

**Lake Lemon Conservancy District
Board of Directors Meeting Minutes
2011 Proposed Budget**
Benton Township Senior Citizens Building
July 21, 2010

The July 21, 2010 meeting of the Lake Lemon Conservancy District was held at the Benton Township Senior Citizens Building and was called to order by Chairman Marty Mann at 6:00 p.m.

BOARD MEMBERS PRESENT: Marty Mann, Pam Dugan, Bruce Cassal, Tim Specht, Dave Hobson, Dennis Friesel, and John Schell. ALSO PRESENT: Bob Madden, Manager; Adam Casey, Lake Biologist/Board recorder and LLC/D Freeholders (see attached sign-in sheet). ABSENT: CBU Representative Rachel Atz

I. OPENING COMMENTS (Mann)

- This meeting has been called to discuss the 2011 proposed budget. (See attached)

II. DISCUSSION – 2011 PROPOSED BUDGET (Friesel/Madden)

- Madden discussed the 2011 Budget Timeline (See attached)
 - The Board Budget Adoption meeting has been re-scheduled from November 1st to October 20th, 2010.
- Madden discussed the revenue section of the proposed budget and emphasized there is no proposed increase in Special Benefit Taxes and Fees/Charges for 2011.
- Friesel discussed 2011 proposed expenses category by category.
- Madden requested that a visa credit card with a \$10,000 line of credit to accommodate dredging operation purchases be opened with our new financial institution, Peoples State Bank. Existing business credit card with Monroe Bank to be closed.

FRIESEL MOTIONED TO OPEN A VISA CREDIT CARD ACCOUNT WITH A \$10,000.00 CREDIT LINE IN THE NAME OF LAKE LEMON CONSERVANCY DISTRICT AND BOB MADDEN (MANAGER) WITH THE STIPULATION THAT A SINGLE PURCHASE OVER \$1,000.00 MUST BE APPROVED IN ADVANCE BY THE TREASURER, OR IN HIS ABSENCE, ANOTHER OFFICER OF THE BOARD. SCHELL SECONDED THE MOTION. ALL “AYES”. MOTION CARRIED

FRIESEL MOTIONED TO ADVERTISE THE 2011 PROPOSED BUDGET AS REQUIRED BY LAW IN THE BLOOMINGTON HERALD TIMES AND BROWN COUNTY DEMOCRAT NEWSPAPERS. CASSAL SECONDED THE MOTION. ALL “AYES” MOTION CARRIED.

III. PUBLIC COMMENT

- N/A

IV. NEW BUSINESS / CORRESPONDENCE FOR FUTURE AGENDA

- 2011 Proposed Budget Public Hearing will be September 1ST, 2010, 6:00 p.m. at the Benton Township Senior Citizens Building.
- 2011 Proposed Budget Adoption meeting will be October 20th, 2010, 6:00 p.m. at the Benton Township Senior Citizens Building.

V. ADJOURNMENT

FRIESEL MOTIONED TO ADJOURN THE MEETING. HOBSON SECONDED THE MOTION. ALL "AYES." MOTION CARRIED. MEETING ADJOURNED AT 7:15 P.M.

Meeting Minutes submitted by:

Adam Casey
Board Recorder

2011 Proposed Budget

REVENUES

Account #	Description	Proposed 2011 Budget	Budgeted 2010	Actual 2009
4000	Watercraft Permits	98,000.00	95,000.00	101,405.00
4010	Launch Fees	14,500.00	14,000.00	15,907.00
4020	Marina & Club Fees	8,000.00	9,000.00	9,128.00
4030	Sublease Fees	25,000.00	25,000.00	26,245.00
4040	Property Tax - BC	50,000.00	65,000.00	103,097.00
4050	Property Tax - MC	200,000.00	186,000.00	227,335.00
4060	Interest	500.00	3,000.00	2,588.00
4070	Grants & Donations	5,800.00	5,500.00	6,090.00
4080	Fish Tournaments Application Fees	700	700	800.00
4090	Park/Lake Reservations	2,500.00	2,000.00	3,000.00
4100	Park Admission Fees	22,000.00	21,000.00	24,393.00
4110	Concessions	0	0	0.00
4120	Other	0	0	530.00
4130	Dredging/ Rip-Rap Income	10,000.00	25,000.00	0.00
4140	Dredging Equipment Loan Proceeds	0.00	300,000.00	0.00
	TOTAL	437,000.00	751,200.00	520,518.00

2011 Proposed Budget

WAGES

Account #	Description	Proposed 2011 Budget	Budgeted 2010	Actual 2009
Salaries & Benefits				
6000	Manager	52,913.00	51,622.00	51,122.00
6010	FICA (7.65%--all staff)	9,150.00	8,461.00	6,120.00
6020	SUTA (1.1% to \$7k--all staff)	588.00	534.00	391.00
6030	PERF (13.75%)	7,098.00	7,098.00	6,455.00
6040	Health Insurance	14,000.00	11,500.00	9,472.00
6050	Life Insurance	1,265.00	1,265.00	1,263.00
	TOTAL	85,014.00	80,480.00	74,823.00
Hourly & Seasonal				
6070	Gate / Park Attendants (1500 hrs @ \$10.00/hr)	15,000.00	13,775.00	12,744.00
6080	Seasonal Labor (300 hrs @ \$8.00/hr)	0.00	2,400.00	0.00
6090	Park Maintenance Technician (400 hrs @ \$14.00/hr)	5,600.00	5,600.00	4,469.00
6100	Lake Patrol (400 hrs @ \$12.00/hr)	4,800.00	3,600.00	2,619.00
6110	Lake Biologist (1000 hrs @ \$12.50/hr)	12,500.00	12,000.00	10,099.00
6111	Dredger (600 hrs @ \$32.00/hr)	19,200.00	14,400.00	0.00
6112	Assistant Dredger (600 hrs @ \$16.00/hr)	9,600.00	7,200.00	0.00
	TOTAL	66,700.00	58,975.00	29,931.00
	GRAND TOTAL WAGES	151,714.00	139,455.00	104,754.00

2011 Proposed Budget

SUPPLIES

Account #	Description	Proposed 2011 Budget	Budgeted 2010	Actual 2009
Office Supplies				
6120	Season & Launch Permits	1,000.00	1,000.00	1,031.00
6130	Daily Permits	200.00	200.00	190.00
6140	Receipt/Ticket Books	300.00	300.00	462.00
6150	Checks	200.00	200.00	159.00
6160	Printer, Copier, Computer	500.00	500.00	855.00
6170	Miscellaneous/Other	800.00	700.00	1,030.00
6180	Postage	1,500.00	1,500.00	1,277.00
6190	General Business Supplies	500.00	500.00	508.00
	TOTAL	5,000.00	4,900.00	5,512.00
Operating Supplies				
6200	Regular Gas	3,500.00	4,000.00	2,629.00
6210	Diesel, Oil, Grease	10,000.00	12,000.00	0.00
6220	Janitorial	0.00	500.00	0.00
6230	Medical	0.00	100.00	0.00
	TOTAL	13,500.00	16,600.00	2,629.00
Repair & Maintenance Supplies				
6240	Building & Grounds	3,000.00	3,000.00	4,810.00
	Boats, Trucks & Dredging Supplies	6,000.00	6,000.00	672.00
6251	Rip Rap/ Erosion Control	10,000.00	10,000.00	0.00
	TOTAL	19,000.00	19,000.00	5,482.00
Other Supplies				
6270	Boat Equipment	300.00	300.00	0.00
6280	Radios	500.00	200.00	0.00
6290	Nautical Markers/Buoys	1,800.00	1,500.00	1,900.00
	TOTAL	2,600.00	2,000.00	1,900.00
	GRAND TOTAL SUPPLIES	40,100.00	42,500.00	15,523.00

2011 Proposed Budget

SERVICES & CHARGES

Account #	Description	Proposed 2011 Budget	Budgeted 2010	Actual 2009
Professional Services				
6300	Accounting Services	5,400.00	5,400.00	4,800.00
6310	Grass Mowing	18,000.00	18,000.00	18,000.00
6320	Attorney	7,000.00	8,000.00	5,701.00
6325	Fish Management Survey	0.00	0.00	4,777.00
6330	Consulting Engineers	14,000.00	5,000.00	0.00
6350	Other Professional/Secretarial Services	500.00	500.00	1,073.00
	TOTAL	44,900.00	36,900.00	34,351.00
Communication/Transportation				
6370	Phone, LDT, Email, etc.	3,400.00	3,400.00	3,259.00
6380	Travel	200.00	200.00	0.00
6390	Hotel	200.00	200.00	0.00
6400	Meals	100.00	100.00	0.00
6410	Subscriptions/Memberships	300.00	500.00	288.00
	TOTAL	4,200.00	4,400.00	3,547.00
Printing/Advertising				
6420	Newsletter	800.00	800.00	466.00
6430	Ads(legal notices)	300.00	300.00	311.00
6440	Other Printing	1,500.00	1,500.00	1,537.00
	TOTAL	2,600.00	2,600.00	2,314.00
Insurance				
6450	Insurance	35,000.00	42,000.00	27,491.00
	TOTAL	35,000.00	42,000.00	27,491.00
Utility Services				
6460	Electric	5,000.00	5,000.00	4,944.00
6470	Water	600.00	600.00	433.00
6480	Trash	1,000.00	1,000.00	876.00
6490	Port-o-lets	2,400.00	2,400.00	2,096.00
6500	Pump Holding Tank	800.00	800.00	600.00
	TOTAL	9,800.00	9,800.00	8,949.00

2011 Proposed Budget

SERVICES & CHARGES (Continued)

Account #	Description	Proposed 2011 Budget	Budgeted 2010	Actual 2009
Repair & Maintenance				
6510	Building & Grounds	4,500.00	4,500.00	3,994.00
6520	Boats	1,000.00	1,000.00	0.00
6530	Trucks	1,500.00	1,500.00	900.00
6540	Sluice Gate Inspection	0.00	2,500.00	0.00
6541	Dredging Equipment	7,000.00	7,000.00	0.00
6542	Equipment Rental	3,500.00	0.00	0.00
	TOTAL	17,500.00	16,500.00	4,894.00
Other Services & Charges				
6560	Water Testing	3,800.00	3,800.00	3,555.00
6570	Lake Weed Treatment	60,000.00	50,000.00	20,919.00
6580	Erosion Control	0.00	0.00	0.00
6590	Contingency Fund 10%	10,000.00	19,000.00	3,375.00
6600	6% Commission-Marina Sales	2,300.00	2,500.00	2,189.00
6610	Cumulative Maintenance Fund	5,000.00	0.00	0.00
6620	Dam/Spillway Inspection	0.00	4,000.00	0.00
6630	Dam/Spillway Repairs	1,500.00	1,500.00	0.00
6640	Soil Testing (IDEM)	0.00	0.00	0.00
6660	Dredging	0.00	0.00	83,100.00
6661	Disposal Site Preparation	30,000.00	20,000.00	0.00
6662	Debt Service- Dredging Loan	46,000.00	46,000.00	0.00
	Silt Container, Barge Assembly, Barge Mobilization	0.00	24,700.00	0.00
6670	Interest Expense (Line of Credit)	0.00	0.00	3,070.00
	Other Services and Charges (Debris Removal)	3,000.00	3,000.00	8,679.00
6681	Fireworks	7,000.00	7,000.00	0.00
6682	Ramp Repairs	6,000.00	0.00	0.00
	TOTAL	174,600.00	181,500.00	124,887.00
GRAND TOTAL SERVICES AND CHARGES		288,600.00	293,700.00	206,433.00

2011 Proposed Budget

CAPITAL

Account #	Description	Proposed 2011 Budget	Budgeted 2010	Actual 2009
Machinery and Equipment				
6690	Office Equipment	0.00	0.00	0.00
6700	Computer Equipment	0.00	0.00	0.00
6701	Barge	0.00	141,000.00	0.00
6702	Push Boat	0.00	55,000.00	0.00
6703	Excavator & Buckets	0.00	88,000.00	0.00
6704	Off Road Truck	0.00	85,000.00	0.00
6705	Utility Truck	0.00	6,500.00	0.00
	TOTAL	0.00	375,500.00	0.00
Other Capital Outlays				
6730	Patrol Boat/Trailer	0.00	0.00	0.00
	TOTAL	0.00	0.00	0.00
GRAND TOTAL CAPITAL EXPENDITURES		0.00	375,500.00	0.00
TOTAL EXPENDITURES BUDGET		480,414.00	851,155.00	326,710.00

Excess Expenditures over Revenue

SUMMARY-2011 Proposed Budget

Revenues	\$437,000.00
Expenses	\$480,414.00
Net	(-) \$43,414.00

