Lake Lemon Conservancy District Board of Directors Meeting Minutes Benton Township Senior Citizen Building March 16, 2011

The March 16, 2011 meeting of the Lake Lemon Conservancy District was held at the Benton Township Senior Citizen Building and was called to order by Chairman John Schell at 6:05 p.m.

BOARD MEMBERS PRESENT: John Schell, Tina Thrasher, Pam Dugan, Dennis Friesel, Tim Specht, Marty Mann and Bruce Cassal. ALSO PRESENT: Bob Madden, Manager; Adam Casey, Board Recorder; and LLCD Freeholders (see attached sign-in sheet). ABSENT: Rachel Atz, CBU Representative

# I. OPENING COMMENTS (Schell)

- Schell thanked freeholders for attending the meeting.
- Schell introduced the LLCD Attorney, Angela Parker and the LLCD Accountant, Shirley Watkins.
- An up-to-date Board of Directors information sheet was distributed to the Board Members

# II. APPROVAL OF MEETING MINUTES (Schell)

- Approval of January 19, 2011 Board Meeting Minutes
- Tentative Approval of February 4, 2011 Annual Board Meeting Minutes

# CASSAL MOTIONED TO APPROVE THE JANUARY 19, 2011 MINUTES AND TO TENTATIVELY APPROVE THE FEBRUARY 4, 2011 ANNUAL BOARD MEETING MINUTES. DUGAN SECONDED THE MOTION. ALL "AYES." MOTION CARRIED.

# III.BOARD RESOLUTIONS (Schell)

- 1. Resolution 03-11-01: Appointment of Secretary and Duties
  - Board members discussed potential duties of the Secretary.
  - Mann and Friesel would like a more detailed list of duties.
  - Resolution has been tabled, pending further discussion.
- 2. Resolution 03-11-02: Appointment of Financial Clerk and Duties
  - No LLCD treasurer was appointed at the February 4, 2011 LLCD Annual Meeting.
  - The Board of Directors would like to appoint Shirley Watkins as the LLCD Financial Clerk.

# DUGAN MOTIONED TO APPROVE RESOLUTION 03-11-02 APPOINTING SHIRLEY WATKINS AS THE LAKE LEMON CONSERVANCY DISTRICT FINANCIAL CLERK AND APPROVING THE LIST OF DUTIES FOR THE FINANCIAL CLERK (See Attached). SPECHT SECONDED THE MOTION. ALL "AYES". MOTION CARRIED

# IV. 2011 BOARD MEETING SCHEDULE DISCUSSION. (Schell)

- For various reasons, some Board members annually miss the Saturday meeting in August at the Riddle Point Park Shelter. Cassal suggested the August meeting, perhaps, should be placed on the 3<sup>rd</sup> Wednesday of the month schedule.
- Several freeholders stated they felt strongly about continuing the two Riddle Point Park board meetings.
- Madden suggested that a couple of meetings could be combined. Management will continue to evaluate and make a recommendation for 2012 at the October board meeting.

# V. MANAGER'S REPORT (MADDEN)

- a) Bow-Fishing Tournament Proposal: Luke Broderick
  - Luke Broderick briefly discussed the process and specifics of a bowfishing tournament.
  - The tournament will target carp. Nate Long from Aquatic Control, Inc., in a written report, stated that a decrease in the Lake Lemon carp population will be beneficial for the overall fishery.
  - The tournament will take place on May 14<sup>th</sup>, 2011. Anticipate 12-15 boats.

# FRIESEL MOTIONED TO APPROVE THE BOW-FISHING TOURNAMENT TO BE HELD ON THE 14<sup>TH</sup> OF MAY, 2011. MANN SECONDED THE MOTION. ALL "AYES". MOTION CARRIED.

- b) 2011-2012 Fireworks Agreement: Nathan Kaiser, Sky Magic Pyrotechnics, INC.
  - Nathan Kaiser briefly introduced himself and his company.
  - The attending freeholders stated they were very pleased with the 2010 fireworks show conducted by Sky Magic Pyrotechnics.
  - The two year agreement will lock in the 2011 and 2012 show price at \$6,500.00 each year.
  - The 2011 fireworks display will take place on Saturday, July 2<sup>nd</sup>, with a rain date of Sunday, July 3<sup>rd</sup>.

## CASSAL MOTIONED TO APPROVE THE 2011-2012 FIREWORKS DISPLAY AGREEMENT AS WRITTEN FOR THE PRICE OF SIX THOUSAND FIVE HUNDRED DOLLARS (\$6,500.00) PER YEAR. DUGAN SECONDED THE MOTION. ALL "AYES". MOTION CARRIED.

- c) 2011 Lake Lemon Triathlon Proposal, Sponser, Phi Kappa Psi Fraternity, IU.
  - This will be the third year for the Lake Lemon Triathlon.
  - The event has gone very smoothly the past two years and has hosted over 200 athletes per event.
  - The only issue presented by freeholders was a need to better manage traffic flow at Riddle Point Park.
  - The event will take place on Saturday, September 24<sup>th</sup>, 2011.

CASSAL MOTIONED TO APPROVE PROPOSAL FOR THE THIRD ANNUAL LAKE LEMON TRIATHLON, HOSTED BY PHI KAPPA PSI FRATERNITY, INDIANA UNIVERSITY, TO BE HELD ON THE TWENTY FOURTH DAY OF SEPTEMBER, 2011. NO BASS TOURNAMENTS WILL BE HELD THE DAY OF THE EVENT. BASS TOURNAMENTS WILL BE ALLOWED ON SUNDAY, SEPTEMBER 25, 2011. MANN SECONDED THE MOTION. ALL "AYES". MOTION CARRIED

- d) 2011 Mowing Agreement, Nate Anderson, Anderson Excavating and Lawn Care, LLC.
  - Due to a substantial savings in quoted price, management recommends awarding the 2011 Grounds Mowing Contract to Anderson Excavating and Lawn Care, LLC. for the quoted price of \$10,700.00.
  - A one season contract usually entails 20-22 mows.

# MANN MOTIONED TO APPROVE THE 2011 GROUNDS MOWING CONTRACT WITH ANDERSON EXCAVATING AND LAWN CARE, LLC, AS WRITTEN FOR THE QUOTED PRICE OF TEN THOUSAND SEVEN HUNDRED DOLLARS (\$10,700.00). CASSAL SECONDED THE MOTION. ALL "AYES". MOTION CARRIED.

- e) Financial Update
  - Report of Claims; January and February, 2011
  - Madden discussed budget highlights for the months of January and February, 2011 (See Attached).

## CASSAL MOTIONED TO APPROVE THE JANUARY 2011 ALLOWANCE OF VOUCHERS AS WRITTEN. SPECHT SECONDED THE MOTION. ALL "AYES". MOTION CARRIED.

# MANN MOTIONED TO APPROVE THE FEBRUARY 2011 ALLOWANCE OF VOUCHERS AS WRITTEN. DUGAN SECONDED THE MOTION. ALL "AYES". MOTION CARRIED.

- f) Lake Debris Removal for 2011- Discussion
  - \$3,000.00 has been budgeted for 2011 lake debris removal.
  - Different methods of debris removal were discussed.
  - Management suggested debris removal for 2011 be accomplished by hiring a contractor to cut up and haul debris away.

# CASSAL MOTIONED TO AUTHORIZE MADDEN TO USE HIS DISCRETION FOR THE METHODS OF DEBRIS REMOVAL FOR 2011, AND TO HAVE DIRECTOR THRASHER LEAD A BOARD DISCUSSION CONCERNING FUTURE DEBRIS REMOVAL STRATAGIES. FRIESEL SECONDED THE MOTION. ALL "AYES". MOTION CARRIED.

- g) Proposed LLCD Dredging Priorities for 2011
  - Madden provided a list of dredging priorities for the 2011 dredging season (See attached).
  - The barge will be launched mid to late April. Immediate operations will concentrate on lake debris and stump removal.
  - Recommendations from management are subject to Board approval and will be decided based on the availability of disposal sites and budget constraints

## FRIESEL MOTIONED TO APPROVE THE DREDGING PRIORITIES AS RECOMMENDED BY MANAGEMENT. SPECHT SECONDED THE MOTION. ALL "AYES". MOTION CARRIED.

- h) Discussion: Annual Board Conflict of Interest Policy and Signatures
  - No recommendations were made regarding a change in language.
  - Mann stated that he was concerned with a Board Chairman also being a business partner with the LLCD.
  - Mann stated that the board must be diligent in monitoring areas of possible conflict involving all board members.
  - The LLCD Attorney, Angela Parker, was present to answer any legal questions.
  - All board members and manager signed the Conflict of Interest statement for 2011.

- i) Operations Update
  - Riddle Point Boat Ramp opens Saturday, March 19<sup>th</sup>. IU Dale England Cup Regatta, April 1<sup>st</sup> and 2<sup>nd</sup>

# **VI. PUBLIC COMMENT**

Freeholder Spencer Leiter stated that in order to keep the Board out of conflict and to • have a say in the LLCD operations around the lake, freeholders need to be attending the board meetings regularly.

# VII. NEW BUSINESS

- The potential new owners of the Port Hole Inn would like to get a sublease dock ٠ for commercial use.
- Madden stated this item would be placed on the April agenda.

# **VIII. ADJOURNMENT**

# FRIESEL MOTIONED TO ADJOURN THE MEETING. CASSAL SECONDED THE MOTION. ALL "AYES.". MOTION CARRIED. MEETING ADJOURNED AT 10:00 P.M.

# Lake Lemon Conservancy District

### MONTHLY MEETING Benton Township Senior Citizens Building 6:00 PM

# Date: 3-16-2011

Name	Lake Address	District	
Linday Shockley	4036 Samon Harbor Rd.	2	
Terri Shockley	4024 Salmon Harbor Rd	7	] 3
Rardy Shockley	4024 Salmon Harbor Rd,	7	]
margi kon	4174 Watson Rd	7	] .
Barbacinis	4032 Jalmon Harbor Rd	7	A
Sondy Lee	42a/Chome Rd	7	]
VINCENT BRITT	4385 WATSOR	7	
En Schorf.	9950 NS &-	7	
Rivelle Schop	9950 NSQ	2	
Aunder Duelon	1667 Silvonus R.J	·····	
Asid Collo	4215 the dam	6	1
Kitter	7750 Wildwood Dr.	2	
Hartman	8012 Lakeview Drive	7	
SUTTON	6953 Sailwan		
Leiter Semand			
Dave Hobsour	4008 Selmon Larbor Rd	7	
ROGER ELABS	9301 GAY AVE		
LOUIE KODERWIK			
Bob McDovel			
Star PAttonso		6	
EUGENI Suturja			
Pex Taylor	6179 N Shine Dr.	6	
SCOTT ADAMSON	4184 WALKER LANE	1 .	11 0.
faren + Richard	Holleraft Hort Hole Inn 893	9 Joack	Shouth.
DAVE SEASTRON	4184 WALKER LANE Hollingt Art Holi Inn 893 M NORTHSHORS		

7599 North Tunnel Road, Unionville, IN 47468 Phone 812/334-0233 • Fax 812/335-0038

SURA-GAIL TAIL ROAM. Suthalian

236-4050

#### Lake Lemon Conservancy District Information Sheet BOARD OF DIRECTORS February 7, 2011

**Conservancy District Address and Phone Number:** 

7599 N. Tunnel Rd. Unionville, IN 47468 Phone: (812) 334-0233 Fax: (812) 335-0038 Website: <u>www.lakelemon.org</u> Email: <u>llcdoffice@aol.com</u>

**Chairman:** (Sub-Area IV)

John Schell (Lora) 9554 E. North Shore Drive Unionville, IN 47468 Home: (812) 988-9400 john@lakelemonmarina.com Term Expires: 2013

Vice-Chair: Bruce Cassal (Sub-Area I) 7721 N. Tunnel Rd. Unionville, IN 47468 Home: (812) 336-9160 <u>bcassal@comcast.net</u> Term Expires: 2013

Director: Dennis Friesel (Donna) (Sub-Area V) 8819 E. South Shore Drive Unionville, IN 47468 Home: (812) 332-1746 <u>dfriesel@comcast.net</u> Term Expires: 2012

Director: Tina Thrasher (Sub-Area VII) 8349 E. State Rd. 45 Unionville, IN 47468 Home: (812)-332-4565 santina8181@comcast.net Term Expires: 2015

Manager: Bob Madden 7599 N. Tunnel Road Unionville, IN 47468 Office: (812) 334-0233 Cell: (812) 320-2841 <u>llcdmadden@aol.com</u> Director: Tim Specht (Sue) (Sub-Area II) 5706 Washington Blvd. Indianapolis, IN 46220 Home: (317) 259-0919 Lake: (812) 988-0337 tim@tgsarchs.com Term Expires: 2014

Director: Marty Mann (Cynthia) (Sub-Area III) 8001 N. Lakeview Dr. Unionville, IN 47468 Home: (812) 339-9816 <u>m.mann@landwatergroup.com</u> Term Expires: 2012

Director:	Pam Dugan (Tom)
(Sub-Area VI)	637 Round Hill Rd.
	Indianapolis, IN 46260
	Home: (317) 726-1592
	Lake: (812) 988-7446
	Pddugan3@aol.com
	Term Expires: 2014

Ex-Officio Rachel Atz Member: CBU City of Bloomington Utilities P.O. Box 1216 Bloomington, IN 47402 Office: (812) 349-3655 Fax: (812) 349-3683 atzr@bloomington.in.gov



#### Resolution 03-11-02

The Board of Directors of the Lake Lemon Conservancy District (the "District") hereby adopts the following resolution as the resolution and action of the Directors of the District. This resolution will be filed with the records of the District as the duly authorized action of the Directors

**WHEREAS**, the Indiana Conservancy Act allows the Board to appoint a financial clerk for the Board;

WHEREAS, the Lake Lemon Conservancy District Board of Directors desires to appoint Shirley Watkins, CPA as Financial Clerk.

NOW THEREFORE, it is resolved by this Board of Directors as follows:

IT IS RESOLVED, that Shirley Watkins, CPA is appointed as Financial Clerk.

IT IS FURTHER RESOLVED, that any prior decisions and/or resolutions of this Board of Directors which are inconsistent with the Resolution adopted hereby, shall be null and void and this Resolution shall supersede any prior resolutions to the extent not inconsistent herewith.

Presented to the Board of Directors of the District this 16<sup>th</sup> Day of March 2011



#### ADOPTED BY THE FOLLOWING VOTE:

AKE	<u>NAY</u>	ABSTAIN
Ac		
JOHN SCHELL, CHAIRMAN	······································	
Intra essa		
BRUCE CASSAL, VICE-CHAIR		
Amas		
TIM SPECIFT, Sub-Area II		
Marty Man		
MARTX MANN, Sub-Area III		
Com Think		
DENNIS ERIESEL, Sub-Area V		
Class Jun		
PAM DUGAN, Sub-Area VI		
Tim Thank		
<b>TINA THRASHER, Sub-Area VII</b>		

ATTEST: ada LLCD Board Recorder



7599 North Tunnel Road Unionville, IN 47468 Phone: (812) 334-0233 Fax: (812) 335-0038

#### **Recommended Duties for Financial Clerk**

- 1. Review and sign all claim forms. Check for accuracy and appropriateness.
- 2. Pay all claim forms.
- 3. Reconcile monthly bank statements.
- 4. Prepare monthly income over expense summary.
- 5. Prepare monthly financial statements.
- 6. Calculate payroll and prepare payroll checks.
- 7. Make monthly tax deposits.
- 8. Prepare quarterly tax reports.
- 9. Prepare year-end tax return.
- 10. Keep records of all certificates of deposits.
- 11. Prepare annual financial reports for Indiana State Board of Accounts and Indiana Department of Local Government Finance.
- 12. Provide financial information for monthly report of claims for Board approval.



# Current Schedule of 2011 Board Meeting Dates, Times and Locations

Meeting Date	Purpose of Meeting
6:00 P.M., January 19th, SB*	Normal Business
6:00 P.M., February 2 <sup>nd</sup> (4 <sup>th</sup> ), SB	Annual Meeting & Election of Board Member (s)
6:00 P.M., March 16 <sup>th</sup> , SB	Normal Business
6:00 P.M., April 20 <sup>th</sup> , SB	Normal Business
6:00 P.M., May 18 <sup>th</sup> , SB	Normal Business
6:00 P.M., June 8 <sup>th</sup> , SB	Normal Business
11:00 A.M., July 16 <sup>th</sup> , Riddle Point Park	Normal Business & Annual Picnic
6:00 P.M., July 20 <sup>th</sup> , SB	2012 Budget Meeting. Only item on agenda is board discussion of proposed budget and board provides tentative approval for newspaper publications.
11:00 A.M., August 13 <sup>th</sup> , Riddle Point Park	Normal Business
6:00 P.M., September 7 <sup>th</sup> , SB	Public hearing on 2012 proposed budget. Only item on agenda.
6:00 P.M., September 21 <sup>st</sup> , SB	Normal Business
6:00 P.M., October 19 <sup>th</sup> , SB	Normal Business and usually board adoption of following year's budget. Adoption depends on when county council reviews our budget.
6:00 P.M., November 16 <sup>th</sup> , SB	Normal Business
6:00 P.M., December 21 <sup>st</sup> , SB	Normal Business

\* Seniors Building

Lake Lemon Conservancy District

To: LLCD Board of Directors From: Bob Subject: January 2011 Financial Highlights Date: March 16, 2011

Іпсоте		\$3,108.09	<ul> <li>Sublease fees (\$2,100.00)</li> <li>Fishing Tournament Application fees (\$625.00)</li> </ul>
		Wages and Benefits: (\$9,523.91)	<ul> <li>\$1,774.50 for quarterly PERF retirement premium</li> <li>\$1,263.00 for annual life insurance premium</li> </ul>
		<b>Supplies:</b> (\$1,469.54)	• \$1,083.21 for 2011 launch permits and sub-lease dock decals
Expenses	\$50,933.59	Other Services and Charges: (\$36,740.14)	<ul> <li>\$15,547.00 in insurance costs which includes annual Board liability insurance premium (\$3,349.00); annual workers compensation premium (\$3,332.00); and quarterly liability, property, and umbrella premiums (\$8,866.00)</li> <li>\$11,500.00 for quarterly dredging loan payment (\$9,456.44 principal and \$2,043.56 interest)</li> <li>\$5,575.00 for Riddle Point boat ramp repairs</li> </ul>
		Other Capital Outlays: (\$3,200.00)	<ul> <li>For new (used) bucket for excavator</li> </ul>
CI	ecking Account	Balance	\$91,142.13
Genera	l Fund Certificat	te of Deposits	\$181,008.85
Cum	ulative Mainten	ance Fund	\$60,761.63



Date: January 31, 2011

#### ALLOWANCE OF VOUCHERS

#### (Report of Claims)

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.) We have examined the vouchers listed on the foregoing accounts payable voucher register and payroll journal, consisting of 5 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total of  $\frac{$47,555.86}{}$ 

Dated this 16<sup>th</sup> day of March, 2011

#### Signature of Governing Board

JOHN SCHELL, CHAIRMAN BRUCE CA VICE-CHĂIR

TIM SPECHT, Sub-Area II

Maity M\_ MARTY MANN, Sub-Area III

DEANIS ERHESEL, Sub-Area PAM DUGAN, Sub-Area

Two That St. TINA THRASHER, Sub-Area VII

# LAKE LEMON CONSERVANCY CHECK REGISTER Peoples State Bank 1/ 1/2011 To 1/31/2011

	<u>REF</u> NO	DATE	TT DESCRIPTION		
	00014140	01/04/11			DIST. AMOUNT
	00014140	01/04/11 1015	VC CINCINNATI LIFE INSURANCE		-1,263.00
		6050	PEOPLES STATE BANK	1,263.00 cr	,205.00
		0050	Life Insurance	1,263.00 dr	
	00014141	01/04/11	VC FIRST INSURANCE GROUP		
		1015	PEOPLES STATE BANK	3,349.00 cr	-3,349.00
		6450	Insurance	3,349.00 dr	
				3,547.00 ui	
	00014142	01/13/11	VC B & B WATER CORP		
		1015	PEOPLES STATE BANK	4.5. 4.1	-45.41
		6470	Water	45.41 cr	
				45.41 dr	
	00014143	01/17/11	VC INDIANA DEPT. OF WORKFORCE DEV		
		1015	PEOPLES STATE BANK		-7.85
		6020	State Unemployment Tax	7.85 cr	
			State Onemployment Tax	7.85 dr	
	00014144	01/17/11	VC NAPA AUTO PARTS		10.07
		1015	PEOPLES STATE BANK	10.27	-19.37
		6250	Boat/Weed Harvester/Truck	19.37 cr	
				19.37 dr	
·~	00014145	01/17/11	VC FIRST INSURANCE GROUP		10 100 00
		1015	PEOPLES STATE BANK	12,198.00 cr	-12,198.00
		6450	Insurance	12,198.00 dr	
	00014146	01/17/11	VC STAPLES CREDIT PLAN		
		1015	PEOPLES STATE BANK	100 00	-175.75
		6190	General Business Supplies	175.75 cr	
		6170	Miscellaneous-Other	14.97 dr	
		6440	Other	23.46 dr	
				137.32 dr	
	00014147	01/17/11	VC DWIGHT COFFMAN CONSTRUCTION		-5,575.00
		1015	PEOPLES STATE BANK	5,575.00 cr	-3,373.00
		6682	Ramp Repairs	5,575.00 dr	
	00014148	01/17/11	VC PUBLIC EMP. RETIREMENT FUND		
		1015	PEOPLES STATE BANK	1 774 50 .	-1,774.50
		6030	Retirement	1,774.50 cr	
	00014140			1,774.50 dr	
	00014149	01/17/11	VC BROWN COUNTY RECORDER		-25.02
		1015 6430	PEOPLES STATE BANK	25.02 cr	-23.02
		0430	Ads	25.02 dr	
	00014150	01/17/11	VC ANDREWS, HARRELL, MANN, CARMIN		
		1015	PEOPLES STATE BANK		-420.00
		6320	Attorney	420.00 cr	
				420.00 dr	
S					

S.q

-----

 $\sim$ 

MULTIN LICEN & LAX SEKA SIS-338-0388

1

#### LAKE LEMON CONSERVANCY CHECK REGISTER Peoples State Bank 1/ 1/2011 To 1/31/2011

REF NO	DATE	TT DESCRIPTION		DIST. AMOUNT
00014151	01/17/11	VC HERALD TIMES		
	1015	PEOPLES STATE BANK	26.70	-26.79
	6430	Ads	26.79 cr 26.79 dr	
00014150			20.79 ar	
00014152	01/17/11 1015	VC BLOOMINGTON HARDWARE		-13.99
	6240	PEOPLES STATE BANK	13.99 cr	10.99
	0240	Building & Grounds	13.99 dr	
00014153	01/17/11	VC ANTHEM BLUE CROSS BLUE SHIELD		
	1015	PEOPLES STATE BANK	1.000.00	-1,060.90
	6040	Health Insurance	1,060.90 cr 1,060.90 dr	
0014154	<b>A</b> 1 (1 <b>=</b> (1 -		1,000.90 ur	
00014154	01/17/11	VC VERIZON WIRELESS		-48.85
	1015 6370	PEOPLES STATE BANK	48.85 cr	10.05
	0370	Phone, LDT, Pager, E-Mail	48.85 dr	
00014155	01/17/11	VC АТ&Т		
	1015	PEOPLES STATE BANK	140.00	-140.35
	6370	Phone, LDT, Pager, E-Mail	140.35 cr 140.35 dr	
			140.55 ar	
0014156	01/19/11	VC GENE MCCLAMEY		
	1015	PEOPLES STATE BANK		-125.00
	6170	Miscellaneous-Other	125.00 cr	
			125.00 dr	
0014157	01/19/11	VC WATKINS ACCOUNTING		-450.00
	1015	PEOPLES STATE BANK	450.00 cr	-+50.00
	6300	Accounting Services	450.00 dr	
0014158	01/19/11	VC VISA		
	1015	PEOPLES STATE BANK	00.00	-90.66
	6180	Postage	90.66 cr 90.66 dr	
			90.00 dr	
0014159	01/24/11	VC PAYNE EXCAVATING		
	1015	PEOPLES STATE BANK	2 2 2 2 2	-3,200.00
	1520	Other	3,200.00 cr	
			3,200.00 dr	
0014160	01/24/11	VC PEOPLES STATE BANK		11 500 00
	1015	PEOPLES STATE BANK	11,500.00 cr	-11,500.00
	6670	Debt Service (Dredging Equi.p.	2,043.56 dr	
	2800	Long Term Notes-Net of Current	9,456.44 dr	
014161	01/24/11	VC SOUTH CENTRAL REMC		
	1015	PEOPLES STATE BANK	(70.00	-670.00
	6460	Electric	670.00 cr	
			670.00 dr	

2

٤٠q

 $\sim$ 

MHIKINS HCCLG: # LHX SEKA BIS-338-0388

PRESENTE TA UPD

#### LAKE LEMON CONSERVANCY CHECK REGISTER Peoples State Bank 1/ 1/2011 To 1/31/2011

REF NO	DATE	TT DESCRIPTION		DIGT (MOUTH
00014162	01/24/11 1015 6120	VC JENNINGS PRINTING PEOPLES STATE BANK Season & Launch Permits	1,083.21 cr 1,083.21 dr	DIST. AMOUNT -1,083.21
00014163	01/31/11 1015 6370	VC COMCAST CABLE PEOPLES STATE BANK Phone, LDT, Pager, E-Mail	110.84 cr 110.84 dr	-110.84
00014164	01/31/11 1015 6240	VC KLEINDORFER HARDWARE PEOPLES STATE BANK Building & Grounds	98.88 cr 98.88 dr	-98.88

TOTAL TRANSACTIONS	-43,472.37
<ul> <li>BC - Bank Check</li> <li>BD - Bank Deposits</li> <li>BI - Bank Interest or Credit</li> <li>BS - Bank Service Charge</li> <li>BT - Bank Transfer</li> <li>BX - Bank Exchanges</li> <li>EC - Payroll Check</li> <li>VC - Direct Disbursement</li> <li>VP - Check/Cash Disbursement</li> </ul>	0.00 0.00 0.00 0.00 0.00 0.00 0.00 43,472.37 0.00

3

0000-000-710 ANTO VILL D 101001 OUTVILL

+≁• d

`\_\_\_

· ----

Employee Wages, Taxes and Adjuactments asser Pry States Try States Try State	9:38 AM 03/01/11	LAK	LAKE LEMON CONSERVANCY Payroll Summary January 2011	ANCY			
	djustments ns buttons	ADAM, CASEY tours Rate 37 12.50 37 37	H	11 11 11 11 11 11 11 11 11 11 11 11 11	ARTHAN NARTHAN 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	256.00 2.00 2.00 2.00 2.00 2.00 2.00 2.00	T07AL_ Hours Rate 37.00 8.00 45.00 45.00

Mar 01 11 09:40a WATKINS ACCTG. & TAX SERV 812-339-0368 p.5

L CAME

nar	JI II U9:40a	WHIKINS HECTG. & THX SERV	812-339-0368	p.6
1 2 1 <del>1</del>				
_ ·				
NCY				
RVA				
E LEMON CONSERV/ Payroll Summary January 2011				
MON CONSE roll Summ January 2011				
EMO ayro				
LAKE LEMON CONSERVANCY Payroll Summary January 2011				
LA				
			1	
	3   8   8   9   1   1   1   1   1   1   1   1   1	2 28885712;31 2997191		
	TOTAL Jan 11 4,409.42 462.50 0.00 256.00 5,127.92	5,127.92 -527,00 -74.36 -74.35 -216.38 -1216.38 -1216.38 -1216.38 -23.34 -1044.43 -4,083.49 -4,083.49 -4,083.49 -4,083.49 -4,083.49 -4,083.49 -4,083.49 -4,083.49 -4,083.49 -4,033.48 -4,033.49 -5,033.49 -5,0		
	£	α i i i i i i i i i i i i i i i i i i i		
	nemen	ations s		
	ind Adj	byee bution: y Contrib	:	
	Employee Wages, Taxes and Adjustments Gross Pay Salary HOURLY PAY-6110 Reg.Pay-6112 Reg.Pay-6112 Total Gross Pay	Adjusted Gross Pay Taxos Withheld Federal Withholding Medicare Employee Social Security Employee IN - Withholding Monroe Co. Total Taxes Withheld Monroe Co. Total Taxes and Contributions Federal Unemployment Medicare Company Medicare Company Social Security Company IN - Unemployment Company IOtal Employer Taxes and Contributions		
	oyee Wages, Taxe Gross Pay Salary HOURLY PAY- Reg.Pay-6111 Reg.Pay-6112 Total Gross Pay	Adjusted Gross Pay Taxes Withheld Federal Withholdh Medicare Employe Medicare Employe Social Security Err Norroe Co. Total Taxes Withheld Monroe Co. Total Taxes and Cor ployer Taxes and Cor ployer Taxes and Cor cocial Security Comp Medicare Company Social Security Comp No - Unemployment Co al Employer Taxes an		
9:38 AM 03/01/11	Covee V Gross HO Rei Rei Total	djusted Gros xees Withhel Federal Wit Medicare Ei Medicare Ei Monros Co. Monros Co. Vial Taxes a oyer Taxes a oyer Taxes a deral Unemp dicare Comp dicare Comp dicare Comp cial Security - Unemployr Employer Ta		
9:38 03/0	ä	Adju Taxe Fe M N N N Cotal Fader Fader N N Cotal N O Cotal En L Cotal En L Cotal En L Cotal Cota		

Lake Lemon Conservancy District

To: LLCD Board of Directors From: Bob Subject: February 2011 Financial Highlights Date: March 16, 2011

Income	Income \$12,750.00		<ul> <li>Sublease fees: \$10,575.00</li> <li>Park Reservation Fees: \$1,625.00</li> <li>Marina/Club Fees: \$500.00</li> </ul>	
		Wages and Benefits: (\$9,203.73)	<ul><li>Wages: \$7,468.92</li><li>Benefits: \$1,734.81</li></ul>	
		Supplies: (\$667.61)	No Highlights	
Expenses	\$16,858.32	Services and Charges: (\$2,836.98)	<ul> <li>Utilities: \$980.75</li> <li>Stone for Disposal Site: \$742.32</li> <li>Accounting &amp; Attorney Fees: \$795.00</li> </ul>	
·······		Capital Outlays: (\$4,150.00)	New thumb for excavator:     \$4,150.00	
	Checking Account	Balance	\$87,912.33	
Gener	al Fund Certifica	te of Deposits	\$181,008.85	
Cu	nulative Mainten	ance Fund	\$60,761.63	



Date: February 28, 2011

#### ALLOWANCE OF VOUCHERS

#### (Report of Claims)

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.) We have examined the vouchers listed on the foregoing accounts payable voucher register and payroll journal, consisting of <u>4 pages</u>, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total of <u>\$14,770.77</u>

Dated this 16<sup>th</sup> day of March, 2011

#### Signature of Governing Board

JOHN SCHELL, CHAIRMAN BRUCE VICE-CHAIR TIM SPECHIT, Sub-Area II

Matyle-MARTY MANN, Sub-Area III

DENNIS FRIESEL, Sub-Area

PAM DUGAN, Sub-Area VI

TINA THRASHER, Sub-Area VII

	and the second sec	7	LAKE LEMON CONSERVANCY CHECK REGISTER Peoples State Bank 2/ 1/2011 To 2/28/2011		
	REF NO	DATE	TT DESCRIPTION		DIST. AMOUNT
$\rightarrow$	00014165	02/04/11 1015 6470	VC B & B WATER CORP PEOPLES STATE BANK Water	55.67 cr 55.67 dr	-55.67
	00014166	02/04/11 1015 6330	VC DLZ PEOPLES STATE BANK Consulting Engineer	100.00 cr 100.00 dr	-100.00
	00014167	02/10/11 1015 6440 6190 6160	VC STAPLES CREDIT PLAN PEOPLES STATE BANK Other General Business Supplies Printer, Copier & Computer Sup	184.96 cr 25.76 dr 45.22 dr 113.98 dr	-184.96
	00014168	02/10/11 1015 6430	VC BROWN CO DEMOCRAT PEOPLES STATE BANK Ads	8.35 cr 8.35 dr	-8.35
	00014169	02/10/11 1015 6430	VC HOOSIER TIMES PEOPLES STATE BANK Ads	35.20 cr 35.20 dr	-35.20
$\sim$	00014173	02/15/11 1015 6300	VC WATKINS ACCOUNTING PEOPLES STATE BANK Accounting Services	450.00 cr 450.00 dr	-450.00
	00014174	02/15/11 1015 6170 6350 6180 6200 1520	VC VISA PEOPLES STATE BANK Miscellaneous-Other Other Prof/Secretarial Service Postage Regular Gas Other	4,690.16 cr 10.69 dr 149.60 dr 150.86 dr 229.01 dr 4,150.00 dr	-4,690.16
	00014175	02/15/11 1015 6320	VC ANDREWS, HARRELL, MANN, CARMIN PEOPLES STATE BANK Attorney	345.00 cr 345.00 dr	-345.00
	000141 <b>76</b>	02/18/11 1015 6040	VC ANTHEM BLUE CROSS BLUE SHIELD PEOPLES STATE BANK Health Insurance	1,060.90 cr 1,060.90 dr	-1,060.90
	00014177	02/18/11 1015	VC SOUTH CENTRAL REMC PEOPLES STATE BANK	625.00 cr	-625.00

)

1

#### LAKE LEMON CONSERVANCY CHECK REGISTER Peoples State Bank 2/ 1/2011 To 2/28/2011

 $\overline{\phantom{a}}$ 

REF NO	DATE	TT DESCRIPTION		DIST. AMOUNT
·	6460	Electric	625.00 dr	
00014178	02/18/11 1015 6370	VC VERIZON WIRELESS PEOPLES STATE BANK Phone, LDT, Pager, E-Mail	48.65 cr 48.65 dr	
00014179	02/18/11 1015 6370	VC A T & T PEOPLES STATE BANK Phone, LDT, Pager, E-Mail	140.59 cr 140.59 dr	-140.59
00014180	02/24/11 1015 6251	VC BRUCE GLASGOW PEOPLES STATE BANK Dredging Supplies	117.85 cr 117.85 dr	-117.85
00014181	02/24/11 1015 6661	VC A+ PERFORMANCE TRUCKING & CONV PEOPLES STATE BANK Disposal Site Preparation	742.32 cr 742.32 dr	-742.32
00014182	02/25/11 1015 6370	VC COMCAST CABLE PEOPLES STATE BANK Phone, LDT, Pager, E-Mail	110.84 cr 110.84 dr	-110.84

	TOTAL TRANSACTIONS:	-8,715.49
ЪĊ	Devil Cheel	
BU	- Bank Check	0.00
BD	- Bank Deposits	0.00
BI	- Bank Interest or Credit	0.00
$\mathbf{BS}$	- Bank Service Charge	0.00
BT	- Bank Transfer	0.00
BX	- Bank Exchanges	0.00
EC	- Payroll Check	0.00
VC	- Direct Disbursement	8,715.49
VP	- Check/Cash Disbursement	0.00

2

	Mar C	11 11	09:40a	WATKINS	ACCTG. & TR	X SERV 812-339-0368	<b>p.</b> 7
	FEB    Pr'	I, LEVI R Rate	30.00 32.00				
с Г		WARTHAN, LEVI R Hours Rate	ß	23	33	<b></b>	
		EN E Feb 11	4,409.42 0.00 0.00 0.00 0.00	4,409.42 0.00 0.00	4,409,42 -504.00 -63.93 -185.19 -149.92 -45.86 -948.90	3,460.52 20.72 53.93 53.93 273.39 406.65 406.65	
		ROBERT, MADDEN E Hours Rate Fe					
	VANCY Y	RY D Feb 11	00.0 00.0 00.0 00.0 00.0 00.0 00.0 00.	776.00 0.00 0.00	776.00 0.00 -26.38 -26.38 -26.38 -26.38 -76.29	6277 6.21 11.25 48.11 8.54 74.11	
	LAKE LEMON CONSERVANCY Payroll Summary February 2011	HAYS, LARRY D s Rate	15.00 16.00	ر . <del>ک</del>	π <b>ວ</b>	vo II	
	LEMON ( ayroll S Februa	Hours		_	50 48.5 52 48.5 11 1 28 1 28 1 28 1 28 1 28 1 28 1 28 1	482 1919 1919 1919 1919 1919 1919 1919 19	
	LAKE	ASEY Feb 11	12.50 587 0 0 0	587.50 0.00 0.00	587,50 -10.00 -8.52 -24.67 -24.67 -29.98 -6.11	518.22 4.70 8.52 36.45 6.46 56.10	
		ADAM, CASEY s Rate		6 (	4	4	
		Hours	· .	1	•		
		Employee Wages, Taxes and Adjustments	Gross Pay Salary HOURLY PAY-6110 Reg.Pay-6114 Reg.Pay-6114 Reg.Pay-6114 Gross Pay-	Total Gross Fay Deductions from Gross Pay Insurance Total Deductions from Gross Pay Adlusted Gross Pay	Taxes Withheld Faderal Withholding Redicare Employee Social Security Employee IN - Withholding Monroe Co. Total Taxes Withhold	Net Pay Employer Taxes and Contributions Federal Unemployment Medicare Company Social Security Company IN - Unemployment Company Total Employer Taxes and Contributions	
)	9:37 AM 03/01/11	Employee	9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9	Dedt In Total	Total Taxes Withheld Taxes Withheld Redicare Em Redicare Em Social Securi Nonroe Co. Total Taxes With	Net Pay Employer Ti Federal L Rederal Se Social Se IN - Unen Total Emplo	

	Mar O	1 11 0	9:40a	WATKI.	NS	ACCTG. & TA	×	SERV 812-33	9-0368	P.8	
	1 59 pg 2										C
	LAKE LEMON CONSERVANCY Payroll Summary February 2011	Feb 11	4,409,42 557.50 0.00 7756.00	7,468.92	0.00 7.468.92	- 1,410.52 660.00 -108.29 -77.73 -1,413.64	6.055.28	45.20 45.20 168.29 453.07 82.15 698.72			
$\sim$	LAKE L P <sub>2</sub>	WARTH TOTAL Feb 11 Hours Rate	0.00 0.00 0.00 1,696.00 53.00 68.50 0.00 53.00		0.00 1,696.00 148.50	l	÷	ľ			
j	9:37 AM 03/01/11	Employee Wages, Taxes and Adjustments Gross Pay	Close Fed Salary HOURLY PAY-6110 Reg.Pay-6111 Reg.Pay-6112 Reg.Pay-6112	Total Gross Pay Deductions from Gross Pay Insurations from Gross Pay Total Duritions from Gross Port	Adjusted Gross Pay	Taxes Withheld Federal Withholding Modicare Employee Social Security Employee IN - Withholding Monroe Co. Total Taxes Withheld	Not Pay	Employer Taxes and Contributions Federal Ubmentoyment Medicare Company Social Security Company IN - Unemployment Company Total Employer Taxes and Contributions			

LAKE LEMON CONSERVANCY

Financial Statements

For the Period Ending

January 1, 2011 thru February 28, 2011

## (UNAUDITED)

Watkins Accounting 113 E. 19<sup>th</sup> Street Bloomington, IN 47408

#### LAKE LEMON CONSERVANCY

I have compiled the accompanying balance sheet for LAKE LEMON CONSERVANCY as of February 28, 2011 and the related statements of income for the period then ended, in accordance with standards established by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the accompanying financial statements and accordingly, do not express an opinion or any other form of assurance on them.

Management has elected to omit substantially all of the disclosures and the statements of retained earnings and cash flows required by generally accepted accounting principles. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the company's financial position, results of operations and cash flows. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Shirley Watkins, CPA March 8, 2011

03/08/2011	LAKE LEMON CONSERVANCY BALANCE SHEET February 28, 2011		UD:41:11 PM
ASSETS			
CURRENT ASSETS			
Petty Cash PEOPLES STATE BANK Change Fund CD's General Fund CD's Cumulative Maint Fund Cumulative Maint. Savings TOTAL CURRENT ASSETS PROPERTY AND EQUIPMENT	\$ 100.00 87,912.33 200.00 181,008.85 55,898.23 4,863.40		329,982.81
Trucks Other Boats Other Fixed Assets	\$ 110,251.2: 7,350.00 209,750.00 99,501.60	) )	
TOTAL PROPERTY AND EQUIPMEN	NT	\$	426,852.91
TOTAL ASSETS		\$ _==	756,835.72

03/08/2011	LAKE LEMON CONSERVA BALANCE SHEET February 28, 2011	ANCY		05:41:11 PM
LIABILITIES AND EQUITY				
CURRENT LIABILITIES				
Fica & Federal Taxes Payable State and Co. Withholding Pay.	\$	1,653.33 559.36		
TOTAL CURRENT LIABILITIES			\$	2,212.69
NON-CURRENT LIABILITIES				
LONG-TERM DEBT NET OF CU	\$	179,260.29		
TOTAL NON-CURRENT LIABILI	TIES		\$	179,260.29
EQUITY				
General Fund Encumbered Fund Cumulative Maintenance Fund NET INCOME (LOSS)	\$	569,950.09 55.00 38,441.47 (33,083.82)		
TOTAL EQUITY			\$	575,362.74
TOTAL LIABILITIES AND EQUIT	ГҮ		\$ _===	756,835.72

#### LAKE LEMON CONSERVANCY INCOME STATEMENT For The Period

	ruary 01, 2011 To ruary 28, 2011	January 01, 2011 To February 28, 2011		
SALES				
Marina & Club Fees Sublease & Lake Access Fees Interest Fishing Tournament Park Reservations	\$ 500.00 10,575.00 0.00 50.00 1,625.00	\$	500.00 12,675.00 258.09 675.00 <u>1,750.0</u> 0	
Total SALES	\$ 12,750.00	\$	15,858.09	
Total GROSS PROFIT	\$ 12,750.00	\$	15,858.09	
GENERAL & ADMINISTRATIVE				
Manager Fica State Unemployment Tax Retirement Health Insurance Life Insurance Lake Biologist Dredger (other) Assistant Dredger (Other) Season & Launch Permits Printer, Copier & Computer Sup Miscellaneous-Other Postage General Business Supplies Regular Gas Building & Grounds Boat/Weed Harvester/Truck Dredging Supplies Accounting Services Attorney Consulting Engineer Other Prof/Secretarial Service Phone, LDT, Pager, E-Mail Ads Other Insurance	\$ $\begin{array}{c} 4,409.42\\ 673.91\\ 0.00\\ 0.00\\ 1,060.90\\ 0.00\\ 587.50\\ 1,696.00\\ 776.00\\ 0.00\\ 113.98\\ 10.69\\ 150.86\\ 45.22\\ 229.01\\ 0.00\\ 0.00\\ 117.85\\ 450.00\\ 345.00\\ 345.00\\ 100.00\\ 149.60\\ 300.08\\ 43.55\\ 25.76\\ 0.00\\ 625.00\\ \end{array}$	\$		
Electric Water Disposal Site Preparation	55.67 742.32		101.08 742.32	

1

#### LAKE LEMON CONSERVANCY INCOME STATEMENT For The Period

	February 01, 2011 To February 28, 2011	January 01, 2011 To February 28, 2011		
Debt Service (Dredging Equi.p. Ramp Repairs	\$ 0.00 0.00	\$ 2,043.56 5,575.00		
Total GENERAL & ADMINISTRATIVE	\$12,708.32	\$ <u>48,941.9</u> 1		
Total NET OPERATING INCOME (LOSS)	\$ <u>41.6</u> 8	\$(33,083.82)		
NET INCOME (LOSS) BEFORE TAX	\$41.68	\$(33,083.82)		
NET INCOME (LOSS)	\$	\$ ( 33,083.82)		

~~~~

#### LAKE LEMON CONSERVANCY DISTRICT INCOME OVER EXPENDITURES SUMMARY GENERAL FUND For the One Month Ended February 28, 2011

|                                       |               | -           |              |                                        |
|---------------------------------------|---------------|-------------|--------------|----------------------------------------|
|                                       | CURRENT MONTH | 2011 ACTUAL | 2011 BUDGET  | Positive (Negative)<br>Budget Variance |
|                                       |               | ZUTTACTUAL  | 2011 BUDGET  | Budget variance                        |
| REVENUES                              |               |             |              |                                        |
| 4000 Watercraft Permits               | \$-           | -           | \$ 98,000.00 | \$ (98,000.00)                         |
| 4010 Launch Fees                      | -             | -           | 14,500.00    | \$ (14,500.00)                         |
| 4020 Marina & Club Fees               | 500.00        | 500.00      | 8,000.00     | \$ (7,500.00)                          |
| 4030 Sublease & Lake Access Fees      | 10,575.00     | 12,675.00   | 25,000.00    | \$ (12,325.00)                         |
| 4040 Property Tax - Brown Co.         | -             | -           | 50,000.00    | \$ (50,000.00)                         |
| 4050 Property Tax - Monroe Co.        | -             | -           | 200,000.00   | \$ (200,000.00)                        |
| 4060 Interest                         | -             | 258.09      | 500.00       | \$ (241.91)                            |
| 4070 Grants & Donations               | -             | -           | 5,800.00     | \$ (5,800.00)                          |
| 4080 Fishing Tournament               | 50,00         | 675.00      | 700.00       | \$ (25.00)                             |
| 4090 Park Reservations                | 1,625.00      | 1,750.00    | 2,500.00     | \$ (750.00)                            |
| 4100 Park Admission Fees              | -             | •           | 22,000.00    | \$ (22,000.00)                         |
| 4110 Concessions                      | -             | -           | -            | s -                                    |
| 4120 Other                            | -             | -           | -            | s -                                    |
| 4130 Dredging/Rip-Rap Income          | -             | -           | 10,000.00    | \$ (10,000.00)                         |
| 4140 Dredging Equipment Loan Proceeds | -             |             | -            | s -                                    |
| TOTAL REVENUES                        | 12,750.00     | 15,858.09   | 437,000.00   | (421,141.91)                           |
| EXPENDITURES                          |               |             |              |                                        |
| WAGES & BENEFITS                      |               |             |              |                                        |
| WAGES & DEWEFTIS                      |               |             |              |                                        |
| SALARIES & BENEFITS                   |               |             |              |                                        |
| 6000 Manager                          | 4,409.42      | 8,818.84    | 52,913.00    | 44,094.16                              |
| 6010 FICA                             | 673.91        | 963.65      | 9,150.00     | 8,186,35                               |
| 6020 State Unemployment Tax           | -             | 7.85        | 588.00       | 580.15                                 |
| 6030 Retirement                       | -             | 1,774.50    | 7,098.00     | 5,323.50                               |
| 6040 Health Insurance                 | 1,060.90      | 2,121,80    | 14,000.00    | 11,878.20                              |
| 6050 Life Insurance                   | -             | 1,263.00    | 1,265.00     | 2.00                                   |
| TOTAL SALARIES & BENEFITS             | 6,144.23      | 14,949.64   | 85,014.00    | 70,064.36                              |
|                                       |               |             |              |                                        |
| HOURLY WAGES                          |               |             |              |                                        |
| 6070 Gate Keeper                      | -             | -           | 15,000.00    | 15,000.00                              |
| 30 Seasonal Labor                     | •             | -           | -            | -                                      |
| 0 Park Maintenance Technician         | -             | •           | 5,600.00     | 5,600.00                               |
| on00 Lake Patrol                      | -             | -           | 4,800.00     | 4,800.00                               |
| 6110 Lake Biologist                   | 587.50        | 1,050.00    | 12,500.00    | 11,450.00                              |
| 6111 Dredger                          |               | -           | 16,000.00    | 16,000.00                              |
| 6112 Dredger(Other)                   | 1,696.00      | 1,952.00    | 3,200.00     | 1,248.00                               |
| 6113 Assistant Dredger                |               | -           | 8,000.00     |                                        |
| 6114 Assistant Dredger(Other)         | 776.00        | 776.00      | 1,600.00     |                                        |
| TOTAL HOURLY WAGES                    | 3,059.50      | 3,002.00    | 66,700.00    | 63,698.00                              |
| GRAND TOTAL WAGES & BENEFITS          | 9,203.73      | 18,727.64   | 151,714.00   | 132,986.36                             |
| SUDD(179                              |               |             |              |                                        |
| SUPPLIES                              |               |             |              |                                        |
| OFFICE SUPPLIES                       |               |             |              |                                        |
| 6120 Season & Launch Permits          | -             | 1,083.21    | 1,000.00     | (83.21)                                |
| 6130 Daily Permits                    | -             | .,          | 200.00       | 200.00                                 |
| 6140 Receipt/Ticket Books             | -             | -           | 300.00       | 300.00                                 |
| 6150 Checks                           | -             | -           | 200.00       | 200.00                                 |
| 6160 Printer, Copier & Computer Sup   | 113.98        | 113.98      | 500.00       | 386.02                                 |
| 6170 Miscellaneous/Other              | 10.69         | 159.15      | 800.00       | 640.85                                 |
| 6180 Postage                          | 150.86        | 241.52      | 1,500.00     | 1,258.48                               |
| 6190 General Business Supplies        | 45.22         | 60.19       | 500.00       | 439.81                                 |
| TOTAL OFFICE SUPPLIES                 | 320.75        | 1,658.05    | 5,000.00     | 3,341.95                               |
|                                       |               |             |              | 0,011100                               |
| OPERATING SUPPLIES                    |               |             |              |                                        |
| 6200 Regular Gas                      | 229.01        | 229.01      | 3,500.00     | 3,270,99                               |
| 6210 Diesel, Oil, Grease              | -             | -           | 10,000.00    | 10,000.00                              |
| 6220 Janitorial Supplies              | -             |             | -            | -                                      |
| 6230 Medical Supplies                 | •             | -           | -            | -                                      |
| TOTAL OPERATING SUPPLIES              | 229.01        | 229.01      | 13,500.00    | 13,270.99                              |
| REPAIR & MAINTENANCE CURDUKER         |               |             |              |                                        |
| REPAIR & MAINTENANCE SUPPLIES         |               |             |              |                                        |
| 6240 Building & Grounds               |               | 112.87      | 3,000.00     | 2,887.13                               |
| 6250 Boats, Trucks                    | •             | 19.37       | 2,000.00     | 1,980.63                               |
| 6251 Dredging Supplies                | 117.85        | 117.85      | 4,000.00     |                                        |
| Rip Rap/Erosion Control               | <u> </u>      |             | 10,000.00    | 10,000.00                              |
| TAL REPAIR & MAINT SUPPLIES           | 117.85        | 250.09      | 19,000.00    | 18,749.91                              |
|                                       |               |             |              |                                        |

#### LAKE LEMON CONSERVANCY DISTRICT INCOME OVER EXPENDITURES SUMMARY GENERAL FUND For the One Month Ended February 28, 2011

Positive (Negative)

|                                                       | CURRENT MONTH | 2011 ACTUAL | 2011 BUDGET | Budget Variance |
|-------------------------------------------------------|---------------|-------------|-------------|-----------------|
| OTHER SUPPLIES                                        |               |             |             |                 |
| 6270 Boat Equipment                                   |               |             | 300.00      | 300.00          |
| 6280 Radio Equipment                                  | _             | _           | 500.00      | 500.00          |
| 6290 Signs & Nautical Markers                         | _             |             | 1.800.00    | 1.800.00        |
| TOTAL OTHER SUPPLIES                                  | ·····         | -           | 2,600.00    | 2,600.00        |
| GRAND TOTAL SUPPLIES                                  | 667.61        | 2,137.15    | 40,100.00   | 37,962.85       |
| SERVICES & OTHER CHARGES                              |               |             |             |                 |
| PROFESSIONAL SERVICES                                 |               |             |             |                 |
| 6300 Accounting Services                              | 450.00        | 900.00      | 5,400.00    | 4,500.00        |
| 6310 Grass                                            | -             | -           | 18,000.00   | 18,000.00       |
| 6320 Attorney                                         | 345.00        | 765.00      | 7,000.00    | 6,235.00        |
| 6325 Fish Management Survey                           | -             |             | -           |                 |
| 6330 Consulting Engineers                             | 100.00        | 100.00      | 14,000.00   | 13,900.00       |
| 6350 Other Services                                   | 149.60        | 149.60      | 500,00      | 350.40          |
| TOTAL PROFESSIONAL SERVICES                           | 1,044.60      | 1,914.60    | 44,900.00   | 42,985.40       |
| COMMUNICATION & TRANSPORTATION                        |               |             |             |                 |
| 6370 Phone, LDT, Pager, Voice Mail                    | 300.08        | 600.12      | 3,400.00    | 2,799.88        |
| 6380 Travel                                           | -             | -           | 200.00      | 200.00          |
| 6390 Hotel                                            | -             | -           | 200.00      | 200.00          |
| 6400 Meals                                            | -             |             | 100.00      | 100.00          |
| 6410 Subscriptions/Memberships<br>TOTAL COMMUNICATION | -             | -           | 300.00      | 300.00          |
| & TRANSPORTATION                                      | 300.08        | 600.12      | 4,200.00    | 3,599.88        |
| PRINTING & ADVERTISING                                |               |             |             |                 |
| 6420 Newsletter                                       | -             | -           | 800.00      | 800.00          |
| 6430 Ads(Legal Notices)                               | 43,55         | 95.36       | 300,00      | 204.64          |
| 6440 Ballots & Other Printing                         | 25.76         | 163.08      | 1,500,00    | 1,336.92        |
| TOTAL PRINTING & ADVERTISING                          | 69.31         | 258.44      | 2,600.00    | 2,341.56        |
| JURANCE                                               |               |             |             |                 |
| 6450 Liab, Bldg, Equip, Work Comp                     |               | 15,547.00   | 35,000.00   | 19,453.00       |
| TOTAL INSURANCE                                       | -             | 15,547.00   | 35,000.00   | 19,453.00       |

# LAKE LEMON CONSERVANCY DISTRICT INCOME OVER EXPENDITURES SUMMARY GENERAL FUND For the One Month Ended February 28, 2011

|                                                                                                                                                                                                                                                                                                                                                                                                                             | CURRENT MONTH                          | 2011 ACTUAL | 2011 BUDGET                          | Positive (Negative)<br>Budget Variance                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|-------------|--------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| UTILITY SERVICES                                                                                                                                                                                                                                                                                                                                                                                                            |                                        |             |                                      |                                                                                                                                  |
| 6460 Electric                                                                                                                                                                                                                                                                                                                                                                                                               | 625.00                                 | 1,295,00    | 5,000,00                             | 3,705.00                                                                                                                         |
| 6470 Water                                                                                                                                                                                                                                                                                                                                                                                                                  | 55.67                                  | 101.08      | 600.00                               | 498.9                                                                                                                            |
| 6480 Trash                                                                                                                                                                                                                                                                                                                                                                                                                  |                                        |             | 1,000.00                             | 1,000.00                                                                                                                         |
| 6490 Port-O-Lets                                                                                                                                                                                                                                                                                                                                                                                                            |                                        | _           | 2,400.00                             |                                                                                                                                  |
| 6500 Pump Holding Tank                                                                                                                                                                                                                                                                                                                                                                                                      |                                        | -           | 2,400.00                             | 2,400.00                                                                                                                         |
| TOTAL UTILITY SERVICES                                                                                                                                                                                                                                                                                                                                                                                                      | 680.67                                 | 1,396.08    | 9,800.00                             | 800.00                                                                                                                           |
| REPAIR & MAINTENANCE                                                                                                                                                                                                                                                                                                                                                                                                        |                                        |             |                                      |                                                                                                                                  |
| 6510 Building & Grounds                                                                                                                                                                                                                                                                                                                                                                                                     |                                        | _           | 4,500.00                             | 4 500 0                                                                                                                          |
| 6520 Boat & Harvester                                                                                                                                                                                                                                                                                                                                                                                                       |                                        | -           | 1,000.00                             | 4,500.00                                                                                                                         |
| 6530 Truck                                                                                                                                                                                                                                                                                                                                                                                                                  | _                                      | -           |                                      | 1,000.00                                                                                                                         |
| 6540 Sluice Gate Inspection                                                                                                                                                                                                                                                                                                                                                                                                 |                                        | -           | 1,500.00                             | 1,500.00                                                                                                                         |
| 6541 Dredging Equipment                                                                                                                                                                                                                                                                                                                                                                                                     |                                        | •           | 7 000 00                             |                                                                                                                                  |
| 6542 Equipment Rental                                                                                                                                                                                                                                                                                                                                                                                                       | -                                      | -           | 7,000.00                             | 7,000.00                                                                                                                         |
| TOTAL REPAIR & MAINTENANCE                                                                                                                                                                                                                                                                                                                                                                                                  | -                                      |             | 3,500.00                             | 3,500.00                                                                                                                         |
|                                                                                                                                                                                                                                                                                                                                                                                                                             |                                        |             |                                      |                                                                                                                                  |
| DEBT SERVICE                                                                                                                                                                                                                                                                                                                                                                                                                |                                        |             |                                      |                                                                                                                                  |
| 6550 Operating Loan<br>FOTAL DEBT SERVICE                                                                                                                                                                                                                                                                                                                                                                                   |                                        |             | -                                    |                                                                                                                                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                             | ······································ |             |                                      |                                                                                                                                  |
| OTHER SERVICES & CHARGES                                                                                                                                                                                                                                                                                                                                                                                                    |                                        |             |                                      |                                                                                                                                  |
| 6560 Water Testing                                                                                                                                                                                                                                                                                                                                                                                                          | -                                      | -           | 3,800.00                             | 3,800.00                                                                                                                         |
| 6570 Lake Weed Treatment                                                                                                                                                                                                                                                                                                                                                                                                    | -                                      | -           | 60,000.00                            | 60,000.00                                                                                                                        |
| 6580 Erosion Control/Matching Funds                                                                                                                                                                                                                                                                                                                                                                                         | •                                      | -           | -                                    |                                                                                                                                  |
| 6590 Contingency Funds 10%                                                                                                                                                                                                                                                                                                                                                                                                  | -                                      | · · ·       | 10,000.00                            | 10,000.00                                                                                                                        |
| 6600 6% Marina Permit Sales                                                                                                                                                                                                                                                                                                                                                                                                 | -                                      | -           | 2,300.00                             | 2,300.00                                                                                                                         |
| 6610 Cumulative Maintenance Fund                                                                                                                                                                                                                                                                                                                                                                                            |                                        | -           | 5,000.00                             | 5,000.00                                                                                                                         |
| 6620 Dam/Spillway Inspection                                                                                                                                                                                                                                                                                                                                                                                                |                                        | -           | -                                    | 0,000.00                                                                                                                         |
| 6630 Spillway Repairs (Cum Maint Fund)                                                                                                                                                                                                                                                                                                                                                                                      |                                        |             | 1,500.00                             | 1,500.00                                                                                                                         |
| 6640 Soil Testing IDEM                                                                                                                                                                                                                                                                                                                                                                                                      |                                        |             | 1,000.00                             | 1,500.00                                                                                                                         |
| 6660 Dredging Engineering                                                                                                                                                                                                                                                                                                                                                                                                   |                                        |             | • .                                  | •                                                                                                                                |
| 6661 Disposal Site Preparation                                                                                                                                                                                                                                                                                                                                                                                              | 742.32                                 | 742.32      | -                                    |                                                                                                                                  |
| 32 Debt Service - Dredging Loan                                                                                                                                                                                                                                                                                                                                                                                             | /42.32                                 |             | 30,000.00                            | 29,257.68                                                                                                                        |
| 3 Silt Container, Barge Assembly etc                                                                                                                                                                                                                                                                                                                                                                                        | -                                      | 9,456.44    | 46,000.00                            | 36,543.56                                                                                                                        |
| 6670 Debt Service (Dredging Loan-Int.)                                                                                                                                                                                                                                                                                                                                                                                      |                                        |             | •                                    | -                                                                                                                                |
|                                                                                                                                                                                                                                                                                                                                                                                                                             | -                                      | 2,043.56    | -                                    | (2,043.56                                                                                                                        |
| 6680 Other Services and Charges<br>6681 Fireworks                                                                                                                                                                                                                                                                                                                                                                           | -                                      | -           | 3,000.00                             | 3,000.00                                                                                                                         |
|                                                                                                                                                                                                                                                                                                                                                                                                                             | -                                      | -           | 7,000.00                             | 7,000.00                                                                                                                         |
| 6682 Ramp Repairs                                                                                                                                                                                                                                                                                                                                                                                                           |                                        | 5,575.00    | 6,000.00                             | 425.00                                                                                                                           |
| TOTAL OTHER SERVICE & CHGS                                                                                                                                                                                                                                                                                                                                                                                                  | 742.32                                 | 17,817.32   | 174,600.00                           | 156,782.68                                                                                                                       |
| RAND TOTAL SERVICES & CHARGES                                                                                                                                                                                                                                                                                                                                                                                               | 2,836.98                               | 37,533.56   | 288,600.00                           | 251,066.44                                                                                                                       |
| OTHER CAPITAL OUTLAYS                                                                                                                                                                                                                                                                                                                                                                                                       |                                        |             |                                      |                                                                                                                                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                             |                                        |             |                                      |                                                                                                                                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                             |                                        |             |                                      |                                                                                                                                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                             |                                        |             |                                      |                                                                                                                                  |
| MACHINERY & EQUIPMENT<br>6690 Office Equipment                                                                                                                                                                                                                                                                                                                                                                              | -                                      | -           | 0.00                                 | -                                                                                                                                |
| 6690 Office Equipment<br>6700 Computer Equip.                                                                                                                                                                                                                                                                                                                                                                               | -                                      | -           | 0.00<br>0.00                         |                                                                                                                                  |
| 6690 Office Equipment<br>6700 Computer Equip.<br>6701 Barge                                                                                                                                                                                                                                                                                                                                                                 | -<br>-                                 | -           |                                      | -                                                                                                                                |
| <ul><li>6690 Office Equipment</li><li>6700 Computer Equip.</li><li>6701 Barge</li><li>6702 Push Boat</li></ul>                                                                                                                                                                                                                                                                                                              | -<br>-<br>-<br>-                       | -<br>-<br>- | 0.00                                 | -                                                                                                                                |
| 6690 Office Equipment<br>6700 Computer Equip.<br>6701 Barge<br>6702 Push Boat<br>6703 Excavator & Buckets                                                                                                                                                                                                                                                                                                                   | 4,150.00                               | 7,350.00    | 0.00<br>0.00                         | -                                                                                                                                |
| 6690 Office Equipment<br>6700 Computer Equip.<br>6701 Barge<br>6702 Push Boat<br>6703 Excavator & Buckets<br>6704 Off Road Truck                                                                                                                                                                                                                                                                                            | 4,150.00                               | 7,350.00    | 0.00<br>0.00<br>0.00<br>0.00         | -                                                                                                                                |
| 6690 Office Equipment<br>6700 Computer Equip.<br>6701 Barge<br>6702 Push Boat<br>6703 Excavator & Buckets<br>6704 Off Road Truck<br>6705 Utility Truck                                                                                                                                                                                                                                                                      | 4,150.00                               | ,           | 0.00<br>0.00<br>0.00                 | -                                                                                                                                |
| 6690 Office Equipment<br>6700 Computer Equip.<br>6701 Barge<br>6702 Push Boat<br>6703 Excavator & Buckets<br>6704 Off Road Truck                                                                                                                                                                                                                                                                                            | 4,150.00                               | ,           | 0.00<br>0.00<br>0.00<br>0.00<br>0.00 | -                                                                                                                                |
| 6690 Office Equipment<br>6700 Computer Equip.<br>6701 Barge<br>6702 Push Boat<br>6703 Excavator & Buckets<br>6704 Off Road Truck<br>6705 Utility Truck<br>6710 Boat Dock<br>6710 Boat Dock<br>6720 Utility Vehicle                                                                                                                                                                                                          | 4,150.00                               | ,           | 0.00<br>0.00<br>0.00<br>0.00<br>0.00 |                                                                                                                                  |
| 6690 Office Equipment<br>6700 Computer Equip.<br>6701 Barge<br>6702 Push Boat<br>6703 Excavator & Buckets<br>6704 Off Road Truck<br>6705 Utify Truck<br>6710 Boat Dock                                                                                                                                                                                                                                                      | 4,150.00                               | ,           | 0.00<br>0.00<br>0.00<br>0.00<br>0.00 | (7,350.00<br>-<br>-<br>-                                                                                                         |
| 6690 Office Equipment<br>6700 Computer Equip.<br>6701 Barge<br>6702 Push Boat<br>6703 Excavator & Buckets<br>6704 Off Road Truck<br>6705 Utility Truck<br>6710 Boat Dock<br>6720 Utility Vehicle<br>TOTAL MACHINERY & EQUIPMENT                                                                                                                                                                                             | -                                      | -<br>-<br>- | 0.00<br>0.00<br>0.00<br>0.00<br>0.00 | (7,350.00                                                                                                                        |
| 6690 Office Equipment<br>6700 Computer Equip.<br>6701 Barge<br>6702 Push Boat<br>6703 Excavator & Buckets<br>6704 Off Road Truck<br>6705 Utility Truck<br>6710 Boet Dock<br>6720 Utility Vehicle<br>TOTAL MACHINERY & EQUIPMENT<br>DTHER CAPITAL OUTLAYS                                                                                                                                                                    | -                                      | -<br>-<br>- | 0.00<br>0.00<br>0.00<br>0.00<br>0.00 | (7,350.00                                                                                                                        |
| 6690 Office Equipment<br>6700 Computer Equip.<br>6701 Barge<br>6702 Push Boat<br>6703 Excavator & Buckets<br>6704 Off Road Truck<br>6705 Utility Truck<br>6710 Boat Dock<br>6720 Utility Vehicle<br>TOTAL MACHINERY & EQUIPMENT<br>THER CAPITAL OUTLAYS<br>6730 Patrol Boat/Trailer                                                                                                                                         | -                                      | -<br>-<br>- | 0.00<br>0.00<br>0.00<br>0.00<br>0.00 | (7,350.00                                                                                                                        |
| 6690 Office Equipment<br>6700 Computer Equip.<br>6701 Barge<br>6702 Push Boat<br>6703 Excavator & Buckets<br>6704 Off Road Truck<br>6705 Utility Truck<br>6710 Boat Dock<br>6720 Utility Vehicle<br>TOTAL MACHINERY & EQUIPMENT<br>THER CAPITAL OUTLAYS<br>6730 Patrol Boat/Trailer<br>6740 Wed Harvester                                                                                                                   | -                                      | -<br>-<br>- | 0.00<br>0.00<br>0.00<br>0.00<br>0.00 | (7,350.00                                                                                                                        |
| 6690 Office Equipment<br>6700 Computer Equip.<br>6701 Barge<br>6702 Push Boat<br>6703 Excavator & Buckets<br>6703 Excavator & Buckets<br>6704 Off Road Truck<br>6705 Utility Truck<br>6710 Boat Dock<br>6720 Utility Vehicle<br>TOTAL MACHINERY & EQUIPMENT<br>DTHER CAPITAL OUTLAYS<br>6730 Patrol Boat/Trailier<br>6740 Weed Harvester<br>6750 Truck Payments 12 mos.                                                     | -                                      | -<br>-<br>- | 0.00<br>0.00<br>0.00<br>0.00<br>0.00 | (7,350.00                                                                                                                        |
| 6690 Office Equipment<br>6700 Ocmputer Equip.<br>6701 Barge<br>6702 Push Boat<br>6703 Excavator & Buckets<br>6704 Off Road Truck<br>6705 Utility Truck<br>6710 Boat Dock<br>6720 Utility Vehicle<br>TOTAL MACHINERY & EQUIPMENT<br>VIHER CAPITAL OUTLAYS<br>6730 Patrol Boat/Trailer<br>6740 Weed Harvester<br>6750 Truck Payments 12 mos.<br>6760 Other Capital Outlays                                                    | -                                      | -<br>-<br>- | 0.00<br>0.00<br>0.00<br>0.00<br>0.00 | (7,350.00                                                                                                                        |
| 6690 Office Equipment<br>6700 Computer Equip.<br>6701 Barge<br>6702 Push Boat<br>6703 Excavator & Buckets<br>6703 Excavator & Buckets<br>6704 Off Road Truck<br>6705 Utility Truck<br>6710 Boat Dock<br>6720 Utility Vehicle<br>TOTAL MACHINERY & EQUIPMENT<br>DTHER CAPITAL OUTLAYS<br>6730 Patrol Boat/Trailier<br>6740 Weed Harvester<br>6750 Truck Payments 12 mos.                                                     | -                                      | -<br>-<br>- | 0.00<br>0.00<br>0.00<br>0.00<br>0.00 | (7,350.00                                                                                                                        |
| 6690 Office Equipment<br>6700 Ocmputer Equip.<br>6701 Barge<br>6702 Push Boat<br>6703 Excavator & Buckets<br>6704 Off Road Truck<br>6705 Utility Truck<br>6710 Boat Dock<br>6720 Utility Vehicle<br>TOTAL MACHINERY & EQUIPMENT<br>VIHER CAPITAL OUTLAYS<br>6730 Patrol Boat/Trailer<br>6740 Weed Harvester<br>6750 Truck Payments 12 mos.<br>6760 Other Capital Outlays                                                    | -                                      | -<br>-<br>- | 0.00<br>0.00<br>0.00<br>0.00<br>0.00 | (7,350.00<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-                                                       |
| 6690 Office Equipment<br>6700 Computer Equip.<br>6701 Barge<br>6702 Push Boat<br>6703 Excavator & Buckets<br>6704 Off Road Truck<br>6705 Utility Truck<br>6705 Utility Truck<br>6710 Boat Dock<br>6720 Utility Vehicle<br>TOTAL MACHINERY & EQUIPMENT<br>THER CAPITAL OUTLAYS<br>6730 Patrol Boat/Trailer<br>6740 Weed Harvester<br>6750 Truck Payments 12 mos.<br>6760 Other Capital Outlays<br>OTAL OTHER CAPITAL OUTLAYS | 4,150.00                               | 7,350.00    | 0.00<br>0.00<br>0.00<br>0.00<br>0.00 | (7,350.00)<br>(7,350.00)<br>(7,350.00)<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>- |

Service States S

\$ (4,108.32) \$ (49,890.26) \$ (43,414.00) \$ (6,476.26)

# Lake Lemon Gonservancy District

To: LLCD Board of Directors From: Bob Subject: Recommended Barge Priorities for 2011 Date: March 16, 2011

| Priority | Task                                                                                                          |  |
|----------|---------------------------------------------------------------------------------------------------------------|--|
| I        | Stump Removal                                                                                                 |  |
| П        | Dredge Channel to Possom Trot Disposal Site                                                                   |  |
| III      | Minor Dredging at end of new boat ramp, Riddle<br>Point Park                                                  |  |
| IV       | Complete Dredging of Service Zone 134 on east side<br>of Pt. Idalawn. 2 <sup>nd</sup> Priority in Sub-Area VI |  |
| V        | Complete Dredging of Service Zone 208, Boating<br>Safety Area. 1 <sup>st</sup> Priority in Sub-Area I         |  |
| VI       | Service Zone 103, just west of Bloomington Yacht<br>Club. 1 <sup>st</sup> Priority in Sub-Area V              |  |
| VII      | Service Zone 114, just east of spillway. 1 <sup>st</sup> Priority<br>in Sub-Area II                           |  |
| VIII     | Service Zone 139, east side of Salmon Point. 3 <sup>rd</sup><br>Priority in Sub-Area VII                      |  |
| IX       | City of Bloomington Property, Shoreline Erosion<br>Control. Service Zones 114 & 115                           |  |

Notes:

These recommendations are subject to Board final approval.

Dredging priorities are scheduled based on which disposal site is available for use.

These recommendations are a road map/guideline to follow. Budget limitations will prevent the total completion of these priorities in 2011.

Lake Lemon Conservancy District

#### LAKE LEMON CONSERVANCY DISTRICT

#### **CONFLICT OF INTEREST POLICY**

#### **SECTION 1. PURPOSE:**

Lake Lemon Conservancy District ("LLCD") is a statutorily enabled special taxing district. Therefore, Lake Lemon Conservancy District operates with the public trust and is subject to scrutiny by and accountable to government authorities, as well as its freeholders and the public.

The board, officers, and management employees have the responsibility of administering the affairs of LLCD honestly and prudently, and of exercising their best care, skill, and judgment for the sole benefit of LLCD. Those persons shall exercise the utmost good faith in all transactions involved in their duties, and they shall not use their positions with LLCD or knowledge gained therefrom for their personal benefit. The interests of LLCD must be the first priority in all decisions and actions.

#### SECTION 2. PERSONS CONCERNED:

This statement is directed to directors and officers and all employees who can influence the actions of LLCD.

#### SECTION 3. AREAS IN WHICH CONFLICT MAY ARISE:

Conflicts of interest may arise in the relations of directors, officers, and management employees with any of the following third parties:

- 1. Persons and firms supplying goods and services to LLCD.
- 2. Persons and firms from whom LLCD leases property and equipment.
- 3. Persons and firms with whom LLCD is dealing or planning to deal in connection with the gift, purchase or sale of real estate, securities, or other property.
- 4. Donors and others supporting LLCD.
- 5. Agencies, organizations, and associations which affect the operations of LLCD.
- 6. Family members, friends, and other employees.

#### SECTION 4. NATURE OF CONFLICTING INTEREST:

<u>.</u> . .

A conflicting interest may be defined as an interest, direct or indirect, with any persons or firms mentioned in Section 3. Such an interest might arise through:

- 1. Owning stock or holding debt or other proprietary interests in any third party dealing with LLCD.
- 2. Holding office, serving on the board, participating in management, or being otherwise employed (or formerly employed) with any third party dealing with LLCD.
- 3. Receiving remuneration for services with respect to individual transactions involving LLCD.
- 4. Using LLCD's time, personnel, equipment, supplies, or good will for other than LLCD-approved activities, programs, and purposes.
- 5. Receiving personal gifts or loans from third parties dealing or competing with LLCD. Receipt of any gift is disapproved except gifts of a value less than \$50, which could not be refused without discourtesy. No personal gift of money should ever be accepted.

#### SECTION 5. INTERPRETATION OF THIS STATEMENT OF POLICY:

The areas of conflicting interest listed in Section 3, and the relations in those areas which may give rise to conflict, as listed in Section 4, are not exhaustive. Conflicts might arise in other areas or through other relations. It is expected that the directors, officers, and management employees will recognize such areas and relation by analogy.

The fact that one of the interests described in Section 4 exists does not necessarily mean that a conflict exists, or that the conflict, if it exists, is material enough to be of practical importance, or if material, that upon full disclosure of all relevant facts and circumstances it is necessarily adverse to the interests of LLCD.

However, it is the policy of the board that the existence of any of the interests described in Section 4 shall be disclosed before any transaction is consummated. It shall be the continuing responsibility of the board, officers, and management employees to scrutinize their transactions and outside business interests and relationships for potential conflicts and to immediately make such disclosures.

#### SECTION 6. DISCLOSURE POLICY AND PROCEDURE:

Transactions with parties with whom a conflicting interest exists may be undertaken only if all of the following are observed:

- 1. The conflicting interest is fully disclosed;
- 2. The person with the conflict of interest is excluded from the discussion and approval of such transaction;
- 3. A competitive bid or comparable valuation exists; and
- 4. The board has determined that the transaction is in the best interest of LLCD.

The undersigned shall bring any conflict or concern regarding a conflict to the attention of the Board by its chair or the District's Manager, as fitting considering all of the circumstances.

The board shall determine whether a conflict exists and in the case of an existing conflict, whether the contemplated transaction may be authorized as just, fair, and reasonable to LLCD. The decision of the board on these matters will rest in their sole discretion, and their concern must be the welfare of LLCD and the advancement of its purpose.

The undersigned herein discloses his or her association with the following entities or organizations, which may or does have business with LLCD:

| Entity/Organization                                | on <u>Association</u> | <b>Board Director/Management</b>                          |
|----------------------------------------------------|-----------------------|-----------------------------------------------------------|
| SCHELL MA                                          | PINA OWNE             | P SCHELL                                                  |
|                                                    |                       |                                                           |
| Board Directors                                    |                       | Managamant Official                                       |
| JOHN SOHELL, CHAI                                  |                       | Management Official<br>Bob Mostler<br>BOB MADDEN, MANAGER |
| BRUCE CASSAL, VIC                                  | - cd                  | BOB MADDEN, MANAGEK                                       |
|                                                    | za II                 |                                                           |
| Maty M                                             | Area III              |                                                           |
| DENVIS FRIESEL, Sul                                | b-Arch V              |                                                           |
| PANDUGAN, Sub-Ar<br><u> F</u><br>TINA THRASHER, Su |                       | DATE: 3/16/11                                             |
| 274061/11820-42                                    |                       |                                                           |