

**Lake Lemon Conservancy District
Board of Directors Meeting Minutes
2010 Proposed Budget**
Benton Township Senior Citizens Building
July 22, 2009

The July 22, 2009 meeting of the Lake Lemon Conservancy District was held at the Benton Township Senior Citizens Building and was called to order by Chairman Marty Mann at 6:10 p.m.

BOARD MEMBERS PRESENT: Marty Mann, Rex Taylor, Barb Ritter, Bruce Cassal, Dennis Friesel, and John Schell. ALSO PRESENT: Bob Madden, Manager; and LLCD Freeholders (see attached sign-in sheet). ABSENT: Director Dave Hobson; CBU Representative Rachel Atz and Adam Casey, Lake Biologist

I. OPENING COMMENTS (Mann)

- This meeting has been called to discuss the 2010 proposed budget. (See attached)

II. DISCUSSION – 2010 PROPOSED BUDGET (Friesel/Madden)

- Madden discussed the 2010 Budget Timeline (See attached)
 - Madden discussed the revenue section of the proposed budget and emphasized there is no proposed increase in Special Benefit Taxes and Fees/Charges for 2010.
- Friesel explained the expense parts of the budget category by category.
- After Discussion:

FRIESEL MOTIONED TO ADVERTISE THE 2010 PROPOSED BUDGET AS REQUIRED BY LAW IN THE BLOOMINGTON HERALD TIMES AND BROWN COUNTY DEMOCRAT NEWSPAPERS. CASSAL SECONDED THE MOTION. ALL “AYES” MOTION CARRIED.

III. PUBLIC COMMENT

- Freeholder Sam Patterson stated it will be important in 2010 to keep good financial records in order to track what percentage of the Budget is spent on LLCD dredging and what percentage is spent on private dredging.

IV. NEW BUSINESS / CORRESPONDENCE FOR FUTURE AGENDA

- 2010 Proposed Budget Public Hearing will be September 2nd, 2009, 6:00 p.m. at the Benton Township Senior Citizens Building.
- 2010 Proposed Budget Adoption will be November 2, 2009, 6:00 p.m. at the Benton Township Senior Citizens Building.

V. ADJOURNMENT

TAYLOR MOTIONED TO ADJOURN THE MEETING. RITTER SECONDED THE MOTION. ALL "AYES." MOTION CARRIED. MEETING ADJOURNED AT 7:20 P.M.

Meeting Minutes submitted by:

Bob Madden
Manager

LLCD BUDGET PLANNER/KEY DATES FOR 2010 BUDGET

May 20 – July 17, 2009	Prepare 2010 Budget
July 18, 2009	June 2009 Ledger available
July 22, 2009 (6:00 P.M., Benton Township Senior Citizens' Building)	2010 Budget Board Meeting
July 29, 2009	-Fill out Newspaper Budget sheet -Budget Preparation Completed -FAX: Notify papers on Budget Advisory Form -Deliver State form to Brown & Monroe Counties (2 copies each)
August 12, 2009	First Budget Publication*
August 19, 2009	Second Budget Publication* (7 days after 1 st publication)
September 2, 2009 (6:00 P.M. at Benton Township Senior Citizens Building)	Public Hearing on 2010 Budget (Minimum 10 days after 1 st publication)
September 16, 2009	Budget Adoption (Minimum 10 days after public hearing)
October, 2009	Dept. of Local Gov't Finance. Schedules Budget Hearing

* Brown County Democrat and Bloomington Herald Times

2010 Proposed Budget

REVENUES

Account #	Description	Proposed 2010 Budget	Budgeted 2009	Actual 2008
4000	Watercraft Permits	95,000.00	90,000.00	98,853.50
4010	Launch Fees	14,000.00	12,500.00	15,821.00
4020	Marina & Club Fees	9,000.00	10,000.00	13,750.00
4030	Sublease Fees	25,000.00	24,500.00	24,980.00
4040	Property Tax - BC	65,000.00	65,000.00	10,000.00
4050	Property Tax - MC	186,000.00	186,000.00	114,117.26
4060	Interest	3,000.00	5,000.00	5,070.11
4070	Grants & Donations	5,500.00	5,500.00	10,718.30
4080	Fish Tournaments Application Fees	700	600.00	725.00
4090	Park/Lake Reservations	2,000.00	1,500.00	2,250.00
4100	Park Admission Fees	21,000.00	20,000.00	22,871.00
4110	Concessions	0	0.00	0.00
4120	Other	0	0.00	50.00
4130	Dredging Income	25,000.00	0.00	0.00
4140	Dredging Equipment Loan Proceeds	300,000.00	0.00	0.00
	TOTAL	751,200.00	420,600.00	319,206.17

2010 Proposed Budget

WAGES

Account #	Description	Proposed 2010 Budget	Budgeted 2009	Actual 2008
Salaries & Benefits				
6000	Manager	51,622.00	51,122.00	49,156.08
6010	FICA (7.65%--all staff)	8,461.00	6,499.00	6,005.87
6020	SUTA (1.0% to \$7k--all staff)	534.00	353.00	395.88
6030	PERF (13.75%)	7,098.00	6,518.00	6,176.10
6040	Health Insurance	11,500.00	9,500.00	8,983.60
6050	Life Insurance	1,265.00	1,265.00	1,263.00
	TOTAL	80,480.00	75,257.00	71,980.53
Hourly & Seasonal				
6070	Gate / Park Attendants (1450 hrs @ \$9.50/hr)	13,775.00	11,880.00	13,272.50
6080	Seasonal Labor (300 hrs @ \$8.00/hr)	2,400.00	2,400.00	0.00
6090	Park Maintenance Technician (400 hrs @ \$14.00/hr)	5,600.00	4,050.00	2,405.00
6100	Lake Patrol (300 hrs @ \$12.00/hr)	3,600.00	3,000.00	3,330.00
6110	Lake Biologist (1000 hrs @ \$12.00/hr)	12,000.00	12,500.00	11,325.00
6111	Dredger (480 hrs @ \$30.00/hr)	14,400.00	0.00	0.00
6112	Assistant Dredger (480 hrs @ \$15.00/hr)	7,200.00	0.00	0.00
	TOTAL	58,975.00	33,830.00	30,332.50
	GRAND TOTAL WAGES	139,455.00	109,087.00	102,313.03

2010 Proposed Budget

SUPPLIES

Account #	Description	Proposed 2010 Budget	Budgeted 2009	Actual 2008
Office Supplies				
6120	Season & Launch Permits	1,000.00	800.00	831.71
6130	Daily Permits	200.00	200.00	173.00
6140	Receipt/Ticket Books	300.00	300.00	194.95
6150	Checks	200.00	200.00	0.00
6160	Printer, Copier, Computer	500.00	500.00	345.30
6170	Miscellaneous/Other	700.00	600.00	612.86
6180	Postage	1,500.00	1,500.00	1,265.60
6190	General Business Supplies	500.00	500.00	414.40
	TOTAL	4,900.00	4,600.00	3,837.82
Operating Supplies				
6200	Regular Gas	4,000.00	4,000.00	4,930.64
6210	Diesel, Oil, Grease	12,000.00	0.00	0.00
6220	Janitorial	500.00	0.00	0.00
6230	Medical	100.00	0.00	0.00
	TOTAL	16,600.00	4,000.00	4,930.64
Repair & Maintenance Supplies				
6240	Building & Grounds	3,000.00	3,000.00	2,210.00
6250	Boats, Trucks & Dredging Supplies	6,000.00	400.00	487.38
6251	Rip Rap/ Erosion Control	10,000.00	0.00	0.00
	TOTAL	19,000.00	3,400.00	2,697.48
Other Supplies				
6270	Boat Equipment	300.00	0.00	300.00
6280	Radios	200.00	0.00	0.00
6290	Nautical Markers/Buoys	1,500.00	1,000.00	2,217.05
	TOTAL	2,000.00	1,000.00	2,517.05
	GRAND TOTAL SUPPLIES	42,500.00	13,000.00	13,982.99

2010 Proposed Budget

SERVICES & CHARGES

Account #	Description	Proposed 2010 Budget	Budgeted 2009	Actual 2008
Professional Services				
6300	Accounting Services	5,400.00	4,800.00	4,800.00
6310	Grass Mowing	18,000.00	18,000.00	18,000.00
6320	Attorney	8,000.00	10,000.00	16,409.47
6330	Consulting Engineers	5,000.00	5,000.00	0.00
6350	Other Professional/Secretarial Services	500.00	500.00	289.00
	TOTAL	36,900.00	38,300.00	39,498.47
Communication/Transportation				
6370	Phone, LDT, Email, etc.	3,400.00	3,400.00	3,522.25
6380	Travel	200.00	200.00	0.00
6390	Hotel	200.00	200.00	0.00
6400	Meals	100.00	100.00	59.96
6410	Subscriptions/Memberships	500.00	600.00	364.40
	TOTAL	4,400.00	4,500.00	3,946.61
Printing/Advertising				
6420	Newletter	800.00	800.00	0.00
6430	Ads(legal notices)	300.00	300.00	248.90
6440	Other Printing	1,500.00	1,500.00	1,402.61
	TOTAL	2,600.00	2,600.00	1,651.51
Insurance				
6450	Insurance	42,000.00	32,000.00	29,398.00
	TOTAL	42,000.00	32,000.00	29,398.00
Utility Services				
6460	Electric	5,000.00	4,000.00	4,689.36
6470	Water	600.00	600.00	424.63
6480	Trash	1,000.00	1,000.00	744.88
6490	Port-o-lets	2,400.00	2,000.00	2,324.00
6500	Pump Holding Tank	800.00	800.00	495.00
	TOTAL	9,800.00	8,400.00	8,677.87

2010 Proposed Budget

SERVICES & CHARGES (Continued)

Account #	Description	Proposed 2010 Budget	Budgeted 2009	Actual 2008
Repair & Maintenance				
6510	Building & Grounds	4,500.00	4,500.00	4,848.63
6520	Boats	1,000.00	1,000.00	2,745.00
6530	Trucks	1,500.00	1,500.00	331.05
6540	Sluice Gate Inspection	2,500.00	0.00	3,101.11
6541	Dredging Equipment	7,000.00	0.00	0.00
	TOTAL	16,500.00	7,000.00	11,025.79
Other Services & Charges				
6560	Water Testing	3,800.00	3,800.00	3,482.00
6570	Lake Weed Treatment	50,000.00	60,000.00	31,174.00
6580	Erosion Control	0.00	0.00	0.00
6590	Contingency Fund 10%	19,000.00	26,000.00	16,366.50
6600	6% Commission-Marina Sales	2,500.00	2,800.00	257.76
6610	Cumulative Maintenance Fund	0.00	0.00	0.00
6620	Dam/Spillway Inspection	4,000.00	0.00	3,600.00
6630	Dam/Spillway Repairs	1,500.00	0.00	0.00
6640	Soil Testing (IDEM)	0.00	0.00	0.00
6660	Dredging	0.00	100,000.00	112,479.32
6661	Disposal Site Preparation	20,000.00	0.00	0.00
6662	Debt Service- Dredging Loan	46,000.00	0.00	0.00
6663	Silt Container, Barge Assembly, ,Barge Mobilization	24,700.00	0.00	0.00
6670	Interest Expense (Line of Credit)	0.00	3,000.00	6,146.59
6680	Other Services and Charges (Debris Removal)	3,000.00	10,000.00	6,791.68
6681	Fireworks	7,000.00	0.00	0.00
	TOTAL	181,500.00	205,600.00	180,297.85
GRAND TOTAL SERVICES & CHARGES		293,700.00	298,400.00	274,496.10

2010 Proposed Budget

CAPITAL

Account #	Description	Proposed 2010 Budget	Budgeted 2009	Actual 2008
Machinery and Equipment				
6690	Office Equipment	0.00	0.00	382.49
6700	Computer Equipment	0.00	0.00	698.99
6701	Barge	141,000.00	0.00	0.00
6702	Push Boat	55,000.00	0.00	0.00
6703	Excavator & Buckets	88,000.00	0.00	0.00
6704	Off Road Truck	85,000.00	0.00	0.00
6705	Utility Truck	6,500.00	0.00	0.00
	TOTAL	375,500.00	0.00	1,081.48
Other Capital Outlays				
6730	Patrol Boat/Trailer	0.00	0.00	5,000.00
	TOTAL	0.00	0.00	5,000.00
GRAND TOTAL CAPITAL EXPENDITURES		375,500.00	0.00	6,081.48
TOTAL EXPENDITURES BUDGET		851,155.00	420,487.00	321,473.60

Excess Expenditures over Revenue

SUMMARY-2010 Proposed Budget

Revenues	\$751,200.00	
Expenses	\$851,155.00	
Net	(-) \$ 99,955.00 *	

* \$ 100,000.00 Difference comes from checking account. Available due to not spending this amount in 2009 for Contractual Dredging.