Manager	65,800.00	59,800.00	6,000.00	-
6001 Operations Supervisor	34,000.00	35,000.00	(1,000.00)	-
6010 FICA	14,022.93	13,700.00	323.00	0.07
6020 State Unemployment Tax	70.49	800.00		729.51
6025 Merchant Fees	1,699.64	1,200.00	500.00	0.36
6030 Retirement	14,171.56	14,000.00	172.00	0.44
6040 Health Insurance	748.79	6,000.00	(5,000.00)	251.21
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>130,513.41</b>	<b>130,500.00</b>	<b>995.00</b>	<b>981.59</b>
<b>HOURLY WAGES</b>				
6070 Gate Keeper	23,198.91	21,000.00	2,199.00	0.09
6100 Lake Patrol	633.00	4,800.00		4,167.00
6110 Lake Biologist	458.00	-	458.00	-
6111 Dredger	23,705.50	23,400.00	306.00	0.50
6112 Dredger(Other)	14,964.48	14,625.00	340.00	0.52
6113 Assistant Dredger	12,762.00	12,000.00	763.00	1.00
6114 Assistant Dredger(Other)	5,087.25	6,000.00		912.75
6115 Dredger (Private)	1,653.00	3,900.00	(2,200.00)	47.00
6116 Assistant Dredger (Private)	1,044.00	2,000.00		956.00
<b>TOTAL HOURLY WAGES</b>	<b>83,506.14</b>	<b>87,725.00</b>	<b>1,866.00</b>	<b>6,084.86</b>
<b>GRAND TOTAL WAGES &amp; BENEFITS</b>	<b>214,019.55</b>	<b>218,225.00</b>	<b>2,861.00</b>	<b>7,066.45</b>
<b>SUPPLIES</b>				
<b>OFFICE SUPPLIES</b>				
6120 Season & Launch Permits	1,883.39	2,000.00		116.61
6130 Daily Permits	270.00	400.00		130.00
6140 Receipt/Ticket Books	350.50	400.00		49.50
6150 Checks	317.97	200.00	118.00	0.03
6160 Printer, Copier & Computer Sup	946.97	800.00	147.00	0.03
6170 Miscellaneous/Other	1,009.49	1,300.00		290.51
6180 Postage	475.00	750.00		275.00
6190 General Business Supplies	691.93	750.00		58.07
<b>TOTAL OFFICE SUPPLIES</b>	<b>5,945.25</b>	<b>6,600.00</b>	<b>265.00</b>	<b>919.75</b>
<b>OPERATING SUPPLIES</b>				
6200 Regular Gas	8,383.74	6,000.00	2,384.00	0.26
6210 Diesel, Oil, Grease	11,954.93	7,000.00	4,955.00	0.07
<b>TOTAL OPERATING SUPPLIES</b>	<b>20,338.67</b>	<b>13,000.00</b>	<b>7,339.00</b>	<b>0.33</b>
<b>REPAIR &amp; MAINTENANCE SUPPLIES</b>				
6240 Building & Grounds	2,784.13	6,000.00	(3,200.00)	15.87
6250 Boats, Trucks	1,101.43	1,500.00	(346.00)	52.57
6251 Dredging Supplies	16,761.61	12,000.00	4,762.00	0.39
6252 Rip Rap/Erosion Control	1,168.46	15,000.00	(13,800.00)	31.54
<b>TOTAL REPAIR &amp; MAINT SUPPLIES</b>	<b>21,815.63</b>	<b>34,500.00</b>	<b>(12,584.00)</b>	<b>100.37</b>

**LAKE LEMON CONSERVANCY DISTRICT  
INCOME OVER EXPENDITURES SUMMARY  
GENERAL FUND**

January 1, 2019 Through December 31, 2019

	2019 ACTUAL	2019 BUDGET	END OF YEAR TRANSFERS	Positive (Negative) Budget Variance
OTHER SUPPLIES				
6260 Uniforms		200.00		200.00
6270 Boat Equipment	-	-		-
6280 Radio Equipment	2,550.00	1,000.00	1,551.00	1.00
6290 Signs & Nautical Markers	3,270.41	2,500.00	771.00	0.59
TOTAL OTHER SUPPLIES	5,820.41	3,700.00	2,322.00	201.59
				-
<b>GRAND TOTAL SUPPLIES</b>	<b>53,919.96</b>	<b>57,800.00</b>	<b>(2,658.00)</b>	<b>1,222.04</b>
<b>SERVICES &amp; OTHER CHARGES</b>				
PROFESSIONAL SERVICES				
6300 Accounting Services	5,400.00	5,400.00		-
6310 Grass	10,560.00	10,560.00		-
6320 Attorney	555.00	4,000.00	(3,400.00)	45.00
6325 Fish Management Survey	-	-		-
6330 Consulting Engineers	72,128.81	-	72,129.00	0.19
6350 Other Services	5,850.00	1,000.00	4,851.00	1.00
TOTAL PROFESSIONAL SERVICES	94,493.81	20,960.00	73,580.00	46.19
				-
COMMUNICATION & TRANSPORTATION				
6370 Phone, LDT, Pager, Voice Mail	3,425.54	3,000.00	426.00	0.46
6380 Travel	-	-		-
6390 Hotel	396.50	300.00	97.00	0.50
6400 Meals	52.00	150.00		98.00
6410 Subscriptions/Memberships	1,191.25	800.00	392.00	0.75
TOTAL COMMUNICATION & TRANSPORTATION	5,065.29	4,250.00	915.00	99.71
PRINTING & ADVERTISING				
6420 Newsletter	-	600.00	(599.00)	1.00
6430 Ads(Legal Notices)	140.14	500.00		359.86
6440 Ballots & Other Printing	802.37	1,500.00	(697.00)	0.63
TOTAL PRINTING & ADVERTISING	942.51	2,600.00	(1,296.00)	361.49
INSURANCE				
6450 Liab, Bldg, Equip, Work Comp	48,262.85	45,000.00	3,263.00	0.15
TOTAL INSURANCE	48,262.85	45,000.00	3,263.00	0.15

**LAKE LEMON CONSERVANCY DISTRICT  
INCOME OVER EXPENDITURES SUMMARY  
GENERAL FUND**

January1, 2019 Through December 31, 2019

	2019 ACTUAL	2019 BUDGET	END OF YEAR TRANSFERS	Positive (Negative) Budget Variance
<b>UTILITY SERVICES</b>				
6460 Electric	4,618.45	5,000.00		381.55
6470 Water	1,130.72	750.00	381.00	0.28
6480 Trash	1,798.25	1,500.00	299.00	0.75
6490 Port-O-Lets	4,165.25	2,000.00	2,166.00	0.75
6500 Pump Holding Tank	800.00	800.00		-
TOTAL UTILITY SERVICES	12,512.67	10,050.00	2,846.00	383.33
<b>REPAIR &amp; MAINTENANCE</b>				
6510 Building & Grounds	8,550.69	15,500.00	(6,900.00)	49.31
6520 Boat & Harvester	1,435.77	2,000.00	(560.00)	4.23
6530 Truck	525.04	1,000.00		474.96
6540 Sluice Gate Inspection	-	-		-
6541 Dredging Equipment	17,943.36	10,000.00	7,944.00	0.64
6542 Equipment Rental	6,630.06	5,000.00	1,631.00	0.94
TOTAL REPAIR & MAINTENANCE	35,084.92	33,500.00	2,115.00	530.08
<b>DEBT SERVICE</b>				
6550 Operating Loan	-	-		-
TOTAL DEBT SERVICE	-	-		-
<b>OTHER SERVICES &amp; CHARGES</b>				
6560 Water Testing	5,623.00	6,500.00	(850.00)	27.00
6570 Lake Weed Treatment	36,612.00	50,000.00	(13,300.00)	88.00
6580 Erosion Control/Matching Funds	-	-		-
6590 Contingency Funds 10%	-	5,000.00	(5,000.00)	-
6600 6% Marina Permit Sales	2,086.08	2,300.00		213.92
6610 Cumulative Maintenance Fund	5,000.00	5,000.00		-
6620 Dam/Spillway Inspection	5,343.22	5,000.00	344.00	0.78
6630 Spillway Repairs (Cum Maint Fund)	550.00	-	550.00	-
6640 Soil Testing IDEM	-	-		-
6650 Dredge Matching Fund	-	10,000.00	(10,000.00)	-
6660 Dredging Engineering	-	-		-
6661 Disposal Site Preparation	12,942.53	10,000.00	2,943.00	0.47
6662 Debt Service - Dredging Loan	-	67,000.00	(67,000.00)	-
6663 Silt Container, Barge Assembly etc	-	-		-
6670 Debt Service (Dredging Loan-Int.)	-	-	-	-
6680 Other Services and Charges	1,829.77	1,500.00	330.00	0.23
6681 Fireworks	8,000.00	6,500.00	1,501.00	1.00
6682 Ramp Repairs	-	2,000.00	(2,000.00)	-
TOTAL OTHER SERVICE & CHGS	77,986.60	170,800.00	(92,482.00)	331.40
<b>GRAND TOTAL SERVICES &amp; CHARGES</b>	<b>274,348.65</b>	<b>287,160.00</b>	<b>(11,059.00)</b>	<b>1,752.35</b>
<b>OTHER CAPITAL OUTLAYS</b>				
<b>MACHINERY &amp; EQUIPMENT</b>				
6690 Office Equipment	-	0.00		-
6700 Computer Equip.	-	0.00		-
6701 Barge	-	0.00		-
6702 Push Boat	-	0.00		-
6703 Excavator & Buckets	-	0.00		-
6704 Off Road Truck	-	0.00		-
6705 Utility Truck	-	0.00		-
6706 Bulldozer	-	0.00		-
6710 Boat Dock	-	0.00		-
6720 Utility Vehicle	8,100.00	0.00	8,100.00	-
6730 Patrol Boat	-	0.00		-
6750 Sediment Mitigation	102,755.00	100,000.00	2,756.00	1.00
6770 LLCD Pick-up Truck	-	0.00		-
TOTAL MACHINERY & EQUIPMENT	110,855.00	100,000.00	10,856.00	1.00
<b>OTHER CAPITAL OUTLAYS</b>				
6730 Patrol Boat/Trailer	-			-
6740 Weed Harvester	-			-
6750 Truck Payments 12 mos.	-			-
6760 Other Capital Outlays	-			-
TOTAL OTHER CAPITAL OUTLAYS	-	-		-
<b>GRAND TOTAL CAPITAL EXPENDITURES</b>	<b>110,855.00</b>	<b>100,000.00</b>	<b>10,856.00</b>	<b>1.00</b>
<b>TOTAL EXPENDITURES BUDGET</b>	<b>653,143.16</b>	<b>663,185.00</b>	<b>-</b>	<b>10,041.84</b>
<b>Excess Expenditures over Revenue</b>	<b>\$ (68,476.68)</b>	<b>\$ (99,435.00)</b>	<b>\$ -</b>	<b>\$ 30,958.32</b>

**Lake Lemon Conservancy District**  
**Board Meeting Agenda Item**

<b>Presenter</b>	<b>Mike Blackwell, Treasurer</b>
<b>Action Requested</b>	Resolution 02-20-01: Cumulative Improvement Fund
<b>Item/Subject</b>	<b>Resolution 02-20-01</b>
<b>Dollar Amount</b>	N/A
<b>Meeting Date</b>	<b>February 27th, 2020</b>
<b>Summary</b>	Resolution 02-20-01: Cumulative Improvement Fund. If approved, begins process of implementing a tax funded Cumulative Improvement Fund. Tax capped at \$0.033 on each \$100 of assessed value
<b>Staff Recommendation</b>	Approve Resolution 02-20-01: Cumulative Improvement Fund.



**RESOLUTION 02-20-01**

**ESTABLISHING CUMULATIVE IMPROVEMENT FUND**

**Under Indiana Code 14-33-21**

**BE IT RESOLVED** by the Lake Lemon Conservancy District Board of Directors of Brown and Monroe, Counties, Indiana that a need now exists for the establishment of a Cumulative Improvement Fund for the following purposes: Works of Improvement including Maintenance of Dam, Spillway and Sluice gate; Control of Nuisant Vegetation, Shoreline Erosion Control; Recreational Water Quality Maintenance; Capital Improvements to Riddle Point Park and Public Boat Launch.

**BE IT FURTHER RESOLVED** that this Board will adhere to the provisions of Indiana Code **14-33-21-4**. The proposed fund will not exceed \$0.033 on each \$100 of assessed valuation. Said tax rate will be levied beginning with taxes for 2020 payable 2021.

**BE IT FURTHER RESOLVED** that proofs of publication of the public hearing held on the 27th day of February, 2020, and a certified copy of this ordinance/resolution shall be submitted to the Department of Local Government Finance of the State of Indiana as provided by law. This Cumulative Fund is subject to the approval of the Department of Local Government Finance.

**PRESENTED** to the Board of Directors of the LLCD this 27<sup>th</sup> Day of February 2020.

ADOPTED BY THE FOLLOWING VOTE:

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
<u>Pam Dugan</u> PAM DUGAN, CHAIRMAN	_____	_____
<u>Mary Jane Brown</u> MARY JANE BROWN, VICE-CHAIR	_____	_____
<u>Mike Blackwell</u> MIKE BLACKWELL, TREASURER	_____	_____
<u>Michael Klitzing</u> MICHAEL KLITZING, Sub-Area I	_____	_____
<u>Sue Miller</u> SUE MILLER, Sub-Area II	_____	_____
<u>Lora Schell</u> LORA SCHELL, Sub-Area IV	_____	_____
<u>Les Wadzinski</u> LES WADZINSKI, Sub-Area V	_____	_____
ATTEST: <u>Ade</u> LLCD District Manager		

**Lake Lemon Conservancy District**  
**Board Meeting Agenda Item**

<b>Presenter</b>	<b>Adam Casey, Manager</b>
<b>Action Requested</b>	n/a
<b>Item/Subject</b>	<b>2019 Annual Report</b>
<b>Dollar Amount</b>	n/a
<b>Meeting Date</b>	<b>February 27<sup>th</sup>, 2020</b>
<b>Summary</b>	Review of significant operations in 2019.
<b>Staff Recommendation</b>	n/a

**Lake Lemon Conservancy District**  
2019 Annual Report  
February 27, 2020

This report is a summary of significant operational objectives the LLCD addressed in 2019.

**1. BOARD OF DIRECTORS:**

One (1) LLCD Board positions were filled in 2019. Mike Blackwell ran unopposed and was elected to a four (4) year term in Sub Area VII. Board officers for 2019 were Pam Dugan, Chairman; Mary Jane Brown, Vice-Chairman; and Mike Blackwell, Treasurer.

**2. PERSONNEL:**

Staff for 2019 included Scott Bode, Andrew Brown, Alex Crandall and Matt Hopkins as Gate Attendants; James Schreiner, Lake Patrol; Alex Snooks, Operations Supervisor; Levi Warthan, Clinton Allender, Barge Operator; Cody Strickler, Caleb Sullivan, Roger Edwards, and Branson Gilliland as Push Boat Operators.

**3. GATE HOUSE OPERATIONS:**

The 2019 boating season started on Friday, March 22<sup>nd</sup>, and ended on Monday, November 25<sup>th</sup>. Boat permits and launch fees collected in 2019 totaled \$135,296.06. A \$5,952.06 increase in revenue compared to 2018. The District hosted 16 fishing tournaments in 2019.

#### **4. 2019 AQUATIC PLANT MANAGEMENT:**

##### Lake Lemon, 2019 Treatment Summary

Date	Acres Treated	Targeted Vegetation	Products Applied
6/14/19	51.1	Submersed	ProcellaCOR, Aquathol & Clipper
7/29/19	27.6	Lotus/Spatterdock	AquaPRO

LLCD received a 50% match \$5,000 maintenance grant from IDNR's LARE program for treatment of Eurasian watermilfoil areas in 2019. Eurasian watermilfoil growth started a couple weeks later this season than it did in 2018. An initial survey was completed on June 6<sup>th</sup> and found dense Eurasian watermilfoil in several areas of the lake; however, beds were patchier and more fragmented compared to 2018. A total of 36.1 acres of Eurasian watermilfoil were treated on June 14<sup>th</sup> with ProcellaCOR herbicide. In addition, 15 acres of pondweed and other mixed native plants were treated with Aquathol and Clipper herbicides (Figure 2). A treatment for emergent vegetation was completed on July 29<sup>th</sup>. A total of 27.6 acres of spatterdock and lotus were treated with AquaPRO (Figure 3). A pre-planned, third application was completed on August 16<sup>th</sup> for touch up applications to control 21.5 acres of American lotus and spatterdock that remained in the previously treated areas. These treatments are summarized in Table 2.

#### **5. 2019 WILDLIFE CONTROL:**

The LLCD received a nuisance wildlife permit from DNR, for the treatment of resident Canada goose nests and eggs. 16 nests were treated on Cemetery Island in Monroe County.

#### **6. 2019 WATER TESTING:**

- A.** Indiana University's School of Public and Environmental Affairs (SPEA) conducted lake wide testing during 2019. The tests included a review of such parameters as clarity, nutrients, algae, dissolved oxygen, and fecal coliform bacteria. The 2019 results will be presented in Spring 2020. All previous reports may be found on our website.
- B.** Fecal Coliform concentrations at Riddle Point Park beach were tested once a week starting in May and ending in September. State Risk Thresholds were exceeded once during the 2019 season. Resulting in the beach being closed from August 22<sup>nd</sup> through August 29<sup>th</sup>.

## **7. RIDDLE POINT PARK:**

- A.** The park opened on Friday, May 24<sup>th</sup>, 2019. Park admissions were charged daily thru Monday, September 2<sup>nd</sup>, 2019. The season vehicle pass was \$60.00; daily park admission was \$7.00 per vehicle. Total park admissions collected were \$51,233.00. An increase in revenue of \$4,895.00 compared to 2018.
- B.** The Riddle Point Park shelter was rented 18 times. The shelter rental fee was \$125.00/day. Total shelter rental fees collected were \$2,000.00.
- C.** Events hosted by the IU Women's Varsity Rowing Team, generated an additional \$400.00 in revenues.
- D.** The LLCD Board hosted the Independence Day Fireworks Show at Riddle Point Park on Friday, July 5<sup>th</sup>. Heath Heady and Bill Hawkins conducted the show at a cost of \$8,000.00. Donations and contributions collected for the event totaled \$8,855.00

## **8. SHORELINE PROJECT PERMITS:**

- A.** Three (3) permits were issued to lake freeholders in 2019. These projects dealt primarily with shoreline erosion control, and minor shore-line improvements. Since 1996, 383 shoreline permits have been issued to Conservancy freeholders.

## **9. 2019 LLCD LAKE ENHANCEMENT PROGRAM:**

The Lake Enhancement Program consists of four primary maintenance functions: lake debris and stump removal; shore-line erosion control stabilization (rip-rap stone); lake dredging (sediment removal); and disposal site(s) development and maintenance.

These functions are accomplished through LLCD's self-managed barge operation. Operation consisted of two (2) seasonal positions and the following pieces of equipment: A. 66 foot long x 36 foot wide steel barge; B. Excavator; C. Push boat; D. Bulldozer; E. Articulated off road truck; F. Maintenance Utility Truck; and G. 40 foot long x 20 foot wide steel barge.

The dredging operation was ended on December 13<sup>th</sup>. As of December 13<sup>th</sup>, 15,329 cubic yards of sediment had been removed from the lake. This includes 11,911 cubic yards from zones 136 and 138 in the Chitwood Channels, and 1,489 cubic yards in zone 125 at The Marina.

A Summary of 2019 Barge Operation Costs are as follows:

**I. ATTACHMENT A- STAFF COSTS: 2019 LLCD (DREDGING);  
LLCD (OTHER); LLCD (PRIVATE)**

**II. ATTACHMENT B- 2019 BARGE OPERATING NON-STAFF  
COSTS**

**III. ATTACHMENT C- 2019 LLCD PRIVATE WORK SUMMARY**

**10. INSURANCE SERVICES:**

Provided by First Insurance Group, Bloomington, IN. (Lance Eberle).

**11. ACCOUNTING SERVICES:**

Provided by Watkins Accounting, Bloomington, IN. (Shirley Watkins).

**12. LEGAL SERVICES:**

Provided Carmin Parker PC, Bloomington, IN. (Angela Parker).

**13. LLCD'S FINANCIAL INSTITUTION:**

The Peoples State Bank, Ellettsville, IN.

# Attachment A

## 2019 Barge Operation Staff Costs

Operation Sub-Category	Position (Line Item)	Hours	Annual Expenditure
LLCD Dredging	Dredger (6111)	458	\$23,705.50
	Assistant Dredger (6113)	759	\$12,762.00
	Total	1,217	\$36,467.50
LLCD Other*	Dredger (6112)	426	\$14,964.48
	Assistant Dredger (6114)	396	\$5,087.25
	Total	822	\$20,051.73
LLCD Private	Dredger (6115)	90	\$1,653.00
	Assistant Dredger (6116)	89.50	\$1,044.00
	Total	179.50	\$2,697.00
Barge Operation staff Total			\$59,216.23



\* LLCD Other consist of all non-dredging and private work activities. Including but not limited to debris removal, disposal site prep, equipment maintenance, Riddle Point Park work, office work

## Attachment B

### 2019 Barge Operation & Equipment Operating Costs (non-staff)

Category	Line Item	Annual Expenditure
Regular Gas	6200	\$8,383.74
Diesel	6210	\$11,954.93
Dredging Supplies	6251	\$16,761.61
Dredging Equipment Maintenance	6541	\$17,943.36
Equipment Rental	6542	\$6,630.06
Disposal Site Preparation	6661	\$12,942.53
Non-staff Total		\$74,616.23

# Attachment C

## 2019 Private Dredging Summary

District (# of private jobs)	Yardage Removed	Project Cost* (Billed)
IV(4)	366 Cubic Yards	\$9,500.00
V (1)	800 Cubic Yards	\$12,000.00
Total 2019 Private Dredging	1,166 Cubic Yards	\$21,500.00

\*Project Cost (Billed) - refers to the final invoice cost paid by freeholder; Inclusive of stone cost and labor cost (\$100.00/hr.)

**Lake Lemon Conservancy District**  
**Board Meeting Agenda Item**

<b>Presenter</b>	<b>Adam Casey, Manager</b>
<b>Action Requested</b>	Approve Contract
<b>Item/Subject</b>	<b>2020 Vegetation Control Contract</b>
<b>Dollar Amount</b>	\$50,000.00
<b>Meeting Date</b>	<b>February 27th, 2020</b>
<b>Summary</b>	Contract for 2020 Aquatic vegetation Control
<b>Staff Recommendation</b>	Approval

**OPERATING AGREEMENT**  
**LLCD AQUATIC VEGETATION CONTROL**

THIS AGREEMENT is entered into this 27<sup>th</sup> day of February, 2020, by and between the Lake Lemon Conservancy District (“LLCD”) and Aquatic Control, Inc. (“Independent Contractor”). In consideration of the covenants and promises herein provided, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree:

1. Description of Services. The LLCD maintains Lake Lemon, which is owned by the City of Bloomington (“CBU”) and leased to the LLCD, which lake requires continual upkeep and maintenance (hereinafter “Project”). The LLCD hereby retains Independent Contractor and Independent Contractor agrees to provide operating services, specifically including the treatment of submersed vegetation, American Lotus, and Spatterdock in Lake Lemon during the 2020 season on a schedule and as more specifically set forth on the Estimate for Services, attached hereto and by reference made a part hereof and marked as Exhibit “A.”

2. Term. The Term shall be from March 1, 2020 to December 31, 2020.

3. Termination and Extension. Either party may terminate this Agreement by giving a five (5) day notice to the other party. This Agreement may be extended for additional one (1) year periods for a cumulative total of three (3) years upon the giving of written notice by LLCD at least sixty (60) days prior to the termination of the Agreement or any extensions thereof and so long as Independent Contractor maintains the same cost for services from year to year.

4. Payment for Services. For the entire contract term, LLCD shall pay Independent Contractor an estimated amount of Fifty Thousand Dollars (\$50,000.00), which payments will be made as satisfactory services are provided to LLCD and invoiced to the LLCD on a monthly basis for the duration of the Project. The charges invoiced by Independent Contractor shall be in accordance with the Custom Vegetation Management Program, as provided in Exhibit A for the actual acreage treated by Independent Contractor.

5. Reimbursement for Materials. If materials, in addition to those customarily provided by the Independent Contractor in conjunction with its work are required, LLCD shall reimburse Independent Contractor for such materials, so long as LLCD has approved such purchases in advance and provided its tax exemption number for such purchases.

6. Relationship of the Parties. Independent Contractor is an independent contractor in the performance of each and every part of this Agreement and solely and personally liable for the costs of all labor, equipment, tools, and expenses in connection therewith and for any and all damages that may occur because of Independent Contractor's performance under this Agreement, whether for personal injuries or damages of any other kind. Nothing in this Agreement shall be construed in any way to constitute Independent Contractor as the agent or representative of the LLC. Nothing in this Agreement shall prohibit Independent Contractor from engaging in work for anyone other than the LLC.

7. Insurance. Independent Contractor shall maintain appropriate commercial general liability insurance in a minimum amount of Two Million Dollars (\$2,000,000.00) per occurrence. The LLC and CBU shall be included as additional named-insureds on the policy and Independent Contractor shall provide proof of insurance to LLC.

8. Liability. The LLC and Independent Contractor acknowledge and agree that the services to be performed by Independent Contractor under this Agreement are to be performed by it at its own risk and that Independent Contractor assumes all responsibility for any damages or injuries that may result from Independent Contractor's performance of services under this Agreement. Independent Contractor agrees to indemnify and hold harmless the LLC and CBU from any and all liability for any injuries (including death), damages, loss or claims, including attorney fees, based upon, arising out of, or in any manner connected with Independent Contractor's services provided under this Agreement, which includes but is not limited to claims for workers' compensation coverage. It is further agreed that Independent Contractor shall bear all costs of obtaining and maintaining for the term of this Agreement all required licensing, liability insurance and Workers' Compensation insurance.

9. Tax Liability. Independent Contractor shall exonerate, indemnify, and hold harmless the LLC from and against, and shall assume full responsibility for, payment of self-employment taxes, all federal, state and local taxes, or contributions imposed or required under unemployment insurance, workmen's compensation, social security, and income tax laws with respect to Independent Contractor's services under this Agreement.

10. Remedies. A party shall be entitled to seek and obtain all relief, whether in law or in equity, for breach of the Agreement by the other party, including damages and reasonable attorney fees.

11. Assignment. The Independent Contractor's obligations under this Agreement may not be assigned or transferred without the prior written consent of the LLC.

12. Venue and Applicable Law. This Agreement shall be governed by and construed under the laws of the State of Indiana, and the Monroe Circuit Court, Bloomington, Indiana, 47404, shall have exclusive jurisdiction over disputes arising hereunder.

13. Entire Agreement. This Agreement constitutes the entire contract between the parties. There is no statement, promise, agreement or obligation in existence which may conflict with the terms of this Agreement, or may modify, enlarge, or invalidate this Agreement

or any provisions of it. This Agreement may not be amended, supplemented, or modified except by a written document signed by the LLCD and Independent Contractor.

14. Non-Waiver. The failure of any party to insist upon performance of any of the provisions of this Agreement or to pursue its rights hereunder shall not be construed as a waiver of any such provisions or the relinquishment of any such rights.

The foregoing Agreement is hereby executed on the terms stated above.

**Lake Lemon Conservancy District:**

**Independent Contractor:**

By: \_\_\_\_\_

By: Pam Dugan

Its: Chairman, Board of Directors

\_\_\_\_\_  
Aquatic Control, Inc.

By: Nathan W. Long

Its: Vice President

Prepared by:

Angela F. Parker, Attorney-at-Law

ANDREWS, HARRELL, MANN, CARMIN & PARKER, P.C.

400 West 7th Street, Ste. 104, P. O. Box 2639

Bloomington, IN 47402-2639

VEGETATION MANAGEMENT

LAKE SURVEYS

FISH MANAGEMENT



Phone 812-497-2410

Fax 812-497-2460

PROFESSIONAL CONSULTANTS

FOUNTAINS

AERATION SYSTEMS

Proposal No.: 267780

Created : 01/24/2020

Company ID : 1026

Mr. Adam Casey  
Lake Lemon Conservancy District  
7599 North Tunnel Road  
Unionville, IN 47468

812-334-0233

315-486-3413

Invoices will be mailed to:  
Lake Lemon Conservancy District  
7599 North Tunnel Road  
Unionville, IN 47468

We hereby submit specifications and costs for a **Custom Vegetation Management Program**.

**Program Specifications:**

Aquatic Control, Inc. will provide licensed aquatic applicators and equipment to complete the treatment of submersed vegetation, American lotus, and spatterdock in Lake Lemon during the 2020 season at a per acre cost as listed below. In addition, Aquatic Control will complete an initial plant survey of the lake in order to determine treatment areas. Per acre treatment cost includes registered aquatic herbicides, certified aquatic applicators, initial mapping to determine treatment areas, and a guarantee of 90% control of vegetation present at the time of application. If 90% control of target species is not achieved within 14 days of application an evaluation of control and retreatment will be made by Aquatic Control at no additional charge. Regrowth of submersed vegetation may occur following treatment. Additional treatments of this vegetation will incur additional charges. For invasive Eurasian watermilfoil, ProcellaCOR EC will be used on all milfoil treatment areas.

American Lotus and Spatterdock Application Cost: \$390.00/acre and includes an initial treatment along with a touch-up treatment 2-3 weeks later.

Aquathol/Reward/Clipper Submersed Vegetation Application Charge: <10.0 acres - \$555.00/acre; 10.0-20.0 acres - \$510/acre; >20.0 acres - \$457/acre

ProcellaCOR EC systemic, selective Milfoil Control <10.0 acres-\$650/acre; >10.0 acres-\$570/acre.

**Options and/or special terms included in this contract /proposal are as follows:**

Client will only be billed on a per/acre basis. Price listed below is an estimate for the 2019 season.

**PROGRAM COST: \$50,000.00** ( \$50,000.00 plus \$0.00 sales tax )

Nontaxable ☐ Tax Rate 0.000%

**Notes and Precautions:**

May require suspension of use of treated water for domestic use, swimming, irrigation, and livestock watering. Restrictions vary with the herbicide used with a maximum of 24 hours on swimming, 14 days for livestock watering, 14 days for domestic use, and 30 days irrigation. Water use restrictions for your lake will be posted on the day of treatment, unless other notification arrangements have been made.

**Terms:**

This contract is for the complete program as described in the above specifications and options sections, with material cost prorated over the entire contract period. Payment will be according to the payment option chosen on back. Overdue accounts shall accrue interest at an annual interest rate of 18%. Aquatic Control shall be entitled to collect its attorney fees incurred in the collection of any balance due here under. By signing below, you hereby agree and accept the above prices, specifications, conditions, and terms and authorize Aquatic Control to do the work as specified. Additionally, the undersigned warrants that the undersigned is authorized to sign and accept this proposal on behalf of Lake Lemon Conservancy District, and will indemnify and hold Aquatic Control harmless from third party claims for trespass, nuisance or any other challenge to Aquatic Control's authority to perform the work provided for herein.

Authorized Signature: \_\_\_\_\_

Prepared By: Leif N Willey

Printed: Leif N Willey

**Acceptance of Proposal**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as stated on the back of this document.

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed: \_\_\_\_\_

(Fill in Payment Information on back.)

Please sign, date, and return to  
Aquatic Control, Inc, 418 W. State Road 258, Seymour, IN 47274



Payment Options (Please check choice)

- Net 30

☐ I will receive an invoice after the service is performed and will manually pay from that invoice within 30 days of the invoice date.

**Lake Lemon Conservancy District**  
**Board Meeting Agenda Item**

<b>Presenter</b>	<b>Adam Casey, Manager</b>
<b>Action Requested</b>	Approve 2020 Mowing Agreement
<b>Item/Subject</b>	<b>2020 Mowing Agreement</b>
<b>Dollar Amount</b>	\$10,860.00
<b>Meeting Date</b>	<b>February 27th, 2020</b>
<b>Summary</b>	Approval of the 2020 Mowing Agreement With NAnderson Excavating and Lawn Care LLC for \$10,860.00.
<b>Staff Recommendation</b>	Approve 2020 Mowing Agreement.

**OPERATING AGREEMENT**  
**LLCD MOWING**

THIS AGREEMENT is entered into this 27th day of February 2020, by and between the Lake Lemon Conservancy District (“LLCD”) and N Anderson Excavating and Lawn Care LLC. (“Independent Contractor”). In consideration of the covenants and promises herein provided, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree:

1. Description of Services. The LLCD maintains real estate owned by the City of Bloomington (“CBU”) and leased to the LLCD, which real estate requires continual upkeep and maintenance (hereinafter “Project”). The LLCD hereby retains Independent Contractor and Independent Contractor agrees to provide operating services, specifically including professional mowing services on and around the real estate maintained by LLCD on a schedule and as more specifically set forth in the General Specifications For Contract Mowing, attached hereto and by reference made a part hereof and marked as Exhibit “A.”

2. Term. The Term shall be from April 6, 2020 to November 20, 2020.

3. Termination and Extension. Either party may terminate this Agreement by giving a five (5) day notice to the other party. This Agreement may be extended for additional one ((1) year periods for a cumulative total of four (4) years upon the giving of written notice by LLCD and so long as Independent Contractor maintains the same cost for services from year to year.

4. Payment for Services. For the entire contract term, LLCD shall pay Independent Contractor a total of 10,860.00 (\$) for services, which payments will be made as satisfactory services are provided to LLCD and invoiced to the LLCD on a monthly basis for the duration of the Project.

5. Reimbursement for Materials. If materials, in addition to those customarily provided by the professional mowing service in conjunction with its work are required, LLCD shall reimburse Independent Contractor for such materials, so long as LLCD has approved such purchases in advance and provided its tax exemption number for such purchases.

6. Relationship of the Parties. Independent Contractor is an independent contractor in the performance of each and every part of this Agreement and solely and personally liable for the costs of all labor, equipment, tools, and expenses in connection therewith and for any and all damages that may occur because of Independent Contractor’s performance under this Agreement, whether for personal injuries or damages of any other kind. Nothing in this Agreement shall be construed in any way to constitute Independent Contractor as the agent or representative of the LLCD. Nothing in this Agreement shall prohibit Independent Contractor from engaging in work for anyone other than the LLCD.

7. Insurance. Independent Contractor shall maintain appropriate commercial general liability insurance in a minimum amount of Two Million Dollars (\$2,000,000.00) per occurrence. The LLCD and CBU shall be included as additional named-insureds on the policy and Independent Contractor shall provide proof of insurance.

8. Liability. The LLCD and Independent Contractor acknowledge and agree that the services to be performed by Independent Contractor under this Agreement are to be performed by him at his own risk and that he assumes all responsibility for any damages or injuries that may result from Independent Contractor’s performance of services under this Agreement. Independent Contractor agrees to indemnify and hold harmless the LLCD and

CBU from any and all liability for any injuries (including death), damages, loss or claims based upon, arising out of, or in any manner connected with Independent Contractor's services provided under this Agreement, which includes but is not limited to claims for workers' compensation coverage. It is further agreed that Independent Contractor shall bear all costs of obtaining and maintaining for the term of this Agreement all required licensing, permits, liability insurance and Workers' Compensation insurance.

9. Tax Liability. Independent Contractor shall exonerate, indemnify, and hold harmless the LLCD from and against, and shall assume full responsibility for, payment of self-employment taxes, all federal, state and local taxes, or contributions imposed or required under unemployment insurance, workmen's compensation, social security, and income tax laws with respect to Independent Contractor's services under this Agreement.

10. Remedies. A party shall be entitled to seek and obtain all relief, whether in law or in equity, for breach of the Agreement by the other party, including damages and reasonable attorney fees.

11. Assignment. The Independent Contractor's obligations under this Agreement may not be assigned or transferred without the prior written consent of the LLCD.

12. Venue and Applicable Law. This Agreement shall be governed by and construed under the laws of the State of Indiana, and the Monroe Circuit Court, Bloomington, Indiana, 47404, shall have exclusive jurisdiction over disputes arising hereunder.

13. Entire Agreement. This Agreement constitutes the entire contract between the parties. There is no statement, promise, agreement or obligation in existence which may conflict with the terms of this Agreement, or may modify, enlarge, or invalidate this Agreement or any provisions of it. This Agreement may not be amended, supplemented, or modified except by a written document signed by the LLCD and Independent Contractor.

14. Non-Waiver. The failure of any party to insist upon performance of any of the provisions of this Agreement or to pursue its rights hereunder shall not be construed as a waiver of any such provisions or the relinquishment of any such rights.

The foregoing Agreement is hereby executed on the terms stated above.

**Lake Lemon Conservancy District:**

**Independent Contractor:**

By: \_\_\_\_\_  
By: Pam Dugan  
Its: Chairman, Board of Directors

\_\_\_\_\_

Prepared by:  
Angela F. Parker, Attorney-at-Law  
ANDREWS, HARRELL, MANN, CARMIN & PARKER, P.C.  
400 West 7th Street, Ste. 104, P. O. Box 2639  
Bloomington, IN 47402-2639

# **Exhibit A**

## **GENERAL SPECIFICATIONS FOR CONTRACT MOWING**

### **PARK**

1. Grass will be kept at a height of 4".
2. All trash and debris will be removed from area prior to mowing.
3. Any objects that may be thrown by mowing equipment are to be removed from the area prior to mowing
4. All areas adjacent to sidewalks/roadways shall be swept of any grass clippings or debris (e.g. use of leaf or grass blower)
5. Areas are to be trimmed neatly without damage to trees or amenities.
6. The mowing contract shall begin on Monday, April 6, 2020 and conclude Friday, November 20, 2020.
7. Times of day for mowing shall be from sunrise to sundown Monday through Friday.
8. Estimate 18-22 mowing visits per season for Riddle Point Park mowing.

### **AREAS TO BE MOWED**

1. Riddle Point Park: Mow one time per week during spring time and as grass slows down every 10 days or so as needed.
2. Both sides of Spillway and Spillway parking lot: 2 times per year.
3. Dam and Dam Access road: 2 times per year.
4. Field between Dam and Spillway: 1 time per year.
5. Alternate site (North Shore) service road: 2 times per year.
6. Wooded area south of maintenance barn in Riddle Point Park: 2 times per year.
7. One natural areas in Riddle Point Park: 1 time per year.
8. Walking path in natural area to park bench: Same schedule as Riddle Point Park

### **INSURANCE REQUIREMENTS**

1. Provide the Lake Lemon Conservancy District with a Certificate of Insurance showing \$2,000,000.00 bodily injury and property damage limit including personal injury and products and completed operations.
2. Add the Lake Lemon Conservancy District and the City of Bloomington Utilities Department as an additional insured as their interest may appear.

Questions concerning the operation specifications should be referred to:

Adam Casey, LLCD Manager, 812-334-0233

**Lake Lemon Conservancy District**  
**Board Meeting Agenda Item**

<b>Presenter</b>	<b>Michael Klitzing, District I Director</b>
<b>Action Requested</b>	Discussion and Selection of Service Provider
<b>Item/Subject</b>	Park Master Plan
<b>Dollar Amount</b>	\$23,000.00- \$29,990.00
<b>Meeting Date</b>	<b>February 27th, 2020</b>
<b>Summary</b>	Fee Proposals for Park Master Plan Design
<b>Staff Recommendation</b>	Selection of Design Firm

February 6, 2020

Adam Casey, District Manager  
Lake Lemon Conservancy District  
7599 Tunnel Road  
Unionville, IN 47468

Dear Adam,

I appreciate the opportunity to submit this fee proposal for the Riddle Point Park Master Plan. Our site visit last Friday was helpful in grasping the site's possibilities, as well as why the park has developed the way we find it now.

The following page is a shorter version of the project approach scope we included in our RFI. It includes short descriptions of the scope items, deliverables, and the fees for the three portions of the work. We have included Genesis Design as part of our team, and their fees are included in each phase of the work. Their staff will be evaluating the structures on the site and helping to estimate renovation/replacement costs.

As you review the attached information, feel free to reach out at any time with questions you have.

Thank you again for inviting us to submit this fee proposal. We look forward to working with you.

Sincerely,



Michael Krosschell  
Senior Landscape Architect

# Project Scope and Fee

## DESIGN SERVICES

### Project Initiation Meeting, Inventory, Analysis

The design team will lead a kickoff meeting for staff and stakeholders to formally begin the project. This phase will include a review of previous plans and studies, an evaluation of the existing facilities and structures on the property, conversations with staff and the board to understand concerns, and a natural resources evaluation. This goal of this Phase is to identify opportunities and constraints to be aware of during the following phases.

Deliverables: Meeting minutes of the discussion, a report documenting input, listed ETR species in the area, drainage patterns, notable vegetation, maps, utilities and photos.

Fee: \$9,690

### Stakeholder/Public Engagement

A Stakeholder meeting(s), early in the process, will help orient the public input opportunities. Following the stakeholder input, we have budgeted for two public open house events. One to solicit input early in the process, and the other to share a draft of the master plan and project priorities.

Deliverables: Plan graphics, sections, precedent imagery, sketches, and any other collateral materials needed to convey the design intent, costs and phasing.

Fee: \$7,260

### Conceptual Design/Budgeting

Once the inventory, analysis, and initial stakeholder/community input phases are complete, the design team will apply this knowledge to the site and develop several master plan alternatives. These will consider the cost and benefits of improving, replacing, or reorganizing the desired activities in the park, as well as any additional program elements going forward. We will also look to prioritization of any improvements to allow for the phased approach mentioned in the RFI. The alternatives will be reviewed with staff in order to evaluate the appeal, function, aesthetic character and feasibility of each one.

The goal of this Task will be to arrive at a preferred alternative that best meets the overall goals and objectives of the project. This phase will include the development of plans, sections, illustrations, cost estimates and precedent photography as needed to convey design intent.

Deliverables: 2-3 conceptual plan alternatives illustrated in plan, section, and supporting information. The chosen alternative will be further developed, with costs estimates refined, for inclusion in the Master Plan deliverable.

Fee: \$13,040

**Total Fee: \$29,990**





February 7, 2020

Mr. Adam Casey, District Manager  
Lake Lemon Conservancy District  
7599 N. Tunnel Road  
Unionville, IN 47468

Dear Mr. Casey,

We appreciate the opportunity to provide you with a fee proposal for Riddle Point Park Master Plan. We believe that effective projects are produced when the consulting team and client staff develop a final scope of services (and fee schedule) together.

Our current fee proposal is based on our project approach as outlined in our January 20 qualifications submittal. Our approach or scope of work was broken down into three phases: Site Assessment, Preliminary Design, and Final Conceptual Design. Our lump sum fee for services is inclusive of reimbursable expenses that are associated with a direct cost for travel and printing.

Our fee proposal breakdown for each phase is as follows:

Phase 1: Site Assessment	\$ 6,900
Phase 2: Preliminary Design	\$ 8,800
Phase 3: Final Concept Design	<u>\$ 7,300</u>
Total	\$23,000 Lump Sum

If Additional services are needed, they would be billed at hourly rates plus expenses incurred. Reimbursable expenses such as printing, dry-mounting presentation boards, audio/visual equipment would be billed at 1.10 times actual cost. Mileage would be billed at a rate of \$ 0.575 per mile. An hourly rate schedule is attached for your reference. All additional services would be agreed to in writing prior to the commencement of work.

Project Assumptions:

- Master Plan Base: Based on information provided in your Request for Information document, we will utilize Google Maps and County GIS data to create a base map for the master plan graphics.
- Client has indicated there are no drawings of original park site plan, park construction documents, or boundary/topographic surveys.

**CORNERSTONE P.D.S.**

P.O. Box 6095 • Fishers, IN 46038 • Phone: 317.849.0600

LANDSCAPE ARCHITECTURE & URBAN DESIGN SERVICES  
*"Connecting People, Creating Places"*

- Public Meetings: Client will provide facility meeting location with chairs, tables, audio and visual equipment (ie. LCD projector, screen, microphones, audio speaker system) and refreshments at their expense.

We believe this new master plan for Riddle Point Park can be the catalyst for generating excitement within the community and will connect your residents to one another and while improving their quality of life. We look forward to the opportunity to partner with you on this project. Please don't hesitate to contact us if you have any questions.

Sincerely,

A handwritten signature in black ink, reading "Debra L. Schmucker". The signature is fluid and cursive, with a long horizontal line extending from the end.

Debra L. Schmucker, RLA, ASLA, LEED AP  
President  
Cornerstone PDS

PC: Attachment



## ADDITIONAL SERVICES

In the event additional services are required, we would bill for additional time and expenses as incurred. We have provided our hourly rate schedule for your reference. Reimbursable expenses would include mileage billed at a rate of \$0.575/mile. All other expenses such as printing, dry-mounting and courier services, would be billed at 1.10 times actual cost.

### 2020 HOURLY RATE

PRINCIPAL/PROJECT MANAGER .....	\$150
DESIGN STAFF LANDSCAPE ARCHITECT, ENGINEER .....	\$125
TECHNICIAN.....	\$95
ADMINISTRATIVE SUPPORT.....	\$65

**Lake Lemon Conservancy District**  
**Board Meeting Agenda Item**

<b>Presenter</b>	<b>Mary</b> Jane Brown, Vice- Chairman
<b>Action Requested</b>	Review
<b>Item/Subject</b>	SPC Minutes 2-14-20
<b>Dollar Amount</b>	N/A
<b>Meeting Date</b>	<b>February 27<sup>th</sup>, 2020</b>
<b>Summary</b>	Minutes from SPC Meeting 02-14-20
<b>Staff Recommendation</b>	N/A

Strategic Planning Committee Meeting  
Friday January 10<sup>th</sup>, 2020 at 3:30pm  
LLCD Office

1. Sediment Management Taskgroup

- a. Adam updated everyone that Christopher Burke Engineering will be coming out next week to look at the South Shore Property on Tuesday.
  - i. Burke has been hired on a contract.
- b. Adam has applied to the SRF with the last estimate for open bonding at around 2% interest.
  - i. SRF said CB was sufficient for our engineering and site planning.
- c. Adam will be working on getting the necessary permits to begin the dredging project.
- d. People's State Bank is talking with their board and supervisors to see about getting us a loan.
- e. SRF is mandating the creation of a wetland in using the overflow pond to fund our project.
  - i. It would be filled in controlled and planted diversely with different types of plant life.
  - ii. We could concentrate on the Southern and Western ends for planting to allow for the most view of open water.
  - iii. This could improve water quality, fish life, and bring in more birds.

2. Malcom

- a. Malcom started a Hydrology lab in his basement.
- b. He estimates it takes about 50 hours for our type of sediment to fall mostly out of solution.
- c. During the rain in January he did some testing and estimated 426 cubic yards of sediment per hour falls into the delta, and 104 cubic yards per second of water flows through the creek.

3. Future of SPC

- a. Mary Jane presented a power point on all the SPC was originally designed to do, and everything it has accomplished.
- b. She recommended to transition to Manager appointed task groups and to dissolve the formal committee.

**Lake Lemon Conservancy District**  
**Board Meeting Agenda Item**

<b>Presenter</b>	<b>Mary</b> Jane Brown, Vice- Chairman
<b>Action Requested</b>	Discussion
<b>Item/Subject</b>	SPC Future Status Discussion
<b>Dollar Amount</b>	N/A
<b>Meeting Date</b>	<b>February 27<sup>th</sup>, 2020</b>
<b>Summary</b>	Presentation showing goals, achievements and and future considerations
<b>Staff Recommendation</b>	N/A

# SPC HISTORY

---

- LLCD Board approved creation of a planning committee in late 2016 that Mike Blackwell and Frank Van Overmeiren had proposed to recommend sediment mitigation solutions
- Committee composition could be no more than three board members (Open Door Law) and volunteer freeholder representatives
- Current committee members:

Mary Jane Brown

Pam Dugan

Frank Van Overmeiren

Les Wadzinski

Bill Sauter

Lance Eberle

Ann Wroblewski

Malcolm McClure

Kevin Fagan

Cathy McClure

Adam Casey

# SPC MISSION

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- Research various issues relevant to the future of the lake and make viable recommendations to the board
- Develop financial plan to support implementation of approved solutions



# SPC STRUCTURE

---

- Task Groups Created
  - Lake Health
  - Financial Management
  - Park & Recreation
  - Charitable Giving

# SPC ACCOMPLISHMENTS

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- Sediment Mitigation Options
- Park Improvement Planning
- Communication
- Fund Raising
- Board Education
- Freeholder Education & Awareness

# WHY CHANGE NOW?

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- Developed Sediment Mitigation Plan
- Planning for Financing Needs to be under Direct Board Control
- Expand Board Involvement
- Maximize Scarce Resources

# MANAGER TASK GROUPS

---

- Financial Planning
  - Debi Ladyman, Mike Blackwell, Mary Jane Brown, Kevin Fagan, Malcolm McClure
- Capital Campaign & Charitable Giving
  - Pam Dugan, Lora Schell, Mary Jane Brown, Cathy McClure, Ann Wroblewski
- Park & Recreation Planning
  - Les Wadzinski, Michael Klitzing, Bill Sauter
- Sediment Mitigation Management
  - Pam Dugan, Adam Casey, Kevin Fagan, Frank Van Overmeiren, Malcolm McClure

**Lake Lemon Conservancy District**  
**Board Meeting Agenda Item**

<b>Presenter</b>	<b>Pam Dugan, Chairman</b>
<b>Action Requested</b>	Administer Oath
<b>Item/Subject</b>	Oath of office
<b>Dollar Amount</b>	N/A
<b>Meeting Date</b>	<b>February 27th, 2020</b>
<b>Summary</b>	Oath of Office for Directors of District III & V
<b>Staff Recommendation</b>	N/A




## *Lake Lemon Conservancy District*

### Director Oath of Office

I do solemnly swear that I shall, to the best of my ability, strive to accomplish the purposes for which the district is established and to properly operate and maintain its works of improvement.

February 27, 2020  
Date

  
\_\_\_\_\_  
Mary Jane Brown  
Sub Area III

7599 North Tunnel Road, Unionville, IN 47468  
Phone 812/334-0233 • Fax 812/335-0038

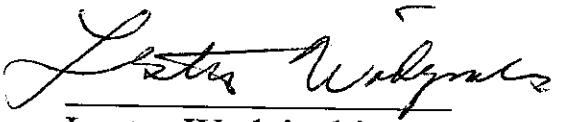


## *Lake Lemon Conservancy District*

### Director Oath of Office

I do solemnly swear that I shall, to the best of my ability, strive to accomplish the purposes for which the district is established and to properly operate and maintain its works of improvement.

February 27, 2020  
Date

  
Lester Wadzinski  
Sub Area V