

**Lake Lemon Conservancy District
Board of Directors Meeting Minutes
2012 Proposed Budget**
Benton Township Senior Citizens Building
July 20, 2011

The July 20, 2011 meeting of the Lake Lemon Conservancy District was held at the Benton Township Senior Citizens Building and was called to order by Chairman John Schell at 6:00 p.m.

BOARD MEMBERS PRESENT: John Schell, Pam Dugan, Bruce Cassal, Tim Specht, Tina Thrasher, and Dennis Friesel. ALSO PRESENT: Bob Madden, Manager; Adam Casey, Lake Biologist/Board recorder and LLC D Freeholders (see attached sign-in sheet). ABSENT: Board Member Marty Mann; CBU Representative Rachel Atz

I. OPENING COMMENTS (Schell)

- This meeting has been called to discuss the 2012 proposed budget. (See attached)
- Schell stated he will recuse himself during discussion of budget line numbers 4020 and 6600 as they deal with the Marina/Club fees and the sale of LLC D boating permits, respectively.

II. DISCUSSION – 2012 PROPOSED BUDGET (Friesel)

- Friesel discussed the revenue section of the proposed budget and emphasized there is no proposed increase in Special Benefit Taxes for 2012.
- Friesel discussed 2012 proposed expenses category by category.
- The largest increase in expenses for 2012 is due to an increase in salaries and wages. Reasons include an increase in the number of hours and pay rate for the dredger and assistant dredger, and increasing the pay rate and hours for the lake biologist.
- Madden stated that the dredging operation is in need of a bulldozer. Friesel believes that there will be enough end of year funds to purchase a bulldozer with the 2011 budget.
- Overall 2012 budget has been decreased \$21,698.00 from 2011.

DUGAN MOTIONED TO ADVERTISE THE 2012 PROPOSED BUDGET AS REQUIRED BY LAW IN THE BLOOMINGTON HERALD TIMES AND BROWN COUNTY DEMOCRAT NEWSPAPERS. CASSAL SECONDED THE MOTION. ALL “AYES” MOTION CARRIED.

III. PUBLIC COMMENT

- Freeholder Todd Terry asked if the manager's true salary was being displayed in the current budget, Terry felt the manager was receiving benefits above and beyond his stated salary. Freeholder Donna Ryan stated that the manager's salary should be compared to other similar positions.
- Board members stated that the additional benefits received by manager Madden were miniscule compared to the benefits the LLCDC receives by having him on property 24/7.
- Freeholder Dave Cory stated that he had three suggestions for increasing LLCDC revenue.
 1. Creating a tiered sublease system where cost would be based on distance to dock from property and amount of lake frontage if dock is adjacent to the property.
 2. Cory believes the ramp and park fees are insufficient and under valued based on public services provided by the LLCDC.
 3. Increase the cost of private dredging so that freeholders are still receiving a good deal but the LLCDC is generating some revenue from the operation.
- Friesel stated that park fees are the same as state parks, and ramp fees are tied to the consumer price index per agreement with CBU.
- Specht and Dugan agreed that they would like to look into the subleases more and that they also feel that the LLCDC should be receiving some revenue from the private dredging operation.
- Schell stated that there may be a need to create a sublease committee to look into the subleasing process.
- Freeholder Randy Pruden stated that the sublease areas near the dam have permanent structures and that he believes they should be charged a greater fee.

IV. NEW BUSINESS / CORRESPONDENCE FOR FUTURE AGENDA

- 2012 Proposed Budget Public Hearing will be September 7th, 2011, 6:00 p.m. at the Benton Township Senior Citizens Building.
- 2012 Proposed Budget Adoption meeting will be October 19th, 2011, 6:00 p.m. at the Benton Township Senior Citizens Building.

V. ADJOURNMENT

CASSAL MOTIONED TO ADJOURN THE MEETING. THRASHER SECONDED THE MOTION. ALL "AYES." MOTION CARRIED. MEETING ADJOURNED AT 7:12 P.M.

Meeting Minutes submitted by:

Adam Casey
Board Recorder

2012 Proposed Budget

REVENUES

Account #	Description	2012 Budget	Budgeted 2011	Actual 2010
4000	Watercraft Permits	100,000.00	98,000.00	103,028.00
4010	Launch Fees	15,000.00	14,500.00	15,530.00
4020	Marina & Club Fees	8,000.00	8,000.00	10,263.00
4030	Sublease Fees	26,000.00	25,000.00	26,495.00
4040	Property Tax - BC	60,000.00	50,000.00	155,980.00
4050	Property Tax - MC	190,000.00	200,000.00	403,091.00
4060	Interest	2,000.00	500.00	873.00
4070	Grants & Donations	6,000.00	5,800.00	6,846.00
	Fish Tournaments			
4080	Application Fees	700	700	775.00
4090	Park/Lake Reservations	4,500.00	2,500.00	5,900.00
4100	Park Admission Fees	24,000.00	22,000.00	25,865.00
4110	Concessions	0	0	0.00
4120	Other	0	0	1,321.00
4130	Dredging/ Rip-Rap Income	10,000.00	10,000.00	0.00
	Dredging Equipment			
4140	Loan Proceeds	0.00	0.00	207,425.00
	TOTAL	446,200.00	437,000.00	963,392.00

2012 Proposed Budget

WAGES

Account #		2012 Budget	Budgeted 2011	Actual 2010
Salaries & Benefits				
6000	Manager	53,913.00	52,913.00	51,622.00
6010	FICA (7.65%--all staff)	10,753.00	9,150.00	9,352.00
6020	SUTA (0.565% to 9.5K--all staff)	360.00	588.00	557.00
6030	PERF (15.5%)	8,200.00	7,098.00	6,953.00
6040	Health Insurance	16,200.00	14,000.00	12,371.00
6050	Life Insurance	1,265.00	1,265.00	1,263.00
	TOTAL	90,691.00	85,014.00	82,118.00
Hourly & Seasonal				
6070	Gate / Park Attendants (1500 hrs @ \$10.00/hr)	15,000.00	15,000.00	13,542.00
6080	Seasonal Labor (300 hrs @ \$8.00/hr)	0.00	0.00	0.00
6090	Park Maintenance Technician (400 hrs @ \$14.00/hr)	5,600.00	5,600.00	2,462.00
6100	Lake Patrol (400 hrs @ \$12.00/hr)	4,800.00	4,800.00	3,360.00
6110	Lake Biologist (1500 hrs @ \$16.00/hr)	24,000.00	12,500.00	9,612.00
6111	Dredger (LLCD Dredging) (600 hrs @ \$34.00/hr)	20,400.00	16,000.00	28,215.00
6112	Dredger (Other) (150 hrs @ \$34.00/hr)	5,100.00	3,200.00	0.00
6113	Assistant Dredger (LLCD Dredging) (600 hrs @ \$17.00/hr)	10,200.00	8,000.00	13,440.00
6114	Assistant Dredger (Other) (150 hrs @ \$17.00/hr)	2,550.00	1,600.00	
	TOTAL	87,650.00	66,700.00	70,631.00
	GRAND TOTAL WAGES	178,341.00	151,714.00	152,749.00

2012 Proposed Budget

SUPPLIES

Account #	Description	2012 Budget	Budgeted 2011	Actual 2010
Office Supplies				
6120	Season & Launch Permits	1,000.00	1,000.00	914.00
6130	Daily Permits	200.00	200.00	200.00
6140	Receipt/Ticket Books	400.00	300.00	484.00
6150	Checks	300.00	200.00	357.00
6160	Printer, Copier, Computer	500.00	500.00	559.00
6170	Miscellaneous/Other	800.00	800.00	1,592.00
6180	Postage	1,300.00	1,500.00	1,172.00
6190	General Business Supplies	500.00	500.00	541.00
	TOTAL	5,000.00	5,000.00	5,819.00
Operating Supplies				
6200	Regular Gas	4,000.00	3,500.00	3,816.00
6210	Diesel, Oil, Grease	10,000.00	10,000.00	12,358.00
6220	Janitorial	0.00	0.00	200.00
6230	Medical	0.00	0.00	89.00
	TOTAL	14,000.00	13,500.00	16,463.00
Repair & Maintenance Supplies				
6240	Building & Grounds	3,000.00	3,000.00	4,052.00
6250	Boats, Trucks	2,000.00	2,000.00	2,374.00
6251	Dredging Supplies	4,000.00	4,000.00	4,781.00
6252	Rip Rap/ Erosion Control	10,000.00	10,000.00	9,803.00
	TOTAL	19,000.00	19,000.00	21,010.00
Other Supplies				
6260	Uniforms	200.00	0.00	298.00
6270	Boat Equipment	0.00	300.00	0.00
6280	Radios	1,000.00	500.00	963.00
6290	Nautical Markers/Buoys	2,000.00	1,800.00	3,398.00
	TOTAL	3,200.00	2,600.00	4,659.00
	GRAND TOTAL SUPPLIES	41,200.00	40,100.00	47,951.00

2012 Proposed Budget

SERVICES & CHARGES

Account #	Description	2012 Budget	Budgeted 2011	Actual 2010
Professional Services				
6300	Accounting Services	5,400.00	5,400.00	5,350.00
6310	Grass Mowing	10,875.00	18,000.00	18,000.00
6320	Attorney	6,000.00	7,000.00	5,700.00
6325	Fish Management Survey	0.00	0.00	0.00
6330	Consulting Engineers	4,000.00	14,000.00	5,400.00
6350	Other Professional/Secretarial Services	500.00	500.00	2,465.00
	TOTAL	26,775.00	44,900.00	36,915.00
Communication/Transportation				
6370	Phone, LDT, Email, etc.	3,400.00	3,400.00	3,691.00
6380	Travel	0.00	200.00	0.00
6390	Hotel	0.00	200.00	0.00
6400	Meals	0.00	100.00	0.00
6410	Subscriptions/Memberships	300.00	300.00	425.00
	TOTAL	3,700.00	4,200.00	4,116.00
Printing/Advertising				
6420	Newsletter	800.00	800.00	473.00
6430	Ads(legal notices)	300.00	300.00	244.00
6440	Other Printing	1,500.00	1,500.00	1,136.00
	TOTAL	2,600.00	2,600.00	1,853.00
Insurance				
6450	Insurance	43,000.00	35,000.00	34,497.00
	TOTAL	43,000.00	35,000.00	34,497.00
Utility Services				
6460	Electric	5,000.00	5,000.00	5,789.00
6470	Water	600.00	600.00	471.00
6480	Trash	1,000.00	1,000.00	1,236.00
6490	Port-o-lets	2,200.00	2,400.00	2,036.00
6500	Pump Holding Tank	600.00	800.00	300.00
	TOTAL	9,400.00	9,800.00	9,832.00

2012 Proposed Budget

SERVICES & CHARGES (Continued)

Account #	Description	2012 Budget	Budgeted 2011	Actual 2010
Repair & Maintenance				
6510	Building & Grounds	4,000.00	4,500.00	3,708.00
6520	Boats	1,000.00	1,000.00	1,316.00
6530	Trucks	1,500.00	1,500.00	253.00
6540	Sluice Gate Inspection	2,600.00	0.00	2,550.00
6541	Dredging Equipment Repairs	7,000.00	7,000.00	1,279.00
6542	Equipment Rental	3,000.00	3,500.00	0.00
	TOTAL	19,100.00	17,500.00	9,106.00
Other Services & Charges				
6560	Water Testing	3,800.00	3,800.00	3,545.00
6570	Lake Weed Treatment	50,000.00	60,000.00	63,376.00
6580	Erosion Control	0.00	0.00	0.00
6590	Contingency Fund 10%	5,000.00	10,000.00	0.00
6600	6% Commission-Marina Sales	2,300.00	2,300.00	2,311.00
6610	Cumulative Maintenance Fund	0.00	5,000.00	6,000.00
6620	Dam/Spillway Inspection	4,000.00	0.00	3,600.00
6630	Dam/Spillway Repairs	15,000.00	1,500.00	0.00
6640	Soil Testing (IDEM)	0.00	0.00	0.00
6660	Dredging	0.00	0.00	0.00
6661	Disposal Site Preparation	0.00	30,000.00	23,287.00
6662	Debt Service- Dredging Loan	46,000.00	46,000.00	23,000.00
6663	Silt Container, Barge Assembly, Barge Mobilization	0.00	0.00	23,548.00
6670	Interest Expense (Line of Credit)	0.00	0.00	0.00
6680	Other Services and Charges (Debris Removal)	2,000.00	3,000.00	2,781.00
6681	Fireworks	6,500.00	7,000.00	6,500.00
6682	Ramp Repairs	0.00	6,000.00	0.00
	TOTAL	134,600.00	174,600.00	157,948.00
GRAND TOTAL SERVICES AND CHARGES		239,175.00	288,600.00	254,267.00

2012 Proposed Budget

CAPITAL

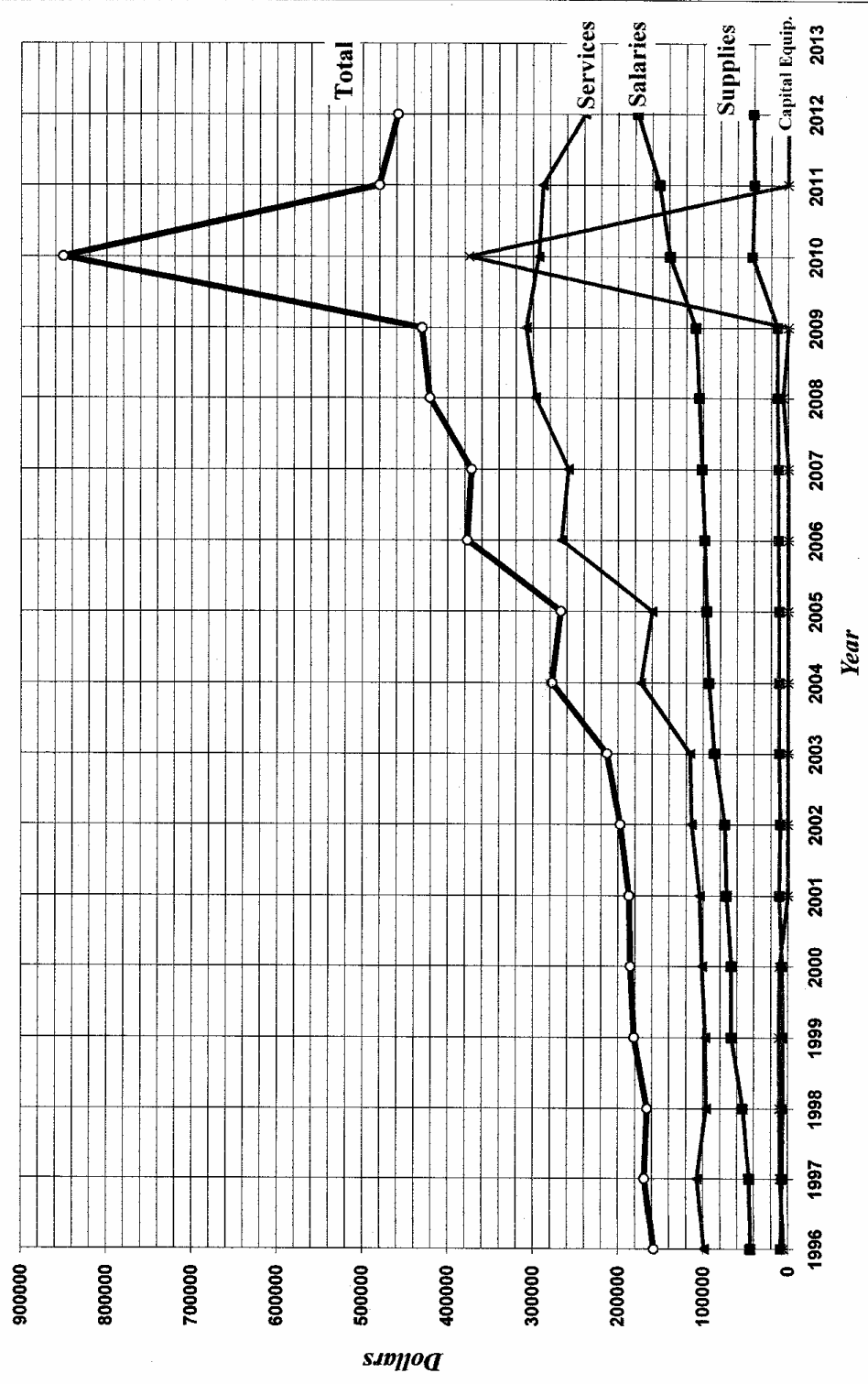
Account #	Description	2012 Budget	Budgeted 2011	Actual 2010
Machinery and Equipment				
6690	Office Equipment	0.00	0.00	0.00
6700	Computer Equipment	0.00	0.00	0.00
6701	Barge	0.00	0.00	144,750.00
6702	Push Boat	0.00	0.00	54,600.00
6703	Excavator & Buckets	0.00	0.00	88,000.00
6704	Off Road Truck	0.00	0.00	85,000.00
6705	Utility Truck	0.00	0.00	6,500.00
	TOTAL	0.00	0.00	378,850.00
Other Capital Outlays				
6730	Patrol Boat/Trailer	0.00	0.00	0.00
	TOTAL	0.00	0.00	0.00
GRAND TOTAL CAPITAL EXPENDITURES		0.00	0.00	378,850.00
TOTAL EXPENDITURES BUDGET		458,716.00	480,414.00	833,817.00

Excess Expenditures over Revenue

SUMMARY-2012 Proposed Budget

Revenues	\$446,200.00
Expenses	\$458,716.00
Net	(-) \$12,516.00

LLCD Annual Budget Summary 1996 - 2012



LLCD BUDGET PLANNER/KEY DATES FOR 2012 BUDGET

May 18 – July 15, 2011	Prepare 2012 Budget
July 20, 2011	2012 Budget Board Meeting (6:00 P.M., Benton Township Senior Citizens' Building)
July 27, 2011	☑ Complete Newspaper Budget Notification and Fax to HT & BC Democrat ☑ Budget Preparation Completed ☑ Deliver State forms to Brown & Monroe County Auditors (2 copies each)
August 10, 2011	First Budget Publication
August 17, 2011	Second Budget Publication (7 days after 1 st publication)
September 7, 2011	Public Hearing on 2012 Budget (6:00 P.M. at Benton Township Senior Citizens Building) (Minimum 10 days after 1 st publication)
October 19, 2011	2012 Budget Board Adoption (6:00 p.m., Benton Township Senior Citizens Building); (Minimum 15 days after County Council Reviews Budget)