

**Lake Lemon Conservancy District
Board of Directors Meeting Minutes**
Benton Township Senior Citizen Building
November 17, 2010

The November 17, 2010 meeting of the Lake Lemon Conservancy District was held at the Benton Township Senior Citizen Building and was called to order by Chairman Marty Mann at 6:05 p.m.

BOARD MEMBERS PRESENT: Marty Mann, Pam Dugan, Bruce Cassal, John Schell, Dennis Friesel, and Tim Specht. ALSO PRESENT: Bob Madden, Manager; Adam Casey, Board Recorder; and LLCDC Freeholders (see attached sign-in sheet) ABSENT: Board Member Dave Hobson; Rachel Atz, CBU Representative.

I. OPENING COMMENTS (Mann)

- Mann thanked all freeholders for attending the meeting.

II. APPROVAL OF MEETING MINUTES (Mann)

- Approval of October 20, 2010 Board Meeting Minutes

SCHELL MOTIONED TO APPROVE OCTOBER 20, 2010 BOARD MEETING MINUTES. CASSAL SECONDED THE MOTION. ALL "AYES." MOTION CARRIED.

III. TREASURER'S REPORT (Friesel)

- Friesel presented the budget as of October (see attached).
- LLCDC October income: \$2,603.00.
- LLCDC October expenses: \$28,659.00.

FRIESEL MOTIONED TO APPROVE ALLOWANCE OF VOUCHERS FOR THE MONTH OF OCTOBER, 2010. SCHELL SECONDED THE MOTION. ALL "AYES." MOTION CARRIED.

IV. MANAGERS REPORT (Madden)

A. Winter Drawdown Update

- The sluice gate will be opened on Monday, November 22nd to begin the winter lake drawdown.
- Concerns were expressed about drawing down the lake during drought conditions, however there has never been a problem with the lake filling back so the drawdown will proceed as scheduled.

B. Approval of 2011 Surplus Parcel Sublease Agreement

- There have been no changes to the 2010 Sublease agreement. Prices and Agreement remain the same for 2011.

FRIESEL MOTIONED TO APPROVE THE 2011 SURPLUS PARCEL SUBLEASE AGREEMENT AS WRITTEN. SCHELL SECONDED THE MOTION. ALL "AYES". MOTION CARRIED.

C. 2011 Board of Directors Election Update

- Post cards announcing upcoming board vacancy and election has been mailed to freeholders in Sub-Area VII.
- Nomination for the Sub-Area VII Director position has been received from Freeholder Tina Thrasher.
- Election notices were also placed in the Brown County Democrat and Bloomington Herald Times newspapers.

D. Possom Trot Dredging Disposal Site Update

- Development of the Possom Trot disposal site began at the end of October.
- The Clark disposal site has been prepped for the 2011 dredging season.

E. Memorial Request: Earl Eberle

- A request has been received to plant a memorial tree at Riddle Point Park in memory of founding Board Member Earl Eberle.

SCHELL MOTIONED TO APPROVE THE EARL EBERLE MEMORIAL TREE REQUEST. DUGAN SECONDED THE MOTION. ALL "AYES". MOTION CARRIED.

F. Approval of Stone Hauling Agreement

- Multiple bids were received for the delivery of stone to be used during the Possom Trot disposal site preparation.
- The lowest bid was received from A+ Performance Trucking and management recommends giving the contract to the lowest bidder.

CASSAL MOTIONED TO ACCEPT THE STONE HAULING AGREEMENT WITH A+ PERFORMANCE TRUCKING WITH A TOTAL AMOUNT NOT TO EXCEED \$30,000. SCHELL SECONDED THE MOTION. ALL "AYES". MOTION CARRIED.

G. Approval of Riddle Point Boat Ramp Repair, Contractual Agreement

- Two bids have been received for Riddle Point Park boat ramp repair during the winter drawdown.

- Both bids are from reputable contractors so management recommends accepting the lowest bid from Dwight Coffman Construction.

SCHELL MOTIONED TO APPROVE THE RIDDLE POINT PARK BOAT RAMP REPAIR BID FROM DWIGHT COFFMAN CONSTRUCTION FOR THE FIXED AMOUNT OF \$5,575.00. CASSAL SECONDED THE MOTION. ALL “AYES”. MOTION CARRIED.

H. Review of Invitation to Quote; 2011 Park/Grounds Mowing Operation

- Due to the large volume of landscaping contractors in the area, an invitation to bid will be placed in the Brown County Democrat and the Bloomington Herald Times newspapers, to provide an equal opportunity for landscapers to bid.
- A tour of the areas to be mowed will be held on December 14th, 2010 to show potential contractors the scale of the operation.
- Quotes must be submitted by December 23rd, 2010.

V. Discussion: Proposed Fee for Freeholder (Private) Common Area/Channel Dredging

- It has been proposed to have a separate private dredging cost for common areas around the lake.
- After discussion, it was a consensus to have one cost for all private dredging. Management will work on new pricing for private dredging to be discussed at the December meeting.

VI. PUBLIC COMMENT

- N/A

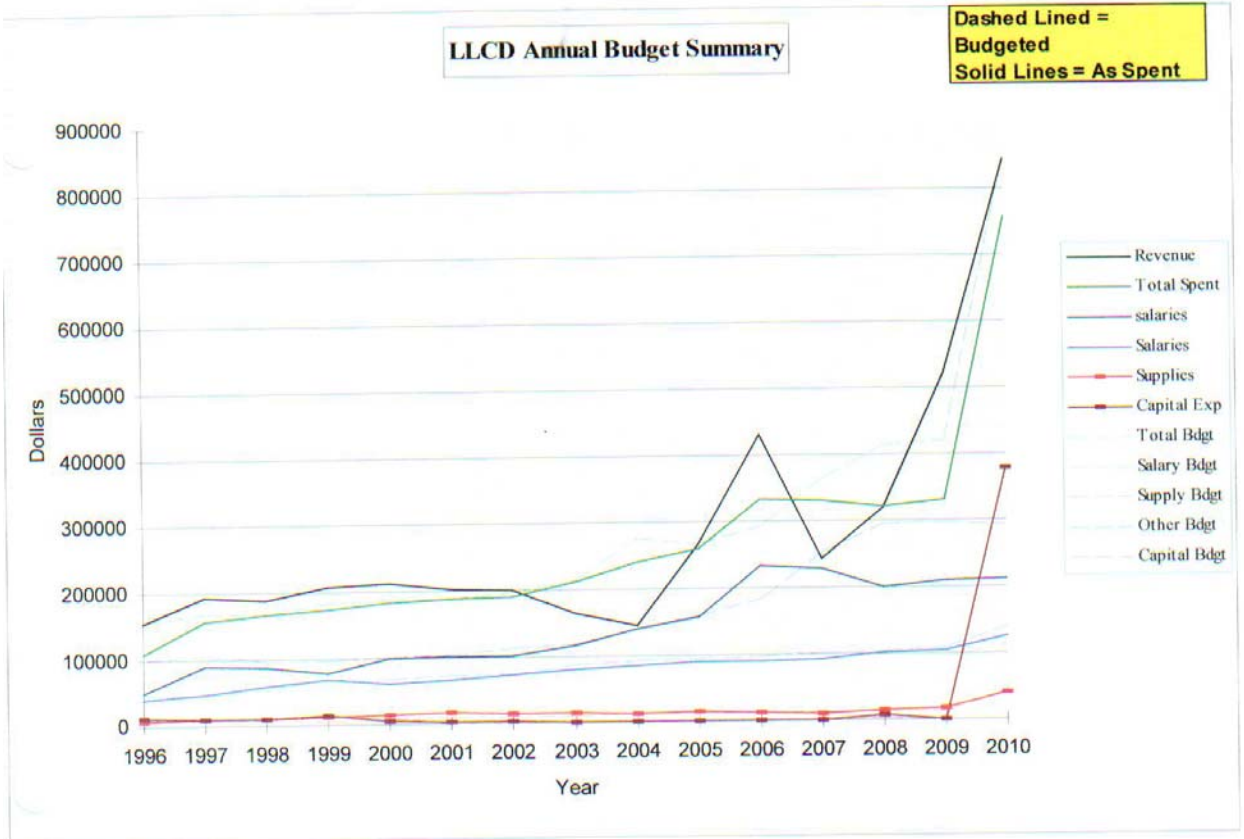
VII. NEW BUISNESS

- The next Board of Directors Meeting will be held December 15, 2010, 6:00 p.m. at the Benton Township Seniors Building.

VIII. ADJOURNMENT

SCHELL MOTIONED TO ADJOURN THE MEETING. CASSAL SECONDED THE MOTION. ALL “AYES.” MOTION CARRIED. MEETING ADJOURNED AT 7:50 P.M.

Meeting Minutes submitted by:
Adam Casey: Board Recorder



I. SEPT 2010 Summary

1. Income: \$2,603

Watercraft Permits	\$1,270
Launch Permits	\$696
Lease Agreements:	\$150
Marina & Club Fees	\$75
Brown Co. Taxes	-
Monroe Co. Taxes	-
Interest:	\$287
Fishing Tourney	\$25
Other	\$100

2. Expenses: \$28,659

Salary/Benefits:	\$8,449
Supplies:	\$2,723
Insurance	-
Professional Services	\$450
Debt Service	\$11,500
Utilities, Maint.	\$1,463
Grass	\$3,000
6% Marina Sales	-
Other	~\$1,000

3. Investments:

- a) Total \$181,008.85 in General Fund CD Invested at PSB
- b) \$147,904.12 left in Peoples State Bank Checking
- c) \$31,470.13 in last CD for Cumulative Maintenance Fund at MCB. Matures Feb 2011
- e) \$23,387.05 in 2 Cum. Maint. Fund CD's at PSB

LAKE LEMON CONSERVANCY

Financial Statements

For the Period Ending

January 1, 2010 thru October 31, 2010

(UNAUDITED)

**Watkins Accounting
113 E. 19th Street
Bloomington, IN 47408**

LAKE LEMON CONSERVANCY

I have compiled the accompanying balance sheet for LAKE LEMON CONSERVANCY as of October 31, 2010 and the related statements of income for the period then ended, in accordance with standards established by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the accompanying financial statements and accordingly, do not express an opinion or any other form of assurance on them.

Management has elected to omit substantially all of the disclosures and the statements of retained earnings and cash flows required by generally accepted accounting principles. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the company's financial position, results of operations and cash flows. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Shirley Watkins, CPA
November 1, 2010

BALANCE SHEET
October 31, 2010

ASSETS

CURRENT ASSETS

Petty Cash	\$	100.00
PEOPLES STATE BANK		92,243.58
Change Fund		200.00
CD's General Fund		180,682.25
CD's Cumulative Maint Fund		49,898.23
Cumulative Maint. Savings		<u>4,212.24</u>

TOTAL CURRENT ASSETS \$ 327,336.30

PROPERTY AND EQUIPMENT

Trucks	\$	110,251.25
Boats		208,550.00
Other Fixed Assets		<u>99,501.66</u>

TOTAL PROPERTY AND EQUIPMENT \$ 418,302.91

TOTAL ASSETS \$ 745,639.21

**LAKE LEMON CONSERVANCY
BALANCE SHEET
October 31, 2010**

LIABILITIES AND EQUITY

CURRENT LIABILITIES

Fica & Federal Taxes Payable	\$	1,284.17	
State and Co. Withholding Pay.		<u>231.64</u>	

TOTAL CURRENT LIABILITIES			\$ 1,515.81
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NON-CURRENT LIABILITIES

LONG-TERM DEBT NET OF CURRENT	\$	<u>184,425.00</u>	
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TOTAL NON-CURRENT LIABILITIES			\$ 184,425.00
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EQUITY

General Fund	\$	242,102.61	
Encumbered Fund		55.00	
Cumulative Maintenance Fund		38,441.47	
NET INCOME (LOSS)		<u>279,099.32</u>	

TOTAL EQUITY			\$ <u>559,698.40</u>
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TOTAL LIABILITIES AND EQUITY			\$ <u><u>745,639.21</u></u>
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INCOME STATEMENT

For The Period

October 01, 2010
To
October 31, 2010

January 01, 2010
To
October 31, 2010

SALES

Watercraft Permits	\$ 1,270.00	\$ 100,290.50
Launch Fees	696.00	15,235.00
Marina & Club Fees	75.00	10,262.50
Sublease & Lake Access Fees	150.00	26,495.00
Property Tax - Brown Co.	0.00	122,695.26
Property Tax - Monroe Co.	0.00	318,034.00
Interest	286.90	600.75
Grants & Donations	0.00	6,845.91
Fishing Tournament	25.00	775.00
Park Reservations	0.00	5,900.00
Park Admission Fees	0.00	25,865.00
Other	<u>100.00</u>	<u>1,321.00</u>
Total SALES	\$ <u>2,602.90</u>	\$ <u>634,319.92</u>
Total GROSS PROFIT	\$ 2,602.90	\$ 634,319.92

GENERAL & ADMINISTRATIVE

Manager	\$ 4,301.84	\$ 43,018.40
Fica	(48.91)	7,550.77
State Unemployment Tax	236.68	556.93
Retirement	1,774.50	6,953.01
Health Insurance	1,060.90	10,249.16
Life Insurance	0.00	1,263.00
Gate Attendant	395.25	13,496.96
Park Maintenance Technician	273.00	2,461.75
Lake Patrol	0.00	3,360.00
Lake Biologist	456.00	8,586.00
Dredger	0.00	18,615.00
Assistant Dredger	0.00	9,165.00
Season & Launch Permits	0.00	914.02
Daily Permits	0.00	199.82
Receipt/Tickets Books	0.00	484.24
Checks	74.98	357.30
Printer, Copier & Computer Sup	80.99	559.24
Miscellaneous-Other	(0.10)	1,553.19
Postage	0.00	951.60
General Business Supplies	25.46	473.15
Regular Gas	630.20	3,103.81
Diesel	0.00	7,819.22

**INCOME STATEMENT
For The Period**

	October 01, 2010 To October 31, 2010	January 01, 2010 To October 31, 2010
Janitorial Supplies	\$ 0.00	\$ 160.08
Medical Supplies	0.00	88.55
Building & Grounds	0.00	3,941.57
Boat/Weed Harvester/Truck	1,911.53	6,481.57
RIP-RAP/EROSION CONTROL	0.00	9,803.74
Uniforms	0.00	297.63
Radio/Communication Equipment	0.00	963.20
Signs & Nautical Markers	0.00	3,397.94
Accounting Services	450.00	4,450.00
Grass	3,000.00	18,000.00
Attorney	0.00	5,550.00
Other Prof/Secretarial Service	0.00	2,159.00
Phone, LDT, Pager, E-Mail	416.68	3,096.94
Subscriptions	0.00	333.40
Newsletter	0.00	473.24
Ads	0.00	216.91
Other	0.00	1,119.64
Insurance	0.00	34,432.00
Electric	469.00	4,931.00
Water	34.13	400.86
Trash	144.14	1,104.47
Port- O-Lets	0.00	304.00
Pump Holding Tank	0.00	225.00
Building & Grounds	755.00	2,831.98
Boat	0.00	518.00
Truck	0.00	252.98
Dredging Equipment Maintenance	707.93	1,278.93
Water Testing	10.00	1,848.00
Lake Weed Treatment	0.00	63,375.75
6% Marina Permit Sales	0.00	2,178.30
Disposal Site Preparation	0.00	6,485.00
Barge Assembly	0.00	23,548.00
Other Services and Charges	0.00	2,781.35
Fireworks	0.00	6,500.00
	\$ 17,159.20	\$ 355,220.60
Total GENERAL & ADMINISTRATIVE	\$ 17,159.20	\$ 355,220.60
Total NET OPERATING INCOME (LOSS)	\$ (14,556.30)	\$ 279,099.32
NET INCOME (LOSS) BEFORE TAX	\$ (14,556.30)	\$ 279,099.32
NET INCOME (LOSS)	\$ (14,556.30)	\$ 279,099.32
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**LAKE LEMON CONSERVANCY DISTRICT
INCOME OVER EXPENDITURES SUMMARY
GENERAL FUND
For the One Month Ended October 31, 2010**

	CURRENT MONTH	2010 ACTUAL	2010 BUDGET	Positive (Negative) Budget Variance
REVENUES				
4000 Watercraft Permits	\$ 1,270.00	100,290.50	\$ 95,000.00	\$ 5,290.50
4010 Launch Fees	896.00	15,235.00	14,000.00	1,235.00
4020 Marina & Club Fees	75.00	10,262.50	9,000.00	1,262.50
4030 Sublease & Lake Access Fees	150.00	26,495.00	25,000.00	1,495.00
4040 Property Tax - Brown Co.	-	122,695.26	65,000.00	57,695.26
4050 Property Tax - Monroe Co.	-	318,034.00	186,000.00	132,034.00
4060 Interest	286.90	600.75	3,000.00	(2,399.25)
4070 Grants & Donations	-	6,845.91	5,500.00	1,345.91
4080 Fishing Tournament	25.00	775.00	700.00	75.00
4090 Park Reservations	-	5,900.00	2,000.00	3,900.00
4100 Park Admission Fees	-	25,865.00	21,000.00	4,865.00
4110 Concessions	-	-	-	-
4120 Other	100.00	1,321.00	-	1,321.00
4130 Dredging Income	-	-	25,000.00	(25,000.00)
4140 Dredging Equipment Loan Proceeds	-	207,425.00	300,000.00	(92,575.00)
TOTAL REVENUES	2,602.90	841,744.92	751,200.00	90,544.92
EXPENDITURES				
WAGES & BENEFITS				
SALARIES & BENEFITS				
6000 Manager	4,301.84	43,018.40	51,622.00	8,603.60
6010 FICA	(48.91)	7,550.77	8,461.00	910.23
6020 State Unemployment Tax	236.68	556.93	534.00	(22.93)
6030 Retirement	1,774.50	6,953.01	7,098.00	144.99
6040 Health Insurance	1,060.90	10,249.16	11,500.00	1,260.84
6050 Life Insurance	-	1,263.00	1,265.00	2.00
6060 Dental Insurance	-	-	-	-
TOTAL SALARIES & BENEFITS	7,325.01	69,591.27	80,480.00	10,888.73
HOURLY WAGES				
6070 Gate Keeper	395.25	13,496.96	13,775.00	278.04
6080 Seasonal Labor	-	-	2,400.00	2,400.00
6090 Park Maintenance Technician	273.00	2,461.75	5,600.00	3,138.25
6100 Lake Patrol	-	3,360.00	3,600.00	240.00
6110 Lake Biologist	456.00	8,586.00	12,000.00	3,414.00
6111 Dredger	-	18,615.00	14,400.00	(4,215.00)
6112 Assistant/Dredger	-	9,165.00	7,200.00	(1,965.00)
TOTAL HOURLY WAGES	1,124.25	55,684.71	58,975.00	3,290.29
GRAND TOTAL WAGES & BENEFITS	8,449.26	125,275.98	139,455.00	14,179.02
SUPPLIES				
OFFICE SUPPLIES				
6120 Season & Launch Permits	-	914.02	1,000.00	85.98
6130 Daily Permits	-	199.82	200.00	0.18
6140 Receipt Books	-	484.24	300.00	(184.24)
6150 Checks	74.98	357.30	200.00	(157.30)
6160 Printer, Copier & Computer Sup	80.99	559.24	500.00	(59.24)
6170 Miscellaneous	(0.10)	1,553.19	700.00	(853.19)
6180 Postage	-	951.60	1,500.00	548.40
6190 General Business Supplies	25.46	473.15	500.00	26.85
TOTAL OFFICE SUPPLIES	181.33	5,492.56	4,900.00	(592.56)
OPERATING SUPPLIES				
6200 Regular Gas	630.20	3,103.81	4,000.00	896.19
6210 Diesel	-	7,819.22	12,000.00	4,180.78
6220 Janitorial Supplies	-	160.08	500.00	339.92
6230 Medical Supplies	-	88.55	100.00	11.45
TOTAL OPERATING SUPPLIES	630.20	11,171.66	16,600.00	5,428.34
REPAIR & MAINTENANCE SUPPLIES				
6240 Building & Grounds	-	3,941.57	3,000.00	(941.57)
6250 Boats, Trucks & Dredging Supplies	1,911.53	6,481.57	6,000.00	(481.57)
6251 Rip Rap/Erosion Control	-	9,803.74	10,000.00	196.26
TOTAL REPAIR & MAINT SUPPLIES	1,911.53	20,226.88	19,000.00	(1,226.88)

**LAKE LEMON CONSERVANCY DISTRICT
INCOME OVER EXPENDITURES SUMMARY
GENERAL FUND
For the One Month Ended October 31, 2010**

	CURRENT MONTH	2010 ACTUAL	2010 BUDGET	Positive (Negative) Budget Variance
OTHER SUPPLIES				
6260 Uniforms	-	297.63	-	(297.63)
6270 Boat Equipment	-	-	300.00	300.00
6280 Radio Equipment	-	963.20	200.00	(763.20)
6290 Signs & Nautical Markers	-	3,397.94	1,500.00	(1,897.94)
TOTAL OTHER SUPPLIES	-	4,658.77	2,000.00	(2,658.77)
GRAND TOTAL SUPPLIES	2,723.06	41,549.87	42,500.00	950.13
SERVICES & OTHER CHARGES				
PROFESSIONAL SERVICES				
6300 Accounting Services	450.00	4,450.00	5,400.00	950.00
6310 Cross	3,000.00	18,000.00	18,000.00	-
6320 Attorney	-	5,550.00	8,000.00	2,450.00
6330 Consulting Engineer	-	-	5,000.00	5,000.00
6340 State Board Accounts Audit	-	-	-	-
6350 Other Services	-	2,158.00	500.00	(1,658.00)
6360 Fish Management Survey	-	-	-	-
TOTAL PROFESSIONAL SERVICES	3,450.00	30,158.00	36,900.00	6,741.00
COMMUNICATION & TRANSPORTATION				
6370 Phone, LDT, Pager, Voice Mail	416.68	3,096.94	3,400.00	303.06
6380 Travel	-	-	200.00	200.00
6390 Hotel	-	-	200.00	200.00
6400 Meals	-	-	100.00	100.00
6410 Subscriptions	-	333.40	500.00	166.60
TOTAL COMMUNICATION & TRANSPORTATION	416.68	3,430.34	4,400.00	969.66
PRINTING & ADVERTISING				
6420 Newsletter	-	473.24	800.00	326.76
6430 Ads	-	216.91	300.00	83.09
6440 Ballots & Other Printing	-	1,119.64	1,500.00	380.36
TOTAL PRINTING & ADVERTISING	-	1,809.79	2,600.00	790.21
INSURANCE				
0450 Lieb, Bldg, Equip, Work Comp	-	34,432.00	42,000.00	7,568.00
TOTAL INSURANCE	-	34,432.00	42,000.00	7,568.00

**LAKE LEMON CONSERVANCY DISTRICT
INCOME OVER EXPENDITURES SUMMARY
GENERAL FUND
For the One Month Ended October 31, 2010**

	CURRENT MONTH	2010 ACTUAL	2010 BUDGET	Positive (Negative) Budget Variance
UTILITY SERVICES				
6460 Electric	469.00	4,931.00	5,000.00	69.00
6470 Water	34.13	400.86	600.00	199.14
6480 Trash	144.14	1,104.47	1,000.00	(104.47)
6490 Port-O-Lets	-	304.00	2,400.00	2,096.00
6500 Pump Holding Tank	-	225.00	800.00	575.00
TOTAL UTILITY SERVICES	647.27	6,965.33	9,800.00	2,834.67
REPAIR & MAINTENANCE				
6510 Building & Grounds	755.00	2,831.98	4,500.00	1,668.02
6520 Boat & Harvester	-	518.00	1,000.00	482.00
6530 Truck	-	252.88	1,500.00	1,247.02
6540 Sluice Gate Inspection	-	-	2,500.00	2,500.00
6541 Dredging Equipment	707.93	1,278.93	7,000.00	5,721.07
TOTAL REPAIR & MAINTENANCE	1,462.93	4,881.89	16,500.00	11,618.11
DEBT SERVICE				
6550 Operating Loan	-	-	-	-
TOTAL DEBT SERVICE	-	-	-	-
OTHER SERVICES & CHARGES				
6560 Water Testing	10.00	1,848.00	3,800.00	1,952.00
6570 Lake Weed Treatment	-	63,375.75	50,000.00	(13,375.75)
6580 Erosion Control/Matching Funds	-	-	-	-
6590 Contingency Funds 10%	-	-	19,000.00	19,000.00
6600 6% Marina Permit Sales	-	2,178.30	2,500.00	321.70
6610 Cumulative Maintenance Fund	-	-	-	-
6620 Dam/Spillway Inspection	-	-	4,000.00	4,000.00
6630 Spillway Repairs (Cum Maint Fund)	-	-	1,500.00	1,500.00
6640 Soil Testing IDEM	-	-	-	-
6650 Dredge Grant Matching Fund	-	-	-	-
6660 Dredging Engineering	-	-	-	-
6661 Disposal Site Preparation	-	6,485.00	20,000.00	13,515.00
6662 Debt Services - Dredging Loan	11,500.00	23,000.00	46,000.00	23,000.00
6663 Silt Container, Barge Assembly etc	-	23,548.00	24,700.00	1,152.00
6670 Debt Service (Line of Credit)	-	-	-	-
6680 Other Services and Charges	-	2,781.35	3,000.00	218.65
6681 Fireworks	-	6,500.00	7,000.00	500.00
TOTAL OTHER SERVICE & CHGS	11,510.00	129,718.40	181,500.00	51,783.60
GRAND TOTAL SERVICES & CHARGES	17,486.88	211,394.75	293,700.00	82,305.25
OTHER CAPITAL OUTLAYS				
MACHINERY & EQUIPMENT				
6690 Office Equipment	-	-	-	-
6700 Computer Equip.	-	-	-	-
6701 Barge	-	144,750.00	141,000.00	(3,750.00)
6702 Push Boat	-	54,600.00	55,000.00	400.00
6703 Excavator & Buckets	-	88,000.00	88,000.00	-
6704 Off Road Truck	-	85,000.00	85,000.00	-
6705 Utility Truck	-	6,500.00	6,500.00	-
6710 Boat Dock	-	-	-	-
6720 Utility Vehicle	-	-	-	-
TOTAL MACHINERY & EQUIPMENT	-	378,850.00	375,500.00	(3,350.00)
OTHER CAPITAL OUTLAYS				
6730 Patrol Boat/Trailer	-	-	-	-
6740 Weed Harvester	-	-	-	-
6750 Truck Payments 12 mos.	-	-	-	-
6760 Other Capital Outlays	-	-	-	-
TOTAL OTHER CAPITAL OUTLAYS	-	-	-	-
GRAND TOTAL CAPITAL EXPENDITURES	-	378,850.00	375,500.00	(3,350.00)
TOTAL EXPENDITURES BUDGET	28,669.20	757,070.60	851,155.00	94,084.40
Excess Expenditures over Revenue	\$ (26,056.30)	\$ 84,674.32	\$ (99,955.00)	\$ 184,629.32